

---

---

TIGARD CITY COUNCIL  
MEETING

JUNE 8, 2004 6:30 p.m.

TIGARD CITY HALL  
13125 SW HALL BLVD  
TIGARD, OR 97223



**PUBLIC NOTICE:**

Anyone wishing to speak on an agenda item should sign on the appropriate sign-up sheet(s). If no sheet is available, ask to be recognized by the Mayor at the beginning of that agenda item. Visitor's Agenda items are asked to be two minutes or less. Longer matters can be set for a future Agenda by contacting either the Mayor or the City Manager.

Times noted are estimated; it is recommended that persons interested in testifying be present by 7:15 p.m. to sign in on the testimony sign-in sheet. Business agenda items can be heard in any order after 7:30 p.m.

Assistive Listening Devices are available for persons with impaired hearing and should be scheduled for Council meetings by noon on the Monday prior to the Council meeting. Please call 503-639-4171, ext. 2410 (voice) or 503-684-2772 (TDD - Telecommunications Devices for the Deaf).

Upon request, the City will also endeavor to arrange for the following services:

- Qualified sign language interpreters for persons with speech or hearing impairments; and
- Qualified bilingual interpreters.

Since these services must be scheduled with outside service providers, it is important to allow as much lead time as possible. Please notify the City of your need by 5:00 p.m. on the Thursday preceding the meeting by calling: 503-639-4171, ext. 2410 (voice) or 503-684-2772 (TDD - Telecommunications Devices for the Deaf).

SEE ATTACHED AGENDA

**A G E N D A**  
**TIGARD CITY COUNCIL MEETING**  
**JUNE 8, 2004**

6:30 PM

- **STUDY SESSION**
  
- **EXECUTIVE SESSION:** The Tigard City Council will go into Executive Session to discuss labor negotiations, exempt public records, and pending litigation under ORS 192.660(2)(d)(f) and (h). All discussions are confidential and those present may disclose nothing from the Session. Representatives of the news media are allowed to attend Executive Sessions, as provided by ORS 192.660(4), but must not disclose any information discussed. No Executive Session may be held for the purpose of taking any final action or making any final decision. Executive Sessions are closed to the public.

7:30 PM

1. **BUSINESS MEETING**
  - 1.1 Call to Order - City Council & Local Contract Review Board
  - 1.2 Roll Call
  - 1.3 Pledge of Allegiance
  - 1.4 Council Communications & Liaison Reports
  - 1.5 Call to Council and Staff for Non-Agenda Items
  
2. **VISITOR'S AGENDA (Two Minutes or Less, Please)**
  - Tigard High School Student Envoy Nikki Pham
  - Tigard Area Chamber of Commerce President Dan Murphy
  
3. **CONSENT AGENDA:** These items are considered to be routine and may be enacted in one motion without separate discussion. Anyone may request that an item be removed by motion for discussion and separate action. Motion to:
  - 3.1 Approve Council Minutes for May 11, 18 and 25, 2004
  - 3.2 Receive and File
    - a. Council Calendar
    - b. Tentative Agenda
  - 3.3 Local Contract Review Board:
    - a. Award the Contract for Mowing and Weed Cutting in the City's Right-of-way Areas to Chorak Mowing.

- b. Award the Contract for the Construction of the Hall Boulevard Sidewalk to ACS, Inc.
    - c. Award Purchase of Desktop Computers for New Library
  - *Consent Agenda - Items Removed for Separate Discussion: Any items requested to be removed from the Consent Agenda for separate discussion will be considered immediately after the Council has voted on those items which do not need discussion.*
4. UPDATE ON THE 2004 TIGARD FESTIVAL OF BALLOONS
- Event Organizer Dave Nicoli
5. PUBLIC HEARING – APPROVE THE CAPITAL IMPROVEMENT PROGRAM FOR FISCAL YEAR 2004-2005
- a. Open Public Hearing
  - b. Summation by Engineering Staff
  - c. Public Testimony
  - d. Staff Recommendation
  - e. Council Discussion
  - f. Close Public Hearing
  - g. Council Consideration: A motion to approve the fiscal year 2004-2005 Capital Improvement Program projects for implementation beginning July 1, 2004.
6. PUBLIC HEARING – CONSIDER A RESOLUTION CERTIFYING THAT THE CITY OF TIGARD PROVIDES SERVICES QUALIFYING FOR STATE SHARED REVENUES
- a. Open Public Hearing
  - b. Summation by Finance Staff
  - c. Public Testimony
  - d. Staff Recommendation
  - e. Council Discussion
  - f. Close Public Hearing
  - g. Council Consideration: Resolution No. 04 - \_\_\_\_\_

7. PUBLIC HEARING - CONSIDER AN ORDINANCE DECLARING THE CITY'S ELECTION TO RECEIVE STATE REVENUES
  - a. Open Public Hearing
  - b. Summation by Finance Staff
  - c. Public Testimony
  - d. Staff Recommendation
  - e. Council Discussion
  - f. Close Public Hearing
  - g. Council Consideration: Ordinance No. 04 - \_\_\_\_\_
  
8. PUBLIC HEARING - CONSIDER A RESOLUTION ADOPTING THE BUDGET, MAKING APPROPRIATIONS, DECLARING THE VALOREM TAX LEVY AND CLASSIFYING THE LEVY AS PROVIDED BY ORS 310.060(2) FOR FISCAL YEAR 2004-2005
  - a. Open Public Hearing
  - b. Summation by Finance Staff
  - c. Public Testimony
  - d. Staff Recommendation
  - e. Council Discussion
  - f. Close Public Hearing
  - g. Council Consideration: Resolution No. 04 - \_\_\_\_\_
  
9. CONSIDER A RESOLUTION ADOPTING THE MASTER FEES AND CHARGES SCHEDULE, REPEALING RESOLUTION NO. 03-25 AND ALL SUBSEQUENT AMENDMENTS
  - a. Staff Report: Finance Staff
  - b. Council Discussion
  - c. Council Consideration: Resolution No. 04 - \_\_\_\_\_
  
10. COUNCIL LIAISON REPORTS
  
11. NON AGENDA ITEMS

12. **EXECUTIVE SESSION:** The Tigard City Council will go into Executive Session to discuss exempt public records under ORS 192.660(2)(f). All discussions are confidential and those present may disclose nothing from the Session. Representatives of the news media are allowed to attend Executive Sessions, as provided by ORS 192.660(4), but must not disclose any information discussed. No Executive Session may be held for the purpose of taking any final action or making any final decision. Executive Sessions are closed to the public.
13. **CONSIDER COUNCIL ACTION RELATED TO THE PORTLAND WATER CONTRACT**
  - a. Staff Report: Public Works Staff
  - b. Council Discussion
  - c. Council Consideration: Motion directing staff on how to proceed regarding the Portland Water Contract.

#### 14. **ADJOURNMENT**

I:\ADM\CATHY\CCA\2004\040608.DOC

**COUNCIL MINUTES**  
**TIGARD CITY COUNCIL MEETING**  
**May 11, 2004**

Mayor Dirksen called the meeting to order at 6:30 p.m.

Council Present: Mayor Dirksen; Councilors Moore, Sherwood, Wilson, and Woodruff

- **EXECUTIVE SESSION:** The Tigard City Council went into Executive Session at 6:31 p.m. as provided by ORS 192.660 (2)(d)(h)(i) to discuss labor negotiations, pending litigation and to discuss the evaluation of the City Manager under previously established criteria.

Executive Session concluded at 7:11 p.m. and Council then convened into Study Session.

- **STUDY SESSION**
  - > Discuss Westside Economic Alliance Membership

Councilor Wilson reviewed some history of the Westside Economic Alliance and recommended that the City of Tigard continue its membership member. He noted major businesses and the larger local jurisdictions belong to this organization. Recent recommendations and work accomplished by the Alliance include an inventory of industrial lands, support for formation of the Regional Economic Partnership, and working toward improving education. Councilor Wilson noted there is need for Tigard to be "out there" regionally. After discussion, Council consensus was to continue with membership for at least one more year.

- > Discuss Bull Mountain Annexation Process

Council reviewed a proposed letter to King City Mayor Wilkinson from Mayor Dirksen. This letter responds to Mayor Wilkinson's April 29 letter regarding the request that Tigard postpone a decision "to annex the south slope of Bull Mountain to December 2004." Council members agreed that Mayor Dirksen should issue this letter. A copy of both of the above-mentioned letters is on file with the City Recorder.

> Discuss Hate Group Activities in Tigard

Mayor Dirksen and City Manager Monahan reviewed a proposed "Say No to Hate Rally" on May 27, 2004, 6:30 p.m. at Cook Park. An outline of the plans for this event is on file with the City Recorder. The rally will be a combined effort of the City of Tigard, Tigard Tualatin School District and Tigard citizens. Tigard's youth and neighborhood have been targeted by unknown individuals distributing hate literature thereby prompting the plan for a rally to show that the Tigard community stands for harmony, unity and respect for all people.

> Administrative Items reviewed:

- a. Distributed Item 3.10 – Consent Agenda Item: Approval of the Purchase of Systems Furniture, Chairs, and Installation for the New Tigard Public Library (This item also was mailed to the Council in the 5-7-04 Council Newsletter.)
- b. Mrs. Carolyn Griffith and Ronnda and Jimmy Griffith will be present for Agenda Item No. 4: Consider Naming the Tigard Skate Park in Honor of Former Mayor Jim Griffith. Family members are not planning to speak. Councilor Woodruff noted that the skate park should be referred to as the "proposed" skate park.
- c. Calendar Review
  - May 17 – Budget Committee Meeting – 6:30 p.m. (Water Auditorium)
  - May 18 – Council Workshop Meeting – 6:30 pm.
  - May 24 – Budget Committee Meeting – 6:30 p.m. (Water Auditorium)
  - May 25 – Council Business Meeting – 6:30 p.m.
  - May 31—Memorial Day Holiday – City Offices Closed – Ceremony at Crescent Grove Cemetery – 11 a.m.
  - June 5 – Bonita Park Grand Opening, 11 a.m.
  - June 8 – Council Business Meeting – 6:30 p.m.
  - June 15 – Council Workshop Meeting – 6:30 p.m.
  - June 20 – Nicoli Athletic Field Dedication, 11 a.m.
  - June 18-20 – Balloon Festival
  - June 22 – Council Business Meeting – 6:30 p.m.

1. BUSINESS MEETING

- 1.1 Mayor Dirksen called the Council Business and LCRB meeting to order at 7:34 p.m.
- 1.2 Roll Call: Mayor Dirksen and Councilors Moore, Sherwood, Wilson, and Woodruff were present.

- 1.3 Pledge of Allegiance
- 1.4 Council Communications & Liaison Reports: None
- 1.5 Call to Council and Staff for Non-Agenda Items: None

2. VISITOR'S AGENDA (Two Minutes or Less, Please)

- Tigard High School Student Envoy Angela Jensen introduced Nikki Pham, who will be the Student Envoy for next year. Ms. Pham will give a report to Council in June. Ms. Jensen presented a report of the highlights of Tigard High School activities; an outline of her report is on file with the City Recorder.

Motion by Councilor Wilson, seconded by Councilor Sherwood, to adopt Resolution No. 04-27.

RESOLUTION NO. 04-27 – A RESOLUTION ACKNOWLEDGING AND COMMENDING ANGELA JENSEN FOR HER EFFORTS AS THE TIGARD HIGH SCHOOL STUDENT ENVOY TO THE CITY OF TIGARD

The motion was approved by a unanimous vote of Council present:

|                     |     |
|---------------------|-----|
| Mayor Dirksen:      | Yes |
| Councilor Moore:    | Yes |
| Councilor Sherwood: | Yes |
| Councilor Wilson:   | Yes |
| Councilor Woodruff: | Yes |

- Tigard Area Chamber of Commerce President Dan Murphy presented a report highlighting Chamber of Commerce activities.
- Lisa Hamilton Treick presented Council with copies of letters from Representative Krummel, Representative Yount, Metro Councilor Hosticka, CPO4B, CPO4K, and Mayor Wilkinson asking that Tigard delay consideration of the Bull Mountain annexation. Council members had received copies of these letters previously. City Manager Monahan advised Council had also received a letter from Washington County Commissioner Rogers regarding the Bull Mountain Annexation.
- Representatives of Metro West Ambulance presented the Council with a plaque in appreciation for the City's support of Metro West. Mayor Dirksen indicated he would sign a proclamation in support of Emergency Medical Services Week.
- Jan Thenelle spoke in support of Ballot Measure 34-27 to restore and maintain library funding. She urged everyone to vote on or before May 18, 2004.



- Lonn Hoklin, spoke in support of Ballot Measure 34-27, noting that library use in Washington County has doubled in the last decade. He said that now is not the time to cut back in the investment of public libraries. He urged people to vote yes on Measure 34-27.
  - Nancy Lewis also supported the library measure. She said she is a retired school teacher and noted the importance of libraries to children of all ages and senior citizens. She noted the importance of all services that libraries have to offer and urged support for the library.
  - Pat Biggs advised she is the chair of the Library Committee supporting Measure 34-27. She said it is critical that there be a 50%+ turnout of voters and was concerned that people would take for granted that the voters would turn out. She said that libraries bring a richness that everyone enjoys. "Don't forget to vote."
3. **CONSENT AGENDA:** Motion by Councilor Sherwood, seconded by Councilor Moore, to approve the Consent Agenda as follows:
- 3.1 Approve Council Minutes for April 13, 20 and 27, 2004
  - 3.2 Receive and File:
    - a. Council Calendar
    - b. Council Meeting Tentative Agenda
  - 3.3 Appoint David Burke and Brian Kelly to the Library Board; Appoint Ruthanne Lidman as Alternate to the Library Board – Resolution No. 04-28
  - 3.4 Appoint Jim Andrews and Joshua Chaney to the Downtown Task Force – Resolution No. 04-29
  - 3.5 Initiate Vacation Proceedings for Approximately 4,387 Square Feet of Public Right of Way Commonly Known as SW 72<sup>nd</sup> Avenue (VAC2004-00001) – Resolution No. 04-30
  - 3.6 Approve Budget Amendment #22 to the FY 2003-04 Budget to Increase Appropriations for Funding of a Permit Technician Position in the Building Inspection Division – Resolution No. 04-31
  - 3.7 Authorize the Chief of Police to Sign a Memorandum of Understanding with the Federal Bureau of Investigation for Participation in the Cyber Crimes Task Force
  - 3.8 Authorize the City of Manager to Sign a Memorandum of Understanding Accepting Community Development Block Grant (CDBG) Funds for Improvements to Commercial Street
  - 3.9 Authorize Application for a "COPS in Schools 2004" Grant to Fund Two Additional School Resource Officers
  - 3.10 Local Contract Review Board: Approve Purchase of Systems Furniture, Chairs, and Installation for the New Tigard Public Library

The motion was approved by a unanimous vote of Council present:

|                     |     |
|---------------------|-----|
| Mayor Dirksen:      | Yes |
| Councilor Moore:    | Yes |
| Councilor Sherwood: | Yes |
| Councilor Wilson:   | Yes |
| Councilor Woodruff: | Yes |

Mayor Dirksen welcomed the following new appointees to the Library Board: Ruthanne Lidman, Brian Kelly and David Burke. Mayor Dirksen welcomed the following new appointees to the Downtown Task Force: Joshua Chaney and Jim Andrews.

4. **CONSIDER NAMING THE TIGARD SKATE PARK IN HONOR OF FORMER MAYOR JIM GRIFFITH**

Parks Manager Dan Plaza presented the staff report to the Council. Mayor Griffith was very supportive of the Skate Task Force and had every confidence that along with the support of the City Council and public and private sectors, the Task Force would be successful in getting Tigard's skate park built. The Task Force submitted a letter on February 10, 2004, requesting the City of Tigard consider naming the proposed Tigard Skate Park after Mayor Griffith.

The Council expressed unanimous support for this request.

Motion by Councilor Wilson, seconded by Councilor Sherwood, to adopt Resolution No. 04-32.

**RESOLUTION NO. 04-32 – A RESOLUTION NAMING THE TIGARD SKATE PARK IN HONOR OF FORMER MAYOR JIM GRIFFITH**

The motion was approved by a unanimous vote of Council present:

|                     |     |
|---------------------|-----|
| Mayor Dirksen:      | Yes |
| Councilor Moore:    | Yes |
| Councilor Sherwood: | Yes |
| Councilor Wilson:   | Yes |
| Councilor Woodruff: | Yes |

Mayor Dirksen presented a signed copy of the Resolution to Mrs. Carolyn Griffith.

5. **UPDATE ON THE NEW TIGARD LIBRARY**

Library Director Barnes presented a PowerPoint slide presentation on the progress of library construction. The project remains on schedule and within budget.

6. UPDATE ON THE PROPOSED LOCAL OPTION LEVY FOR WASHINGTON COUNTY COOPERATIVE LIBRARY SERVICES

Library Director Barnes presented information on the projected funding needs for public library services over the next five years. The Washington County Commissioners authorized the placement of a five-year levy for library operations on the May 18, 2004 ballot. If approved, the fixed-rate levy would provide approximately 70 percent of operating funds for public libraries throughout Washington County. A copy of the PowerPoint slide presentation shown to the Council is on file with the City Recorder.

7. UPDATE ON TIGARD BEYOND TOMORROW VISION

Risk Manager Mills presented the staff report on the Tigard Beyond Tomorrow Visioning project. She reviewed the activities of the Vision Task Force in 2004 and the preparations for a citizen survey.

8. UPDATE ON BULL MOUNTAIN ANNEXATION PLAN SUBCOMMITTEES

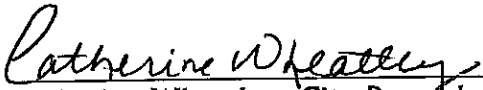
Community Development Director Hendryx presented information on the progress made to date for the Bull Mountain subcommittees: Parks, Police, Planning and Street Maintenance.

9. COUNCIL LIAISON REPORTS: None.

10. NON AGENDA ITEMS: None

11. EXECUTIVE SESSION: The Tigard City Council went into Executive Session at 9 p.m. as provided by ORS 192.660 (2)(i) to discuss the evaluation of the City Manager under previously established criteria.

12. ADJOURNMENT: 9:54 p.m.

  
Catherine Wheatley, City Recorder

Attest:

\_\_\_\_\_  
Mayor, City of Tigard

Date: \_\_\_\_\_

h:\admlcal\city\ccm\2004\040611.doc

COUNCIL MINUTES  
TIGARD CITY COUNCIL MEETING  
May 18, 2004

1. WORKSHOP MEETING

- 1.1 Mayor Dirksen called the meeting to order at 6:31 p.m.
- 1.2 Roll Call: Mayor Dirksen, Councilors Moore, Sherwood, Wilson, and Woodruff
- 1.3 Pledge of Allegiance
- 1.4 Council Communications & Liaison Reports: Councilor Sherwood gave a report on the Regional Affordable Housing Commission regarding a real estate transfer tax (see Item 7 below).
- 1.5 Call to Council and Staff for Non Agenda Items: Mayor Dirksen requested Council discussion on sidewalk maintenance (see Item 8 below).

2. REVIEW OF BULL MOUNTAIN ANNEXATION PLAN

Community Development Director Hendryx reviewed the Bull Mountain Annexation Plan and Process. A copy of the PowerPoint slide presentation shown to Council is on file with the City Recorder.

Mr. Hendryx reviewed the three processes and potential timing associated with these activities:

- a. White paper review and discussion -- June
- b. Annexation Plan consideration -- Land use hearing -- July
- c. Ballot title hearing -- August

Mr. Hendryx's presentation included a refresher course on the Annexation Plan, the land use hearing process, and legal requirements.

Council discussed process for public input at each of the steps. The white papers are scheduled for the June 22 Council meeting. It was suggested that comments from individuals be limited to three minutes. It was noted that input opportunity is needed for citizens and for King City. The four whitepapers will be considered as one agenda item. Testimony shall be limited to the comments on the white papers during the Council's white paper review.

There was discussion on logistics. The purpose of the hearing is to make sure that everyone who wants to address the Council has an opportunity to do so. The

meetings will be televised. Details of how the public testimony is to be received will be advertised in advance.

There was brief discussion on appeal process for a land use matter.

Earlier today there was a hearing before the Washington County Board of Commissioners on the collection of parks system development charges in the unincorporated area. Tigard staff testified in favor. There was testimony in opposition by some Bull Mountain residents. The matter will be reviewed again in August by the Commission.

Community Development Director Hendryx reviewed the new Tigard Urban Growth Boundary (UGB) areas, Sites 63 and 64, which are part of Metro's December 2003 UGB expansion. These areas are adjacent to the Bull Mountain area. Metro estimates there are 1,735 dwelling units on 480 total acres. Future decisions on planning for the area will need to be made once the outcome of the Annexation Plan is known. There might be opportunities to reevaluate development density designations for both the current Bull Mountain area and these two new areas. Also, there may be opportunities for parks and open space in this area.

(Note: Agenda Item No. 6 moved forward on the agenda and was reviewed after Agenda Item No. 2)

3. REPORT ON RESOURCE CITIES EXCHANGE PROGRAM – SAMARINDA AND BALIKPAPAN, INDONESIA

City Manager Monahan and Finance Director Prosser presented the staff report on this item. A copy of the PowerPoint slide presentation shown to Council is on file with the City Recorder.

Staff reviewed the history of the program, the results of the first partnership and the background of the new partnership. A schedule of upcoming events was reviewed with the City Council. The focus of the current work plan is for environmental education in elementary schools, wastewater/storm water management, and citizen participation.

4. DISCUSS STREET NAMING PROCESS AND POLICY

Mayor Dirksen advised that he requested this item be placed on the Council agenda for discussion. He said that over the years people are involved with the City of Tigard and as time goes by streets are changed or added. He'd like to know if there might be opportunities to name streets for citizens who have helped the community.

City Engineer Duenas presented the staff report. A copy of the PowerPoint slide presentation shown to Council is on file with the City Recorder. Council reviewed the various options that should be considered in establishing policy. After discussion there was agreement that there would be no need to pursue this actively at this time; however, as opportunities come up, Council could consider the possibility of naming the streets after citizens. City Engineer Duenas noted two streets that should be renamed: one street is now identified as a "frontage road" and there is a small section of street that was created when Gaarde was divided at its intersection with 99W.

5. UPDATE ON STATUS OF THE WALNUT STREET IMPROVEMENT PROJECT AND PRESENT PROPOSED CLOSURE OF WALNUT LANE AT ITS INTERSECTION WITH WALNUT STREET

Engineering Manager Nguyen presented the staff report. Also present were Matt Costigan from Washington County and Gavin Oien from David Evans and Associates. A copy of the PowerPoint slide presentation shown to Council is on file with the City Recorder.

SW 135<sup>th</sup> Avenue/Walnut Lane/Walnut Street all converge at one intersection making the intersection unsafe with poor traffic flow problems, thus creating the need to improve the existing conditions. Ms. Nguyen reported the Walnut Street improvement project is about 75 percent completed with construction to be concluded in late 2005.

Mr. Costigan reviewed options considered to alleviate the problems at the intersection. The preferred option is to close Walnut Lane, which would create a dead-end. Outreach efforts included two public open houses held in September 2003 and March 2004; about 100 people attended. One resident opposed the "preferred option" while all other comments were in favor. Concerns were raised about traffic diverting to Fern Street and to respond to those concerns, improvements to Fern Street are being designed and will be bid with Walnut Street work.

After discussion Council agreed with the recommendation for the "Preferred Option," which would balance improved safety and traffic flow problems while minimizing the impact to adjacent private properties.

6. DISCUSS METHODOLOGY APPROACH FOR LONG-RANGE PLANNING FEES

Community Development Director Hendryx presented the staff report on this item and presented the concept under consideration by staff to propose a method to collect some funding for long-range planning studies. Two alternatives under

consideration include:

- a. Charge a fee to land use applicants, which is calculated based on the percentage of land use applications anticipated to be filed, or
- b. Charge a fee to land use applicants, which is calculated based on the percentage of the valuation of the land use application.

Council discussion followed. The funds collected could be added to grant dollars awarded. Projects could include the Comprehensive Plan update and special projects where additional consultant assistance is needed.

Community Development staff will return to Council in August with a proposal for its consideration.

## 7. COUNCIL LIAISON REPORTS

- o Councilor Sherwood reported that the Affordable Housing Commission (regional group) has decided to go ahead with efforts to create a real estate transfer tax at the State Legislature. Representatives from the Affordable Housing group will meet with Washington County officials to present their proposal. This would be a tri-county tax. At this time, the proposed tax would be 0.8% of all real estate transactions over \$180,000.
- o City Manager Monahan advised that the St. Vincent dePaul request for assistance will be scheduled for Council consideration on June 22. He noted there has been some money expended from the City's affordable housing assistance budget for Bonita Villa. A review is needed to determine whether St. Vincent dePaul meets the current affordable housing assistance guidelines. Council could also revisit these guidelines. Councilor Sherwood reported that St. Vincent dePaul assists by giving about \$10,000 per year to help pay rents for low-income individuals.

There was discussion on the Community Development Block Grant program and the pros and cons of staying with the County's program or setting up the City's own program (once the City's population exceeds 50,000).

## 8. NON-AGENDA ITEMS

- o Councilor Dirksen advised that Paul Owen of the Summerfield Civic Association contacted him asking him when the City would be considering the question of sidewalk and right-of-way maintenance for areas along major streets. Mayor

Dirksen reminded everyone that this had been removed from the street maintenance fee discussions for review at a later time.

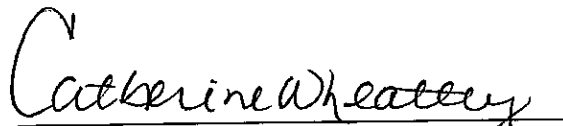
Councilor Sherwood commented that the street maintenance fee had been implemented very recently and said she would prefer to give this some time for everyone to make sure it was working out satisfactorily.

Council also recalled that there had been some work done by staff identifying potential areas and costs associated with doing maintenance work along major streets. City Manager Monahan said this information could be brought to Council again for another review this summer. There was discussion on the possibility of a joint volunteer/city staff effort for some of these areas.

Mr. Monahan also suggested that the Summerfield Civic Association initiate the conversation with the City regarding a joint city/volunteer effort. Mayor Dirksen advised he would contact Paul Owen. One idea would be to start with a "pilot project" (smaller area).

9. EXECUTIVE SESSION: Not held.

10. ADJOURNMENT: 8:48 p.m.

  
Catherine Wheatley, City Recorder

Attest:

\_\_\_\_\_  
Mayor, City of Tigard

Date: \_\_\_\_\_

\\adm\city\ccm\2004\040518.doc



COUNCIL MINUTES  
TIGARD CITY COUNCIL MEETING  
May 25, 2004

Mayor Dirksen called the meeting to order at 6:30 p.m.

Council Present: Mayor Dirksen; Councilors Moore, Sherwood, Wilson, and Woodruff.

- STUDY SESSION

- > Meet with Metro Council President David Bragdon – Discuss Excise Tax and Tipping Fee

Metro Council President Bragdon and Metro Solid Waste Director Michael Hoagland met with City Council. Financial Operations Manager Imdieke introduced this item reminding the Council that an excise tax is being considered by Metro (increase of \$2 per ton of solid waste) to support regional parks and the Convention Center. In addition to the increase in excise tax, Metro is also increasing other components of the tip fee and the transaction fee (currently \$67.18/ton with a \$6 transaction fee) for a total rate increase of about \$5.12 per ton. Council had earlier raised concerns about rate setting authority, the nexus of an excise tax to the parks and convention center, and funding issues for local parks. The options for the method to impose these increases were discussed as well as the fact that haulers have contacted City staff that discussions are needed on the franchise agreement with regard to rate increases.

Mayor Dirksen noted his issues with the little economic benefit that would be realized for Tigard residents with the funding directed towards the convention center. Councilor Wilson noted additional concerns that the greenspaces program was exceeding the expectations of voters who were not anticipating a new parks system when they approved the greenspaces bond measure. He noted instances where the City of Tigard did not accept donations of greenspace area because of maintenance costs. He questioned what will be done with all the spaces that are being protected. Councilor Wilson agreed that it is difficult to fund parks and understood why new revenues would be sought; however, this creates voter "fatigue" when they are asked to consider funding other programs or services.

Metro Council President Bragdon reviewed how Metro's budget is funded, which includes rate setting for garbage disposal, fees, and the ability to levy an excise tax. He said the Metro excise tax is comparable to the franchise fees that cities charge utilities. He outlined the funding for the zoo, which includes an operating levy and the money received by charging admission. A voter-approved bond funded the convention center and another voter-approved

bond approved the greenspaces acquisition program. In addition Metro receives federal grants. He noted the bond didn't provide for any maintenance funding and described the citizens group that recommended that an excise tax be implemented for parks and greenspaces maintenance. In addition two new parks, one in Wilsonville and one in Beaverton (Cooper Mountain) will be created. Since the initial request of a \$2/ton excise tax, the Metro solid waste budget was cut by 8% and the excise tax will now be \$1.38/ton.

Metro Solid Waste Director Michael Hoagland explained that the tipping fees were reduced in the mid-1990s from \$75/ton to \$62.05/ton and Metro has been using reserves since that time. The proposed increase in tipping fee was raised to \$70.96/ton (up from \$67.18/ton). The average residential customer will see an increase in their solid waste bill of 25 cents per month for the tipping fee raise and 13 cents from the excise tax. Commercial customers will see larger increases. Councilor Sherwood noted that this would represent an impact on the homeless shelter's expenses.

Mr. Imdieke, in response to a comment from Mr. Bragdon, clarified that one of the main reasons for a city franchise of solid waste is to minimize the number of large trucks on the road. These trucks use city streets and there is a related degradation of road conditions. The Engineering Department manages the transportation program for Tigard; this department is supported by the General Fund and in FY 2004-05, their budget is \$1.2 million.

In response to a question from Councilor Woodruff about whether the excise tax and increase in tipping fees were a "done deal," Mr. Bragdon affirmed that the Metro budget has been adopted. Councilor Sherwood said that parks in Wilsonville and Beaverton did not benefit Tigard. Mayor Dirksen noted the raise in fees impacts Tigard residents with no apparent return. Councilor Wilson objected to the way this increase had been communicated to local jurisdictions – after it was "a done deal." He said he requested more sensitivity to "our position" in the future.

> Review Park/Open Space Survey Questions

Park Manager Dan Plaza reviewed the draft survey questions with City Council. Also present was Consultant Mark Nelson from Public Affairs Counsel. In addition, Parks and Recreation Advisory Board (PRAB) Chair Switzer was present as well as PRAB member Bernhard. Comments by Council on the proposed survey were as follows:

- Too many specific questions. Ask more general questions before getting to specific programs. Move the more general questions from Page 7 to the beginning of the survey.
- The survey questions seem to indicate that the City is already considering a number of programs. It was requested that questions be phrased so that citizens can articulate what they would like to see to see implemented, how they would prioritize, and how much they would be willing to pay.
- In general, would the citizens want to see parks and recreation as a higher priority in Tigard?
- Survey should be structured as a needs assessment.

The PRAB will meet to review a revised draft. Another review with the Council will occur on June 8.

> Review Metro Transportation Improvement Program (MTIP) Application Package and Provide Comments

Community Development Director Hendryx reviewed this item with the City Council. Approximately \$41 million are available for transportation from federally authorized funds. The funds will be allocated in the Metro area through the Transportation Priorities 06-09 program. Metro has solicited projects for consideration; applications are due June 30. The funding for projects would be available fiscal year 2008-09. The recommended projects were reviewed with Council as outlined in a May 18, 2004, memo from Jim Hendryx to the City Council; a copy of this memo is on file with the City Recorder. Council noted general consensus with the staff's recommendations and these recommendations will be presented to Council for formal approval at its June 22 meeting.

> Update on Goal 5 (This update was presented during the Council Liaison Reports during the Business meeting – Item 1.4.)

> Administrative Items reviewed with Council included:

- a. Consideration of Proclamation has been added to the Agenda: Say NO to Hate, YES to Unity
- b. Request to consider Consent Agenda Item 3.1 separately – Consider the proposed Library Policies and Procedures
- c. Consent Agenda 3.3 – Intergovernmental Agreement with Washington County for the Improvement of Walnut Street Between 121<sup>st</sup> and 135<sup>th</sup> Through the Major Streets Improvement Program (Agreement was distributed to Council.)

Recessed Study Session at 7:33 p.m.

- EXECUTIVE SESSION: Not held.

1. BUSINESS MEETING

- 1.1 Mayor Dirksen called the City Council & Local Contract Review Board meeting to order at 7:40 p.m.
- 1.2 Roll Call
- 1.3 Pledge of Allegiance
- 1.4 Council Communications & Liaison Reports

> Update on Goal 5

Associate Planner Hajduk presented the staff report and the PowerPoint slide presentation highlighting her remarks are on file with the City Recorder. The purpose of the presentation was to discuss the large picture of resource protection, the major components of the current Goal 5 process program and to seek input on the potential program elements. Councilor Wilson, who is the Council liaison to the Tualatin Basin Partners, commented on this several-year process, and the status of the efforts by the Partners to meet federal and state requirements for protecting natural resources in the Tualatin Basin. He spoke about achieving environmental protection while balancing private property rights. He noted that at a recent public hearing representation of environmental groups and large and small property owners were about evenly divided. Councilor Wilson reviewed some of the issues of balance that the Partners are reviewing; for example, is it reasonable to prohibit all development in the 100-year flood plain?

Ms. Hajduk reviewed the timeline on the Goal 5 review:

- August 2004 – Basin Public Hearing
- December 2004 – Metro Council Decision
- Spring 2005 – Basin Partners adopt ordinances to implement

The Council decide it would review the "ALP" map at its June 15 Workshop Meeting.

- 1.5 Call to Council and Staff for Non-Agenda Items: None

> PROCLAMATION

- Say NO to Hate, YES to Unity

Mayor Dirksen noted that Tigard citizens had been targeted recently with distribution of hate literature in neighborhoods. Tigard High School students had

also been targeted with deliveries of hate messages on CD's. This type of activity is the gateway to possible violence. To respond, the City of Tigard is sponsoring a Unity Rally on Thursday, May 27, 6:30 p.m. at Cook Park. In addition the Mayor and City Councilors signed a "Say No to Hate, Yes to Unity" proclamation. The Mayor read the proclamation. Copies of this proclamation will be made available so members of the community can sign.

## 2. VISITOR'S AGENDA

- o John Frewing, 7110 SW Lola Lane, Tigard, Oregon spoke to the Council about directing city boards, committees and commissions to provide opportunity for citizen input on issues under review by those groups. He said he had not been able to offer testimony at a meeting he attended the evening before. Mr. Frewing also suggested that the Council be wary of street standard waivers for capital improvement projects that are offered by staff. He said waivers should go through a public process. (A copy of an e-mail dated May 25, 2004 from Mr. Frewing to Mayor Dirksen is on file with the City Recorder.)

## 3. CONSENT AGENDA: Item 3.1 was removed from the agenda and considered separately by the City Council. Motion by Councilor Wilson, seconded by Councilor Sherwood to approve the following:

- 3.2 Ratify City Manager's Employment Agreement
- 3.3 Consider Amendment to the Intergovernmental Agreement with Washington County for the Improvement of Walnut Street Between SW 121<sup>st</sup> and 135<sup>th</sup> Through the Major Streets Improvement Program
- 3.4 Local Contract Review Board:
  - a. Award Contract for the Construction of Fanno Creek Bank Stabilization to PCR, Inc.

The motion was approved by a unanimous vote of Council present:

|                     |     |
|---------------------|-----|
| Mayor Dirksen:      | Yes |
| Councilor Moore:    | Yes |
| Councilor Sherwood: | Yes |
| Councilor Wilson:   | Yes |
| Councilor Woodruff: | Yes |

Consider Consent Agenda Item 3.1 – Library Director Barnes and Councilor Sherwood requested that the proposed library policy with regard to alcohol exclusion be delayed until September 1, 2004. The Friends of the Library are hosting a fundraising event prior to the opening of the Library and they would like to include a

champagne toast as part of the event. This would also give a window of opportunity for other activities to celebrate the grand opening of the library. All other library policies would become effective August 2. Motion by Councilor Moore, seconded by Councilor Wilson to approve this item for the Consent Agenda as requested.

The motion was approved by a unanimous vote of Council present:

|                     |     |
|---------------------|-----|
| Mayor Dirksen:      | Yes |
| Councilor Moore:    | Yes |
| Councilor Sherwood: | Yes |
| Councilor Wilson:   | Yes |
| Councilor Woodruff: | Yes |

#### 4. TIGARD MUNICIPAL COURT ANNUAL REPORT

Municipal Court Judge O'Brien and Administrative Services Manager Robinson presented the staff report to the Council. A copy of the highlights of their PowerPoint presentation is on file with the City Recorder. Judge O'Brien reviewed the Municipal Court Programs: Traffic, Youth Court, and Civil Infractions.

The 2003 legislative changes included maximum, minimum and base-fines increases, an increase in the State unitary assessment from \$35 to \$37 per violation, and amendments to laws relating to speeding, school zones and pedestrians. In 2003, the Court's caseload increased 11% from 2002 with 8,250 violations processed. The Judge reviewed traffic court activity. In response to a question from Councilor Woodruff, the Judge said that the majority of time the minimum traffic fine is imposed on traffic violators because the majority of people appearing before him have good driving records the last three years. He added that the minimum fines, set by the legislature, are very high, \$150+ for a traffic violation. Ms. Robinson noted there are not a lot of repeat offenders and individuals are also faced with increased insurance premiums.

The Tigard Youth Court continues to be successful. About 200 cases have been heard since 2002, when the program began. Most of the citations in 2003 (67%) related to shoplifting offenses. Nearly all juveniles appear with their parents. About 99% enter guilty pleas after full misdemeanor arraignment, and more than 95% complete probation without violations or repeat offenses.

#### 5. SUMMER READING PROGRAM REPORT

Library Director Barnes presented the staff report including a PowerPoint presentation which is on file with the City Recorder. The goal of summer reading is to have families use the library and encourage children to read during the summer. Special summer programs were reviewed.

6. DISCUSS WASHINGTON COUNTY COOPERATIVE LIBRARY SERVICES (WCCLS) LEVY ELECTION RESULTS AND HEAR AN UPDATE ON THE NEW LIBRARY SCHEDULE

The Levy did not pass because the required 50% voter turnout did not happen. The majority of those who did vote, voted in favor of the levy. Staff will review services and programs.

Library Director Barnes reported that the new library construction remains within budget and on schedule. The current library will close on July 16 to begin the process of moving. The Library Foundation is planning an event, tentatively scheduled for July 30, as a fundraiser and to allow a sneak preview of the new library. There will be a trial-period opening of the library, with Grand Opening scheduled for Saturday, August 21.

Council meeting recessed: 9:10 p.m.

Council meeting reconvened: 9:13 p.m.

7. PUBLIC HEARING – CONSIDER EXCEPTIONS TO THE TRANSPORTATION SYSTEM PLAN STANDARDS ON CERTAIN STREET IMPROVEMENT PROJECTS

- a. Mayor Dirksen opened the public hearing.
- b. City Engineer Duenas presented the staff report wherein staff recommended Council authorize exceptions to the Transportation System Plan standards on certain street improvement projects. It is the intent of staff to follow the TSP standards wherever feasible. Mr. Duenas reviewed the reasons for deviating from those standards.
- c. Public Testimony: None.
- d. Staff Recommendation: Approve the proposed resolution authorizing exceptions to the TSP standards for certain city street improvement projects.
- e. Council Discussion: In response to a question from Councilor Wilson, Mr. Duenas confirmed that an arborist is consulted when decisions are made about whether trees can be saved.

City Manager Monahan referred to the May 25, 2004, e-mail from John Frewing regarding issues relating to the Hall Boulevard sidewalk improvements and the Mapleleaf Street improvements. These two projects would not have been affected by the proposed resolution nor would they have been the type of project recommended for exceptions. Exceptions are for city projects only where the City is trying to retrofit projects within existing development. Mr. Duenas said the Mapleleaf Street improvement is to convert a gravel road to pavement to reduced city maintenance costs. The Hall Boulevard project is a Community Development Block Grant project to address the needs of a low-

income neighborhood to provide sidewalks, which will make it safer for people to walk in this area.

There was discussion about the few number of homes that have been purchased when road improvement projects have come along. Councilor Wilson noted that sometimes it appears to be the better choice, specifically referring to the Gaarde Street improvements, to purchase a home when the road improvements take away a driveway.

- f. Mayor Dirksen closed the public hearing.
- g. Consideration by Council: Motion by Councilor Moore, seconded by Councilor Woodruff to approve Resolution No. 04-33.

**RESOLUTION NO. 04-33 – A RESOLUTION APPROVING EXCEPTIONS TO THE TRANSPORTATION SYSTEM PLAN STANDARDS ON CERTAIN STREET IMPROVEMENT PROJECTS.**

The motion was approved by a unanimous vote of Council present:

|                     |     |
|---------------------|-----|
| Mayor Dirksen:      | Yes |
| Councilor Moore:    | Yes |
| Councilor Sherwood: | Yes |
| Councilor Wilson:   | Yes |
| Councilor Woodruff: | Yes |

- 8. **PUBLIC HEARING (INFORMATIONAL) TO FINALIZE FORMATION OF SANITARY SEWER REIMBURSEMENT DISTRICT NO. 28 – PORTIONS OF SW O'MARA STREET, MCDONALD STREETS**
  - a. Mayor Dirksen opened the public hearing.
  - b. Project Engineer Berry reviewed the staff report outlining that the construction of improvements have been completed and final costs have been determined. The Engineer's report has been revised accordingly.
  - c. Public Testimony: None
  - d. Staff Recommendation: Approve the proposed resolution to form Reimbursement District No. 28 as modified by the final City Engineer's Report.
  - e. Council discussion followed which included a brief review of the reimbursement program.
  - f. Mayor Dirksen closed the public hearing.
  - g. Consideration by Council: Motion by Councilor Moore, seconded by Councilor Woodruff to approve Resolution No. 04-33.



RESOLUTION NO. 04-33 – A RESOLUTION FINALIZING SANITARY  
SEWER REIMBURSEMENT DISTRICT NO. 28 (SW O'MARA,  
MCDONALD STREETS)

The motion was approved by a unanimous vote of Council present:

|                     |     |
|---------------------|-----|
| Mayor Dirksen:      | Yes |
| Councilor Moore:    | Yes |
| Councilor Sherwood: | Yes |
| Councilor Wilson:   | Yes |
| Councilor Woodruff: | Yes |

9. COUNCIL LIAISON REPORTS: None

10. NON AGENDA ITEMS

> STUDY SESSION (Continued discussion on Administrative Items)

- d. Update – Bull Mountain White Papers (Memo was distributed to Council.)

City Manager Monahan referenced the memo from Community Development Director Hendryx on the white paper process that had been distributed to Council. It is anticipated that there will be a large amount of public testimony for the white papers review, the annexation plan hearing, and the ballot title hearing (if it's decided to have the annexation plan go forward). After discussion with Council, June 23, and 24, July 28 and 29, and August 11 and 12 are dates that the Council may consider for continuation of hearings or discussions.

Councilor Sherwood requested that groundrules for the conduct of these meetings be made available to people beforehand.

- e. Concerns have been noted by the City of Tualatin with the MPAC vote on Urban Growth Boundary. Mayor Dirksen said he tried to contact Mayor Ogden earlier today; he will try to reach him again. Councilor Wilson is the alternate representative for Washington County cities and he will attend the MPAC meeting should Mayor Kidd of Forest Grove be unable to attend.

- f. Calendar Review

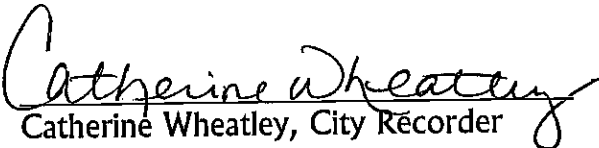
- May 27 -- Tigard Says No to Hate Rally -- Cook Park -- 6:30 p.m.  
City Manager Monahan reviewed the activities planned for the unity rally.
- May 31--Memorial Day Holiday -- City Offices Closed --  
Ceremony at Crescent Grove Cemetery -- 11 a.m. (Mayor Dirksen is speaking at this event)
- June 5 -- Bonita Park Grand Opening, 11 a.m.
- June 8 -- Council Business Meeting -- 6:30 p.m.
- June 15 -- Council Workshop Meeting -- 6:
- June 20 -- Nicoli Athletic Field Dedication, 11 a.m.
- June 18-20 -- Balloon Festival
- June 22 -- Council Business Meeting -- 6:30 p.m.

h. Other discussion topics:

- City Manager Monahan distributed a proposal for public relation services from Rockey Hill & Knowlton regarding the public education effort regarding the Bull Mountain annexation.
- The County has not received a request from King City for assistance regarding potential annexation of Bull Mountain.
- Citizens from Bull Mountain testified at the recent hearing by the County regarding collecting parks SDC's. Photographs of Fanno Creek park were shown to the Commissioners including a segment of the park next to a parking lot and the pond which is fed by the Creek.
- Meeting logistics were discussed including security and providing the public with an opportunity to comment.

11. EXECUTIVE SESSION: Not held.

11. ADJOURNMENT: 10:07 p.m.

  
Catherine Wheatley, City Recorder

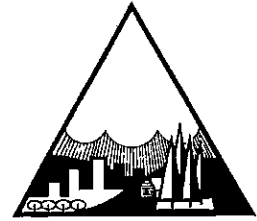
Attest:

\_\_\_\_\_  
Mayor, City of Tigard

Date: \_\_\_\_\_

l:\adm\calhy\ccm\2004\040525.doc

**MEMORANDUM  
CITY OF TIGARD, OREGON**



**TO:** Mayor and Council  
**FROM:** Greer Gaston  
**DATE:** May 27, 2004  
**SUBJECT:** Three-Month Council Calendar

Regularly scheduled Council Meetings are marked with an asterisk (\*).

**June**

|     |      |  |
|-----|------|--|
| 8*  | Tues | Council Business Meeting with Study Session – 6:30 p.m., Town Hall |
| 15* | Tues | Council Workshop Meeting – 6:30 p.m., Town Hall                    |
| 22* | Tues | Council Business Meeting with Study Session – 6:30 p.m., Town Hall |

**July**

|      |      |  |
|------|------|--|
| 5    | Mon  | Independence Day Holiday – City Offices Closed                     |
| 13 * | Tues | Council Business Meeting with Study Session – 6:30 p.m., Town Hall |
| 20*  | Tues | Council Workshop Meeting – 6:30 p.m., Town Hall                    |
| 27 * | Tues | Council Business Meeting with Study Session – 6:30 p.m., Town Hall |

**August**

|      |      |  |
|------|------|--|
| 10 * | Tues | Council Business Meeting with Study Session – 6:30 p.m., Town Hall |
| 17 * | Tues | Council Workshop Meeting – 6:30 p.m., Town Hall                    |
| 24 * | Tues | Council Business Meeting with Study Session – 6:30 p.m., Town Hall |

|  |   |   |  |   |  |
|--|---|---|--|---|--|
| <b>Meeting Date:</b><br><b>Meeting Type/Time:</b><br><b>Location:</b><br><b>Greeter:</b><br><b>Materials Due @ 5:</b><br><b>Bid Opening Deadline:</b><br><b>Scan Deadline @ noon:</b><br><b>Televised:</b><br><b>Attorney Attends:</b>   | <b>June 15, 2004</b><br>Workshop/6:30 p.m.<br>City Hall<br><br>June 1, 2004<br>May 31, 2004<br>May 28, 2004<br>No<br>No | <b>Meeting Date:</b><br><b>Meeting Type/Time:</b><br><b>Location:</b><br><b>Greeter:</b><br><b>Materials Due @ 5:</b><br><b>Bid Opening Deadline:</b><br><b>Scan Deadline @ noon:</b><br><b>Televised:</b><br><b>Attorney Attends:</b>  | <b>June 22, 2004</b><br>Business/6:30 p.m.<br>City Hall<br>Loreen M<br>June 8, 2004<br>June 7, 2004<br>June 4, 2004<br>Yes<br>No | <b>Meeting Date:</b><br><b>Meeting Type/Time:</b><br><b>Location:</b><br><b>Greeter:</b><br><b>Materials Due @ 5:</b><br><b>Bid Opening Deadline:</b><br><b>Scan Deadline @ noon:</b><br><b>Televised:</b><br><b>Attorney Attends:</b>  | <b>July 13, 2004</b><br>Business/6:30 p.m.<br>City Hall<br><br>June 29, 2004<br>June 28, 2004<br>June 25, 2004<br>Yes<br>Yes |
|  |   | Study Session   |  | Study Session   |  |
| Introduce Indonesian Delegation - Bill -10 min<br>Bull Mt White Papers - Jim H - 2 hrs<br>Review Draft #2 of Park & Recreation Needs Assessment Survey - Dan - 20 min<br>DUST Update - Remodel of Permit Center (old library) and City Hall - Loreen - 20 min<br>Review Goal 5 Map - Julia - 30 min (scheduled during the May 25 Council meeting)<br>King City Review of Subcommittees for Annexation of Bull MT - Bill - 10 min |   | <b>JUNE 23 &amp; 24 Reserved for Mtg Continuation</b><br>Goal 5 Update - Jim- 10 min  |  |   |  |
|  |   | Consent Agenda  |  |   |  |
|  |   | Endorse MTIP Application Package - RES - Julia<br>Budget Amendment #21 - Increase Funding City Attorney Expenditures - RES - Michelle<br>Adopt SEIU & TPOA Contracts & Authorize City Manager to Sign - <b>Need Request to Schedule</b><br>LCRB- Authorize Remodel Construction Bid for Permit Center and City Hall - Loreen<br>Downtown Task Force Members - RES - Susan<br>Budget Amendment #23 - Funding for Temporary Staff in City Management - RES - Michelle<br>Amendment to Municipal Court Judge's Contract - RES - Nadine<br>Approve Wilinet Users Agreement - Margaret<br>LCRB - Contract for Self Check Machines for the New Library - Margaret |  | Consent Agenda  |  |
|  |   | Business Meeting  |  | LCRB - Award Mover Bid Award - Loreen<br>ODOT IGA for Downtown Improvement Plan - Beth<br>10 Year Franchise with Northwest Natural Gas - RES - Craig  |  |
|  |   | Adopt Supplemental Budget FY 03-04, Make Appropriations & Create Street Maintenance Fee Fund - PH - RES - Craig - 10 min<br>New Library Update - Margaret - 15 min. (Standing Item - first meeting of month scheduled 12-22-03)<br>St. Vincent dePaul Affordable Housing Grant Application - Bill - 10 min<br>Bull Mt White Paper Public Comment-Jim-30 min<br>Presentation on Bull Mt - King City Annexation - Bill - 20 min<br>Finalize Sanitary Sewer Reimbursement District # 29 - PH - RES - PPT - Greg - ?? min   |  | Business Meeting  |  |
|  |   |   |  | New Library Update - Margaret - 15 min. (Standing Item - first meeting of month scheduled 12-22-03)<br>72nd Ave Public Right-of-way Vacation - QJPH - ORD - Matt S - 20 min<br>Bull Mt White Papers - RES - Jim H - 60 min<br>TVTV Annual Update - Gary - <b>Need Request to Schedule</b><br>King City Annexation Review and Staff Recommendation - Bill - 15 min |  |

Item No. 3.26  
For Council Meeting of 6/8/04

|   |                    |                       |   |  |                    |
|---|--------------------|-----------------------|---|--|--------------------|
| Meeting Date:   | July 20, 2004      | Meeting Date:         | July 27, 2004   | Meeting Date:  | August 3, 2004     |
| Meeting Type/Time:  | Workshop/6:30 p.m. | Meeting Type/Time:    | Business/6:30 p.m.  | Meeting Type/Time:   | Business/6:30 p.m. |
| Location:   | City Hall          | Location:             | City Hall   | Location:  | City Hall          |
| Greeter:  |                    | Greeter:              | Bill D  | Greeter:   |                    |
| Materials Due @ 5:  | July 6, 2004       | Materials Due @ 5:    | July 13, 2004   | Materials Due @ 5:   | July 20, 2004      |
| Bid Opening Deadline:   | July 5, 2004       | Bid Opening Deadline: | July 12, 2004   | Bid Opening Deadline:  | July 19, 2004      |
| Scan Deadline @ noon:   | July 2, 2004       | Scan Deadline @ noon: | July 9, 2004  | Scan Deadline @ noon:  | July 16, 2004      |
| Televised:  | No                 | Televised:            | Yes   | Televised:   | No                 |
| Attorney Attends:   | No                 | Attorney Attends:     | Yes   | Attorney Attends:  | Yes                |
|   |                    |                       | Study Session   | Study Session  |                    |
| Council Strategic Planning Meeting and<br>Six Month Goal Review - Bill<br>Review Council Groundrules - Liz - 10 min<br>Financial Statement Alternative Review and<br>Selection - Roger/Tom - 20 min |                    |                       | JULY 28 & 29 Reserved for Mtg Continuation                |  |                    |
|   |                    |                       | Consent Agenda  | Consent Agenda   |                    |
|   |                    |                       | Council Goal Update - Liz                                 |  |                    |
|   |                    |                       | Business Meeting  | Business Meeting   |                    |
|   |                    |                       | Bull Mt Annexation Plan - PH - ORD - PPT - Jim -<br>2 hrs | Adoption of Bull Mt Findings - Jim - Need<br>Request to Schedule |                    |

|  |  |  |  |  |   |
|--|--|--|--|--|---|
| <b>Meeting Date:</b><br><b>Meeting Type/Time:</b><br><b>Location:</b><br><b>Greeter:</b><br><b>Materials Due @ 5:</b><br><b>Bid Opening Deadline:</b><br><b>Scan Deadline @ noon:</b><br><b>Televised:</b><br><b>Attorney Attends:</b> | <b>August 10, 2004</b><br>Business/6:30 p.m.<br>City Hall<br><br>July 27, 2004<br>July 26, 2004<br>July 23, 2004<br>Yes<br>Yes | <b>Meeting Date:</b><br><b>Meeting Type/Time:</b><br><b>Location:</b><br><b>Greeter:</b><br><b>Materials Due @ 5:</b><br><b>Bid Opening Deadline:</b><br><b>Scan Deadline @ noon:</b><br><b>Televised:</b><br><b>Attorney Attends:</b> | <b>August 17, 2004</b><br>Workshop/6:30 p.m.<br>City Hall<br><br>August 3, 2004<br>August 2, 2004<br>July 30, 2004<br>No<br>No | <b>Meeting Date:</b><br><b>Meeting Type/Time:</b><br><b>Location:</b><br><b>Greeter:</b><br><b>Materials Due @ 5:</b><br><b>Bid Opening Deadline:</b><br><b>Scan Deadline @ noon:</b><br><b>Televised:</b><br><b>Attorney Attends:</b> | <b>August 24, 2004</b><br>Business/6:30 p.m.<br>City Hall<br><br>August 10, 2004<br>August 9, 2004<br>August 6, 2004<br>Yes<br>No |
| Study Session  |  |  |  | Study Session  |   |
| AUG 11 & 12 Reserved for Mtg Continuation  |  |  |  |  |   |
| Consent Agenda   |  |  |  | Consent Agenda   |   |
| LCRB - DUST Construction Bid Award - Loreen  |  |  |  |  |   |
| Business Meeting   |  |  |  | Business Meeting   |   |
| New Library Update - Margaret - 15 min. (Standing Item - first meeting of month scheduled 12-22-03)<br>Bull Mt Plan Ballot Title - PH - Liz - 15 min   |  |  |  | Comp Plan Amendment to Chapter 6 (Housing)<br>- PH(Leg) - ORD - Duane - 15 min   |   |

AGENDA ITEM # 3.3a.  
FOR AGENDA OF June 08, 2004

CITY OF TIGARD, OREGON  
COUNCIL AGENDA ITEM SUMMARY

ISSUE/AGENDA TITLE Award of contract for the mowing and weed cutting of the City's right of way areas.

PREPARED BY: Joe Barrett DEPT HEAD OK: [Signature] CITY MGR OK: [Signature]

ISSUE BEFORE THE COUNCIL

Shall the Local Contract Review Board award a contract to Chorak Mowing to perform mowing and weed cutting services for the City's right of way areas?

STAFF RECOMMENDATION

Staff recommends that the LCRB award a contract for mowing and weed cutting services for the City's right of way areas to Chorak Mowing and authorize staff to execute the contract. Staff is also exploring the possibility of contracting with Fray's Company as a secondary contractor in the event that there are unforeseen circumstances that prevent Chorak Mowing from performing the work required under the contract.

INFORMATION SUMMARY

In an analysis of the City's right of way mowing program, staff determined that the City would be able to save nearly \$12,000 by outsourcing the work. In addition, the hiring of a private firm to perform the work will allow the City's Tiger Mower to be used only for needed off road mowing and emergencies.

On May 12, 2004 staff issued a formal Invitation to Bid (ITB) for mowing and weed cutting services to be performed at the City's right of way areas. Bids received in response to the ITB were as follows:

| <u>Bidder</u>          | <u>Bid per Mowing</u> |
|------------------------|-----------------------|
| Chorak Mowing          | \$5,400               |
| Fray's Company         | \$5,580               |
| <i>Budget Estimate</i> | <i>\$5,550</i>        |

Staff has followed up with the references for both companies and they were all very positive. Based on the bid amounts and the positive nature of the references, staff recommends award of a one-year contract with two additional one-year options to Chorak Mowing.

OTHER ALTERNATIVES CONSIDERED

1. Do not award contract and direct staff to carry out a new Invitation to Bid process for the services.

VISION TASK FORCE GOAL AND ACTION COMMITTEE STRATEGY

None.

ATTACHMENT LIST

None.

FISCAL NOTES

The annual cost of the services is estimated to be \$27,000 annual and the contract may be extended to run for three years. The works will be funded from the Street Maintenance Fund (100-2140-601000).

AGENDA ITEM # 3.36.  
FOR AGENDA OF June 8, 2004

CITY OF TIGARD, OREGON  
COUNCIL AGENDA ITEM SUMMARY

ISSUE/AGENDA TITLE Award of Contract for the Construction of Hall Boulevard Sidewalk  
PREPARED BY: Vannie Nguyen DEPT HEAD OK: Agustin P. Duenas CITY MGR OK: Bill Monahan

ISSUE BEFORE THE COUNCIL

Shall the Local Contract Review Board approve the contract award for the construction of Hall Boulevard Sidewalk?

STAFF RECOMMENDATION

Staff recommends that the Local Contract Review Board, by motion, approve the contract award to **ACS, Inc.** in the amount of **\$84,222.80**.

INFORMATION SUMMARY

Hall Boulevard between Highway 99W and approximately 650 north of Pfaffle Street lacks continuous sidewalks on both sides of the street. Pedestrians from single family houses and apartments use Hall Boulevard as a route to bus stops, retail and grocery stores at the Hall Boulevard/Highway 99W intersection. The problem with this segment of Hall Boulevard is that where gaps exist in the sidewalks, the street has narrow shoulders forcing pedestrians to walk along the edge of the pavement or into the traveled lanes. Residents of the area reported observing many vehicle-pedestrian near misses along this stretch of the street.

To alleviate the safety concern, staff proposes the following improvements on the street: installation of new curbs and sidewalks within three gaps in the existing sidewalk system, and removal and relocation of existing roadway facilities to accommodate the new sidewalk installation. Continuous and uninterrupted sidewalks will help to provide a safer and convenient pedestrian route to shopping centers and transit facilities.

The project was advertised for bids on May 10, May 12 and May 13, 2004 in the Daily Journal of Commerce, El Hispanic and Tigard Times respectively. The bid opening was conducted on May 24, 2004 and the bid results are:

|                            |               |                  |
|----------------------------|---------------|------------------|
| ACS, Inc.                  | Vancouver, WA | \$84,222.80      |
| Ortiz & Associates         | Sandy, OR     | \$88,841.99      |
| <b>Engineer's Estimate</b> |               | <b>\$101,600</b> |

Based on the bids submitted, the lowest responsive bid of \$84,222.80 submitted by ACS, Inc. appears to be reasonable. Staff recommends approval of the contract award to this qualified lowest bidder.

OTHER ALTERNATIVES CONSIDERED

None



---

## VISION TASK FORCE GOAL AND ACTION COMMITTEE STRATEGY

None

---

## ATTACHMENT LIST

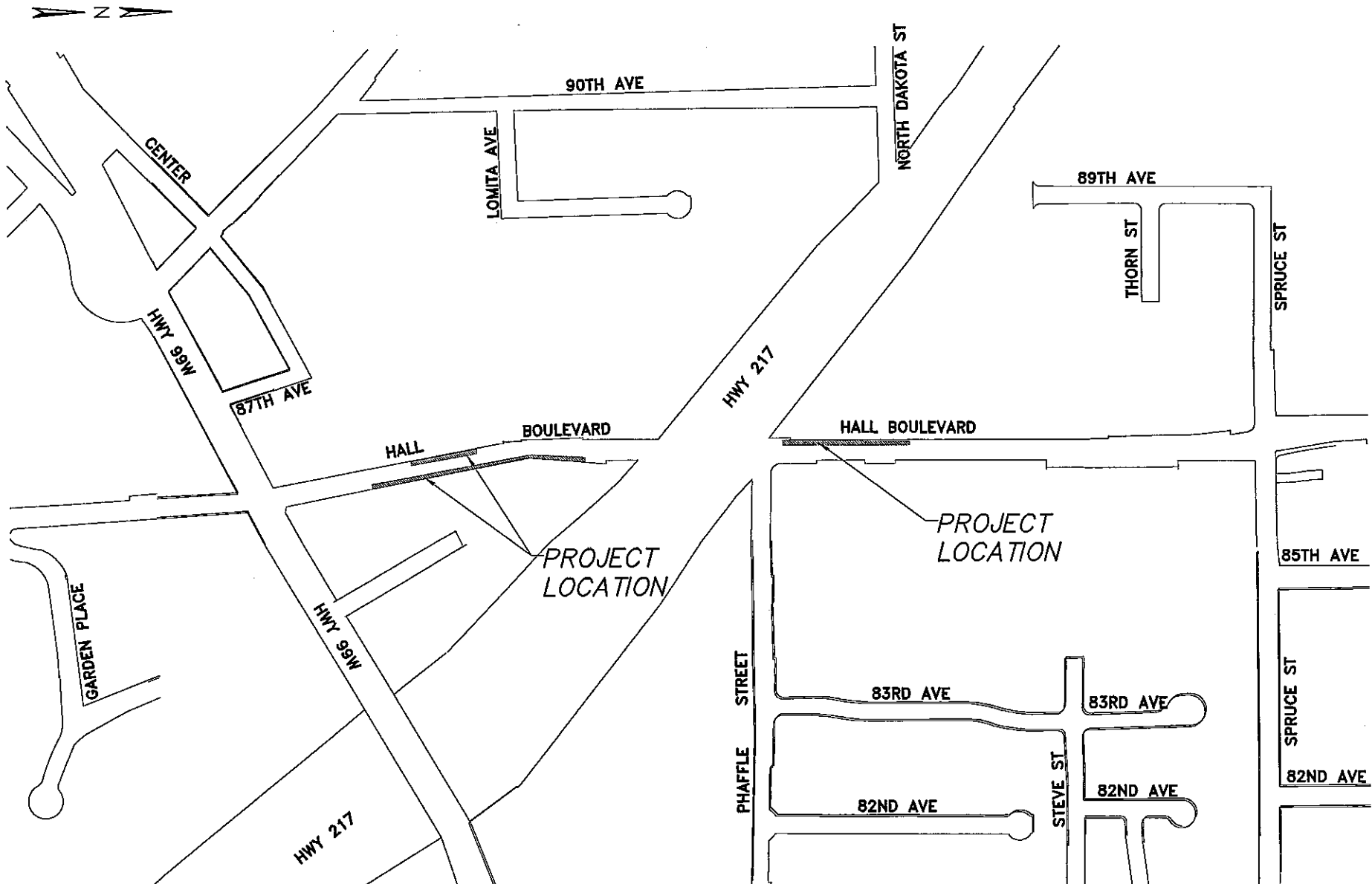
Project location map

---

## FISCAL NOTES

This project is currently funded from the Community Development Block Grant in the amount of \$82,661 supplemented by the FY 2003-04 State Gas Tax Fund in the amount of \$12,036. The State Gas Tax Fund for the project has been proposed to increase to \$22,339 for FY 2004-05. The total amount of \$105,000 is sufficient to award the contract of \$84,222.80.

# HALL BOULEVARD SIDEWALK INSTALLATION



AGENDA ITEM # 3.3c.  
FOR AGENDA OF June 08, 2004

CITY OF TIGARD, OREGON  
COUNCIL AGENDA ITEM SUMMARY

ISSUE/AGENDA TITLE Award Purchase of Desktop Computers for New Library.

PREPARED BY: Joe Barrett DEPT HEAD OK: [Signature] CITY MGR OK: [Signature]

ISSUE BEFORE THE COUNCIL

Shall the Local Contract Review Board approve the purchase of computers for the new Library?

STAFF RECOMMENDATION

Staff recommends that the LCRB approve the purchase of desktop computers and authorize staff to enter into a contract with the best proposer to a formal Request for Proposal (RFP).

INFORMATION SUMMARY

With the opening of the new Library, the City has a need to purchase 93 new desktop computers for both public and staff use. Due to various misunderstandings, The City is under tight time constraints to purchase these computers and have them delivered with enough time for the City's Information Technology staff to configure each system. The short time frame has resulted due to various factors as outlined in the attached memo. The Request for Proposal for the computers will close on June 4<sup>th</sup> and staff intends to provide full details of the purchase, including vendor and final price, to the LCRB no later than June 7<sup>th</sup>.

OTHER ALTERNATIVES CONSIDERED

None.

VISION TASK FORCE GOAL AND ACTION COMMITTEE STRATEGY

None

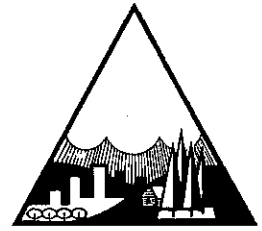
ATTACHMENT LIST

1. Memorandum to City Manager

FISCAL NOTES

The estimated cost of the 93 computers is \$70,000..

# MEMORANDUM



TO: Bill Monahan, City Manager

FROM: Joe Barrett, Buyer

RE: Purchase of Computers for the New Library

DATE: May 27, 2004

---

Over the last few days, an issue with the City's acquisition of new desktop computers for the new Library has surfaced. Due to some misunderstandings, the City is unable at this time to proceed with the anticipated purchase of 93 computers from the expected vendor. The confusion stems from the use of an existing Western States Contracting Alliance (WSCA) contract that the City was intending to make the equipment purchase through.

Plans for the new Library include the purchase of the 93 computers mentioned above, 110 monitors, and 18 printers. Staff had proceeded with the belief that these were all available on the WSCA agreement which would require no formal solicitation. However, when the vendor handling the purchase sent the quote for all the equipment to the City on Monday, May 24<sup>th</sup> it was discovered that the desktop computers are not covered by the WSCA agreement. This leaves the City in a precarious situation in regards to time.

Under the City's rules, a formal solicitation is required as the cost of the computers is an estimated \$70,000. Local Contract Review Board (LCRB) approval is also required prior to the execution of any agreement for the equipment. As the City needs to take possession of these computers with ample time to configure them all before the opening of the new Library, time is very much of the essence in obtaining them.

In order to execute a proper Request for Proposal (under Purchasing Administrative Rule 10.080 1.b. as discussed with Gary Firestone at Ramis Crew) and allow for ample time to order the computers as to guarantee their delivery with enough time to configure the systems, a "hand carried" consent agenda item will need to be presented for action to the LCRB at the June 8<sup>th</sup> Council meeting. With the RFP closing on Friday, June 4<sup>th</sup> information regarding the recommended award will not be available until Monday, June 7<sup>th</sup>.

I understand the schedule does not allow the LCRB much time to review such an action. Unfortunately there are very few options available at this time to ensure that we have the proper computer equipment for the Library's opening. Staff will make every effort will be made to forward relevant information as soon as it is obtained. Staff will also try to have the Agenda Item Summary completed and forwarded to the LCRB on Friday, June 4<sup>th</sup>, following receipt of bids but no later than Monday, June 7<sup>th</sup>.

cc: Margaret Barnes  
Gary Ehrenfeld  
Craig Prosser  
Tom Imdieke

AGENDA ITEM # 4  
FOR AGENDA OF June 8, 2004

CITY OF TIGARD, OREGON  
COUNCIL AGENDA ITEM SUMMARY

ISSUE/AGENDA TITLE Presentation - 2004 Tigard Festival of Balloons

PREPARED BY: Cathy Wheatley Cathy DEPT HEAD OK YAN CITY MGR OK YAN

ISSUE BEFORE THE COUNCIL

Listen to a presentation from Tigard Festival of Balloons Event Organizer Dave Nicoli.

STAFF RECOMMENDATION

Informational item, no Council action required.

INFORMATION SUMMARY

The 2004 Festival of Balloons will be held at Cook Park June 18, 19 and 20. Join in on the fun and spectacular sights of balloon launchings and evening night glows!

Here is a preview of activities planned:

- Hot air balloons to launch between 6 and 7 a.m., weather and wind conditions permitting on Friday, Saturday and Sunday, June 18-20.
- Activities for all three days to include pancake breakfasts, food booths and carnival rides.
- Live music and a beer and wine garden are scheduled for Friday and Saturday evenings.

Event Planner Dave Nicoli will update the Council and viewing audience about the many activities planned for this event.

OTHER ALTERNATIVES CONSIDERED

Not applicable.

VISION TASK FORCE GOAL AND ACTION COMMITTEE STRATEGY

Target Area Community Character & Quality of Life – Goal #1 – Community Events – Maintain philosophy developed for City event sponsorship.

---

ATTACHMENT LIST

None.

---

FISCAL NOTES

The Tigard Festival of Balloons is a City-sponsored event that was allocated \$10,000 this fiscal year. In addition staff is tracking expenditures associated with the staff time spent by the Police and Public Works Departments to support this event.

CITY OF TIGARD, OREGON  
COUNCIL AGENDA ITEM SUMMARY

ISSUE/AGENDA TITLE FY 2004-05 Capital Improvement Program

PREPARED BY: A.P. Duenas DEPT HEAD OK \_\_\_\_\_ CITY MGR OK 

ISSUE BEFORE THE COUNCIL

Adoption of the FY 2004-05 Capital Improvement Program and approval of the FY 2004-05 projects.

STAFF RECOMMENDATION

Staff recommends that City Council, by motion, adopt the FY 2004-05 Capital Improvement Program and projects as described in the attached memorandum dated May 25, 2004 with appendices A, B, B-1 through B-6, and C.

INFORMATION SUMMARY

Attached is a memorandum dated May 25, 2004 transmitting the FY 2004-05 Capital Improvement Program (CIP). This memorandum, with appendices, presents the recommended projects for FY 2004-05 and a tentative list of projects for the following four years. The FY 2004-05 CIP was presented to the Budget Committee on May 17, 2004 and was approved by that Committee on May 24, 2004. It was presented to the Planning Commission at its meeting on May 24, 2004. The Planning Commission recommended approval of the proposed program with minor revisions. The FY 2004-05 CIP with revisions incorporated is hereby submitted to City Council for review and approval. The adopted program would be the City's Capital Improvement Program for FY 2004-05.

OTHER ALTERNATIVES CONSIDERED

Adopt the FY 2004-05 CIP with modifications.

VISION TASK FORCE GOAL AND ACTION COMMITTEE STRATEGY

The FY 2004-05 CIP supports the Tigard Beyond Tomorrow Transportation and Traffic goals of "Improve Traffic Safety" and "Improve Traffic Flow."

ATTACHMENT LIST

1. Memorandum dated May 25, 2004 with appendices A, B, B-1 through B-6, and C.
2. Resolution No. 04-33 – A Resolution Approving Exceptions to the Transportation System Plan Standards on Certain Street Improvement Projects.

FISCAL NOTES

The FY 2004-05 CIP system amounts are based on the Finance Director's funding projections for FY 2004-05.



Engineering Department  
*Shaping A Better Community*

## MEMORANDUM

### CITY OF TIGARD

13125 SW Hall Blvd  
Tigard, OR 97223  
Phone (503) 639-4171  
Fax (503) 624-0752

---

**TO:** Mayor and City Councilors

**FROM:** Agustin P. Duenas, P.E. *apDuenas*  
City Engineer

**DATE:** May 25, 2004

**SUBJECT:** FY 2004-05 Capital Improvement Program

This document presents the proposed FY 2004-05 Capital Improvement Program (CIP) for review and approval. The proposed CIP was presented to the Budget Committee on May 17, 2004 and was approved by the Committee on May 24, 2004. The proposed CIP was presented to the Planning Commission on May 24, 2004 for review and recommendation to City Council. The Planning Commission approved the FY 2004-05 CIP with revisions that have been incorporated into the documents submitted to City Council for approval.

#### Background

The Capital Improvement Program includes improvements to the streets, storm drainage, sanitary sewer, water, parks, and city facilities systems. The Engineering Department manages the street, storm drainage, and sanitary sewer CIP's. The Public Works Department manages the Water System CIP and the Parks CIP, and the City Facilities System is jointly managed by the Engineering and Public Works Departments.

The Capital Improvement Program is reviewed and approved each year by the City Council. The CIP is developed through a process separate from the City's Operating Budget formulation process. The CIP is developed in close coordination with the City's Finance Director and is formulated early in the fiscal year so that it can be integrated into the City's overall budget



process for approval. The program submitted to the City's Budget Committee, the Planning Commission and City Council is a 5-year program with the first year's program described in detail. While the program lists projects for subsequent fiscal years, the projects shown are tentative and are subject to change during the formulation process for each specific budget year. The CIP, through the adoption process, establishes the budget and projects for the upcoming fiscal year and serves as a planning document to guide the infrastructure improvements over the following 4 years. During each budget year's update, the revenue estimates are adjusted, the project cost estimates are reviewed, and the program and project priorities are re-evaluated based on changes in City plans, citizen input, and additional data which may become available.

## **Process**

The Capital Improvement Program update process has changed significantly from previous years. With the elimination of the Citizen Involvement Teams, the City devised a new process to formulate the annual CIP. In October 2003, the City staff prepared a draft project list based on the City's priorities at that time. The formal formulation process began in December with an overview presented in the *Focus on Tigard* television program. A Citywide meeting was conducted on January 14, 2004 to obtain citizen input on the draft list of proposed projects and to solicit ideas for new projects. Presentations to the Planning Commission on February 2, 2004 and to City Council on February 17, 2004 provided opportunities for those two bodies to provide input on the CIP. A presentation of the CIP (with changes) to City Council on April 13, 2004 followed and provided one more opportunity for additional changes prior to submission of the proposed CIP for integration into the City's budget formulation process.

The presentation to the Budget Committee was made on May 17, 2004 followed by the formal presentation to the Planning Commission on May 24, 2004. The Planning Commission approved the FY 2004-05 CIP for submittal to City Council with a stipulation that street-related projects that deviate from the Transportation System Plan standards be noted in the narratives for the specific projects. The revisions by the Planning Commission have been incorporated into the documents submitted for Council approval. The final project list is submitted for Council consideration and adoption at the June 8, 2004 meeting. Implementation of the projects would begin July 1, 2004.

The formulation process for future CIPs will be similar to the one followed for FY 2004-05. The CIP overview and draft project list would typically be presented in November (or December) each year. A Citywide meeting would follow (December or January) to receive citizen input. Presentations of the draft project list and comments would be made to the Planning Commission and Council in February and a final presentation to City Council prior to submission for integration into the City's overall budget formulation process from March through June 2004.

As part of that process, the program submittals would be to the City's Budget Committee, the Planning Commission and City Council for adoption and implementation. The Budget Committee and Planning Commission reviews typically provide opportunities for public comment on the proposed project list. After review by the Planning Commission, the plan with subsequent modifications, if any, is submitted, with Commission recommendation, to the City Council for review and approval. Council may make additional modifications to the plan during

its review and approval process. The approved plan would be the approved Capital Improvement Program for the next fiscal year.

### **FY 2004-05 Projects**

The Capital Improvement Program includes projects under the following system programs:

- ◆ The Street System Program
- ◆ The Park System Program
- ◆ The Sanitary Sewer System Program
- ◆ The Storm Drainage System Program
- ◆ The City Facilities System Program
- ◆ The Water System Program

Appendix A describes the projects and funding sources under the various programs for the FY 2004-05 CIP.

### **The Five-Year CIP**

Appendix B provides an introduction to the 5-Year CIP. Appendices B-1 through B-6 present the 5-Year CIP projects beginning with FY 2004-05 and ending with FY 2008-09.

### **Unfunded Street System Projects**

The failure of the proposed Transportation Bond (Ballot Measure 34-20) in the November 2000 election means that funding would not be available to construct some greatly needed street reconstruction and expansion projects during the next few years. In addition, the State Gas Tax has not been increased during the past decade. The amount available from those revenues for corrective and preventative maintenance is highly inadequate to address the \$4 million dollar backlog of maintenance needs. As operating and materials costs increase, the amount available from the Gas Tax Fund is expected to decrease each year. The establishment of a Street Maintenance Fee provides a stable source of revenue for the City's street maintenance needs and will address the maintenance backlog over a period of several years. However, the City still lacks a significant source of revenue (beyond the current Traffic Impact Fee revenue) for street expansion projects.

Appendix C shows some of the major street projects that will not have adequate funding over the next few years. The list provided is not all inclusive but provides an indication of the level of funding needed to address some of the projects needed over the next few years.

## APPENDICES

- Appendix A: *FY 2004-05 Capital Improvement Program Projects*
  - Appendix B: *Five-Year Capital Improvement Program Plan*
    - Appendix B-1: *Street System Program*
    - Appendix B-2: *Park System Program*
    - Appendix B-3: *Sanitary Sewer System Program*
    - Appendix B-4: *Storm Drainage System Program*
    - Appendix B-5: *City Facilities System Program*
    - Appendix B-6: *Water System Program*
  - Appendix C: *Unfunded Street System Projects*
- c: William A. Monahan, City Manager  
Craig Prosser, Finance Director  
Dennis Koellermeier, Acting Public Works Director  
James N. Hendryx, Community Development Director  
Vannie T. Nguyen, CIP Division Manager  
Tom Imdieke, Finance Operations Manager

l:\eng\gust2004-05 cip\fy 2004-05 capital improvement program - planning commission.doc

# PROPOSED FY 2004-05 CAPITAL IMPROVEMENT PROGRAM

## STREET SYSTEM PROGRAM

The Street System Program contains projects to construct, maintain, and improve Tigard's street system. Projects are accounted for in the Gas Tax Fund, the Traffic Improvement Fee Funds, the Urban Services Fund, the Underground Utility Fund, the Street Maintenance Fee Fund, and the Wall Street LID Fund.

### *Gas Tax Fund*

State and County gas tax revenue can be used for upgrading the collector and local streets within Tigard, without restriction. This revenue is limited, however, and is not sufficient to fund all the street improvement needs of the City. In addition, the state gas tax has not increased in a decade. As expenses increase and operational costs rise, the amount available for projects will continue to decrease in the coming years. The Gas Tax Fund has become a less viable source of funding for street-related maintenance projects.

### *Street Maintenance Fee Fund*

This fund was established in FY 2003-04 to track revenues and expenditures for the Street Maintenance Fee that was approved by the City Council in November, 2003. The fee provides a stable source of revenue designated for use in the maintenance of existing streets. This includes applying new street surfaces such as slurry seals, pavement overlays, and repairing deteriorating streets.

### *Traffic Impact Fee Fund*

Traffic Impact Fee (TIF) funding can be used only for highway and transit capital improvements that provide additional capacity to major transportation systems. This funding is limited to collector and arterial streets, and 50% must be spent on arterial streets. The transportation planning effort for the City was recently completed with the adoption of the Tigard Transportation System Plan. There will not be sufficient funding in the TIF Fund, however, to complete all the projects that are envisioned over the next 5 to 10 years.

### *Traffic Impact Fee Fund - Urban Services*

These are Traffic Impact Fees collected within the Urban Services area. At the time Walnut Island and ancillary islands were annexed into the City, County officials authorized the use of County TIF funds collected within the Urban Services area for TIF eligible improvements to the major roads within the annexed areas. Those major roads were not transferred to the City as part of the annexation. The jurisdictional transfer occurred later through City Council request by resolution and County Board of Commissioners action to approve the transfer.

### *Wall St. LID Fund*

The design and construction of Wall Street from Hall Boulevard to Hunziker Street is proposed for funding through formation of a local improvement district (LID) supplemented by Traffic Impact Fee funding for engineering, design, and construction management. The entire project is anticipated to span several fiscal years. The funds included in FY 2004-05 are included to cover any expenses resulting from the hearing on the at-grade crossing application.

## APPENDIX A

## *Underground Utility Fund*

This fund receives payments from developers in lieu of installing utilities underground. Funds are then used to place utilities underground in conjunction with major roadway projects.

| <b>Project</b>                                   | <b>Funding Source</b>  | <b>Amount</b>    |
|--|------------------------|------------------|
| <b>Pavement Major Maintenance Program (PMMP)</b> | Street Maintenance Fee | <b>\$695,200</b> |

One of the City's missions is to properly maintain all streets in a perpetual good to excellent condition. Streets in good to excellent condition are characterized as having good riding quality, drainage, and appearance. The total annual maintenance cost is four to five times less following a preventative maintenance strategy than if streets were allowed to deteriorate to poor and failed conditions that would require major rehabilitation.

To accomplish this task, a variety of minor and major maintenance techniques including pothole repair, crack sealing, slurry sealing and resurfacing have been applied by the City to provide additional service life to the streets and to keep them safe and serviceable. Each year, the City monitors the existing street conditions, identifies streets with minor defects, and recommends maintenance techniques to correct the problems. Below is the list of streets scheduled to be included in the program:

- 110<sup>th</sup> Avenue (Fairhaven to Park Street)
- Park Street (110<sup>th</sup> to Watkins Avenue)
- Derry Dell Court (Park Street to Watkins Avenue)
- James Court (Howard Drive to end)
- Ventura Court (Barbara Lane to Ventura Drive)
- 66<sup>th</sup> Avenue (south of Oak Street)
- 67<sup>th</sup> Avenue (south of Oak Street)
- Mapleleaf Street (72<sup>nd</sup> to 71<sup>st</sup> Avenue)
- 121<sup>st</sup> Avenue (Ann Street to Springwood Drive)
- Burnham Street (Main Street to Hall Boulevard)
- Fern Street (138<sup>th</sup> to 135<sup>th</sup> Avenue)
- 72<sup>nd</sup> Avenue (Fir to Hunziker Street)

The project list is subject to change due to actual bid proposals submitted at the time the project is advertised for construction. The lowest submittal bid price could exceed the proposed budget, which would require the City to move some streets from FY 2004-05 to FY 2005-06.

|                                |         |                 |
|--------------------------------|---------|-----------------|
| <b>Traffic Calming Program</b> | Gas Tax | <b>\$10,000</b> |
|--------------------------------|---------|-----------------|

This program provides funding for traffic calming measures Citywide. In the last few years, much of the funding was used to place speed humps on streets that clearly demonstrated the need for installation of these traffic-calming devices. A portion of this fund is used on a 50-50 cost sharing basis with residents for placement of speed humps on streets that do not make the year's list. The budgeted amount pays for the materials needed for placement of the traffic calming devices. The City's street crews install the devices using the materials purchased. This year's program includes installation of:

- 2 speed humps on Park Street (between 110<sup>th</sup> Avenue and Watkins Avenue)
- 1 speed hump on Hawksbeard Street (between 130<sup>th</sup> Avenue and Summer Lake Drive)
- 1 speed hump on Summerfield Drive (between Meadowbrook and 114<sup>th</sup> Court)
- 3 speed humps on 100<sup>th</sup> Avenue (between Kable and Murdock Street)

Other streets may be added to the program depending upon neighborhood interest and the street ranking in the speed hump criteria rating system.

## **APPENDIX A**

**Street Striping Program**

Gas Tax

**\$20,000**

This is an annual program that provides funding for installation of new striping on streets that demonstrate the need for replacement of existing stripes, pavement markings and pavement markers. This year's program includes permanent striping between the 72<sup>nd</sup> Avenue/Dartmouth Street intersection and 68<sup>th</sup> Avenue, 68<sup>th</sup> Avenue between Hampton Street and Dartmouth Street and short-term striping on various streets located throughout the City.

**Mapleleaf Street (72nd to 71st Avenue)**

Gas Tax - \$70,000

**\$70,000**

This project converts an existing narrow gravel street to a paved street wide enough to accommodate two-way traffic. It is intended to eliminate future maintenance costs on this short connector. It is not a full street improvement project but is intended to reconstruct the existing gravel roadway and widen the street to a width of 25 feet to match with the existing width of the adjacent street segment. Curb and gutter will be installed on the south side of the street to direct water runoff to an existing culvert at the southeast corner of the 72<sup>nd</sup> Avenue/Mapleleaf Street intersection. No curb will be installed on the north side of the street as surface water runoff will run along the gravel shoulder to an existing ditch. Widening the street to the ultimate width and installing sidewalks along the street in accordance with the Tigard Transportation System Plan standards will be done in the future when additional funding is available. Funding for widening local streets to the full width in existing neighborhoods is typically performed through formation of a local improvement district. The total construction cost for this project is \$115,000, which includes \$70,000 from the State Gas Tax fund and \$45,000 from the Street Maintenance Fee.

**Crosswalk Lights (Hall Blvd at Fanno Creek Pathway)**

Gas Tax

**\$65,000**

This project is the installation of crossing improvements on Hall Blvd to provide a safe crossing for Fanno Creek Trail users. The crossing improvements will provide a safe mid-block crossing on a heavily-traveled, two-lane state route with a posted speed limit of 40 mph. The lights can be activated by pushing a button causing the flashing lights to illuminate the walkway.

**Tiedeman Avenue Railroad Crossings (south of North Dakota Street)**

Gas Tax

**\$60,000**

This is another joint project between the City and Portland & Western Railroad, Inc. to repair deteriorated railroad crossings at various locations Citywide. The crossings at Main Street, 72<sup>nd</sup> Avenue and North Dakota have been previously repaired through joint efforts with the railroad company. This project addresses the deteriorated crossings at Tiedeman Avenue. The project will reconstruct approximately 275 feet of existing aggregate base and AC pavement and adjust the railroad tracks to match the new pavement. The City will pay for the reconstruction of the roadway approaches. Portland & Western Railroad will manage the project and will pay for all the work related to the adjustment of the tracks.

**Commercial Street (95<sup>th</sup> Avenue to Main Street)**Gas Tax - \$75,000  
CDBG - \$91,300**\$166,300**

This project involves construction of a half-street improvement with sidewalk on the east side of the street to provide a continuous sidewalk on the street from 95<sup>th</sup> Avenue. It also widens and realigns the street underneath the Highway 99W over-crossing to provide space for installation of the sidewalk. The total paved width of Commercial Street after improvement is 28 feet curb to curb with parking on one side of the street. A planter strip as required by the Tigard Transportation System Plan standards

**APPENDIX A**

will be placed wherever feasible. The close proximity of an existing home and the bridge piers will preclude the placement of the planter strip along those segments. On the south side of the street adjacent to the railroad tracks, the amount of right-of-way that can be acquired from Portland & Western Railroad and Union Pacific Railroad is limited due to setback requirements by the companies. A chain link fence will be constructed adjacent to the tracks to prevent pedestrians from crossing the tracks. Completion of the project would provide a safe and convenient pedestrian route to downtown services and the planned commuter rail station. This project has been approved for CDBG funding in the amount of \$91,300 for FY 2004-05.

### **Sidewalk Improvements**

Gas Tax

**\$75,000**

This is a joint project between the City and Tri-Met to provide pedestrian connections between transit amenities such as bus stops and key activity centers. It also includes extension of existing sidewalks at various locations in the City to provide a safe path to school for children.

### **Main/Burnham Street Intersection**

Gas Tax

**\$15,000**

Improvements for southbound Main Street at the intersection with Burnham Street involve construction of a bulb-out in front of the Main Street car wash, relocation of an advanced warning stop sign and placement of new pavement markings. The improvements are necessary to draw the public's attention to traffic regulation at the intersection.

### **Main/Commercial Street Curb Return**

Gas Tax

**\$15,000**

The existing curb return radius at the northeast corner of the Main/Commercial Street intersection is too small to accommodate the turning movement by Tri-Met buses from westbound Commercial Street to northbound Main Street. This project constructs a new curb return with a radius of 30 feet together with a wheel chair ramp and sidewalk at the corner. The sidewalk and ramp will be modified to match with the adjacent driveway on Main Street and the existing planter strip on Commercial Street.

### **School Zone Signing**

Gas Tax

**\$15,000**

This project installs approximately 50 sign assemblies that consist of 2 sign panels. The top panel is a speed limit sign and the bottom panel is an end-of-school zone sign. Installation of these signs is necessary to clearly delineate the limits of the school zone at each school.

### **Hall Blvd Sidewalk (99W to Pfaffle Street)**

Gas Tax - \$22,339  
CDBG - \$82,661

**\$105,000**

This project would alleviate unsafe pedestrian conditions along Hall Blvd by installing sidewalks within three gaps in the existing sidewalks. Some existing telephone and power poles will need to be relocated to provide space for the new sidewalks. This project has been approved for CDBG funding that has an expiration date of June 30, 2004. An extension of the funding will need to be obtained to perform the construction in FY 2004-05.

### **North Dakota Street**

Gas Tax Fund

**\$55,000**

To allow pedestrians to cross safely on North Dakota Street at the existing pathways, this project installs a striped mid-block crosswalk with flashing beacons to alert drivers of the pedestrian crossing. The project will also install a new pathway adjacent to the edge of the street to connect the existing pathways north and south of North Dakota Street.

## **APPENDIX A**

**McDonald Street (at Highway 99W)**

Traffic Impact Fee

**\$180,000**

This project adds capacity and enhances traffic flow at the intersection of McDonald Street and Highway 99W. It re-stripes McDonald Street at the intersection with Highway 99W to provide a westbound right-turn lane into the state highway and to lengthen the left-turn stacking capacity on McDonald Street. In addition, the project widens the street immediately east of the right-turn lane to provide a transition between the lane and the existing edge of pavement. Improvements to the storm drainage system and modification of the existing signal at the intersection will also be done to conform to ODOT design requirements. The street cross-section of McDonald Street at the intersection after the improvement will have dedicated left-turn, through, and right-turn lanes at that intersection plus extension of the bike lanes. Sidewalk installation is not included in the project since the primary scope of work is to add a turn lane within the existing paved width of the street.

**Hall Boulevard (at McDonald Street) – Design & Right-of-Way Acquisition**

Traffic Impact Fee

**\$90,000**

The first phase of this project is the design and acquisition of right-of-way for construction of a southbound right-turn lane on Hall Boulevard at McDonald Street. In addition to widening the street, curb and sidewalk are proposed along the new segment of street to improve pedestrian safety. An ODOT permit will be required for the design and construction of the project. A traffic study will be conducted to identify required design elements that need to be incorporated into the project. Construction of the project is tentatively scheduled for FY 2005-06.

**Walnut Street/Ash Avenue/Scoffins Street Feasibility Study**

Traffic Impact Fee

**\$50,000**

Circulation and capacity deficiencies along Highway 99W require more than intersection improvements or roadway widening. There are a few options identified in the Tigard Transportation System Plan to improve intra-city circulation through construction of alternate routes to Highway 99W. The extension of Walnut Street is one of several options recommended to help resolve the problem. This project provides funding for a corridor study to determine a feasible alignment for the extension of Walnut Street over Fanno Creek to Ash Avenue then north to intersect with Scoffins/Hunziker Street. The extension would allow traffic to proceed on Hunziker Street east to the Tigard Triangle over the proposed future Highway 217 overcrossing to connect to Hampton Street.

**Gaarde Street - Phase 2**

Traffic Impact Fee

**\$100,000**

The second phase of the project is the widening of Gaarde Street between 121st Avenue and Highway 99W and the improvement of approximately 1,450 feet of 121st Avenue north of the Gaarde Street/121st Avenue intersection. Construction of this project began in early 2003 and will be completed by late summer of 2004. Work completed in FY 2003-04 includes relocation of existing utilities from overhead to underground, relocation of existing water lines and gas line, installation of drainage and sanitary sewer systems, construction of retaining walls, installation of curbs and sidewalks, placement of aggregate base, AC pavement, and installation of a traffic signal and street lights. Most of the major work on the project is expected to be completed in FY 2003-04. The amount budgeted for FY 2004-05 is to address miscellaneous punch list items and other minor work that must be completed prior to acceptance of the street improvements.

**APPENDIX A**



**121<sup>st</sup> Avenue (Quail Creek Lane to Tippitt Place)  
Right-of-Way Acquisition**

Traffic Impact Fee - \$400,000  
Traffic Impact Fee US - \$170,000

**\$570,000**

121st Avenue between Quail Creek Lane and Tippitt Place is proposed for widening to the ultimate width of 44 feet. The close proximity of existing homes, existing mature trees, and varying steep terrain on both sides preclude adherence to the TSP standards through much of this project. The street improvements deviates from the Transportation System Plan street standards in that landscaped strips would be installed where feasible and not throughout the project. Exceptions to the TSP standards have been approved by City Council in Resolution No. 04-33 (attached). The complete design identifies additional rights-of-way required for the improvements. The City TIF Fund and the TIF-Urban Services Fund have been utilized to purchase a minor portion of the land acquisition needed for the project. The additional funding is required to complete the right-of-way purchase. Construction will be programmed in future budgets.

**Walnut Street (116<sup>th</sup> Avenue to Tiedeman/Fonner Street) Right-of-Way Acquisition**

Traffic Impact Fee - \$300,000  
Traffic Impact Fee US - \$115,000

**\$415,000**

Walnut Street between 116th Avenue and the Tiedeman Avenue/Fonner Street intersection is proposed for widening to an ultimate width of 44 feet. The close proximity of existing homes, existing mature trees, and varying steep terrain on both sides preclude adherence to the TSP standards through much of this project. The street improvements will be fitted into a 60-foot wide right-of-way and deviates from the Transportation System Plan street standards in that landscaped strips will not be installed. Exceptions to the TSP standards have been approved by City Council in Resolution No. 04-33 (attached). The complete project design identifies partial right-of-way takings from 34 properties that need to be acquired for the project. The City TIF Fund and the TIF-Urban Services Fund have been utilized to purchase some rights-of-way in FY 2003-04. The additional funding is required to purchase the remaining rights-of-way required for the widening. Construction of the project is proposed to begin in FY 2005- 06.

**Walnut Street (135<sup>th</sup> to 121<sup>st</sup> Avenue)**

Gas Tax - \$90,000  
Traffic Impact Fee - \$235,000  
Underground Utility - \$250,000  
Sewer Extension - \$57,000  
Water - \$660,000 (See Water  
System Program)

**\$1,292,000**

This MSTIP-3 project prepared by Washington County for Walnut Street between 135<sup>th</sup> and 121<sup>st</sup> Avenue is the last phase of the three-phase street improvement project. The close proximity of existing homes, existing mature trees, and varying steep terrain on both sides preclude adherence to the TSP standards through much of this phase. Landscaped strips and medians will be placed wherever feasible. Exceptions to the TSP street standards have been approved by City Council in Resolution No. 04-33 (attached) for this last phase. The first two phases are the improvement of the Walnut/121<sup>st</sup> Avenue intersection and the construction of the Walnut/Gaarde Street intersection. The City has agreed to reimburse Washington County for placing existing overhead utilities underground, upgrading the water system and extending the existing sanitary sewer main as these items are not included in the scope of work for the County's MSTIP-3 projects. Also included in the project are the resurfacing and widening of Fern Street between 138<sup>th</sup> and 135<sup>th</sup> Avenue to accommodate additional traffic volume from the immediate neighborhood due to closure of Walnut Lane. The total design and construction cost for Fern Street is \$150,000 which includes \$90,000 from the State Gas Tax Fund, \$30,000 from the Sanitary Sewer Fund and \$30,000 from the Street Maintenance Fee. Construction of the project is scheduled to begin in late summer of 2004 and is expected to be completed by December 2005.

**APPENDIX A**

**Greenburg Road (Washington Square Drive to  
Tiedeman Avenue)**

Traffic Impact Fee - \$85,000  
Federal - \$660,000

**\$745,000**

This project improves Greenburg Road from Washington Square Drive to Tiedeman Avenue. The bulk of the work will be to widen Greenburg Road between the Highway 217 over-crossing and Tiedeman Avenue to a 5-lane facility. The completed improvements would enhance movement into and out of the Washington Square Regional Center. The project design and land acquisition are funded through the Priorities 2000 & 2002 MTIP funds of \$660,000 with Tigard providing \$85,000 in matching funds. The total amount of \$745,000 reflects the entire amount needed for the project (both federal funding and the local matching funds). The federal funds for the preliminary engineering work have been obligated. Selection of a consultant to perform the engineering design and right-of-way acquisition for the project will be accomplished through a Request for Proposal process using Federal guidelines for the selection. This project was submitted for construction funding under the MTIP Priorities 2004-07 project selection process but was not selected for construction implementation.

**Hall Blvd/Wall St Intersection – Phase 2**

Traffic Impact Fee

**\$400,000**

This project widens Hall Boulevard along the Library and the Fanno Pointe Condominiums frontages and constructs the first 425 feet of Wall Street to provide a common access to Hall Boulevard for the two developments. To ensure that the intersection project would be designed and constructed expeditiously, the project was divided into two phases: Phase 1 is the half-street improvement of Hall Boulevard. Phase 2 is the construction of 425 feet of Wall Street at the intersection with Hall Boulevard. Construction of Phase 1 has been completed. Construction of Phase 2 is scheduled to begin in the spring of 2005 after all environmental permits have been obtained. Because the work to realign Pinebrook Creek must be performed during the period between July and October, most of the work on this project is anticipated to be performed in FY 2005-06 and will be budgeted appropriately for that fiscal year. The amount budgeted for FY 2004-05 is for those elements of the project that can be performed before the stream realignment and street reconstruction can begin in earnest.

**Bull Mountain/Roshak Road Intersection**

US Traffic Impact Fee - \$125,000  
Private Development - \$50,000

**\$175,000**

This project widens Bull Mountain Road at Roshak Road to provide safe turning movements for vehicular traffic and to accommodate additional traffic volume generated by a new subdivision north of the intersection. Also included in the project are minor drainage work and some land acquisition required for the widening. This project is funded by Urban Services TIF fund in the amount of \$125,000 with the subdivision providing \$50,000 for half-street improvement required for their development.

**Wall Street Local Improvement District**

Traffic Impact Fee - \$50,000  
Bond Anticipation Note  
(BAN) - \$2,000,000

**\$2,050,000**

This project was initiated in FY 2002-03. The TIF Fund provided a total of \$250,000 for engineering design costs leading to completion of the Preliminary Engineer's Report. \$100,000 was allocated for FY 2002-03 and \$150,000 for FY 2003-04. The amount of \$50,000 is included for FY 2004-05 to accommodate any expenses resulting from the hearing on the at-grade crossing application. Any funding for work beyond the Preliminary Engineer's Report and the hearing will be provided primarily through the Local Improvement District, if it is formed.

**Total FY 2004-05 Street System Program**

**\$7,433,500**

**APPENDIX A**

## PARKS SYSTEM PROGRAM

The Parks System Program contains land acquisition for new or expanded parks and open spaces and improvements to existing parks. The primary source of funding for these projects is the Parks Capital Fund.

### *Parks Capital Fund*

In FY 2002-03, the Parks Capital Fund was created by combining the former Parks SDC Fund, Metro Greenspaces Fund, Park Levy Improvement Fund, and Tree replacement Fund. The Metro Greenspaces Fund and the Parks Levy Improvement Fund had been created for specific purposes, which have been achieved. These funds were closed out. The remaining funds were consolidated into the Parks Capital Fund to improve management of Parks CIP projects. The Parks SDC is the City's primary and most consistent funding source for park improvements. The current fee schedule was adopted in 2004 and applies to new development within the incorporated area.

A major issue for the CIP is collection of Parks SDC revenues from the unincorporated Bull Mountain area, which is in the City's urban services area. This area has no parks. Rapid development of the area has created the demand for parks, yet the City has no authority to collect Parks SDC's from development in this area and the County does not have a Parks SDC. In order to charge a Parks SDC in the Urban Services area, the City must obtain specific legal authority from the County. The City has had discussions with the County on obtaining this legal authorization, but to date has not yet obtained it. In combination with development activity, Council's decisions regarding fee levels and the County's attitude toward an Urban Services SDC will determine how much in SDC funding will be available for future park improvements.

| Project   | Funding Source  | Amount          |
|---|---|-----------------|
| <b>Fanno Creek Trail (Grant to Main Street)</b> | Parks Capital Fund - \$17,808<br>Oregon Recreation & Park Dept<br>Grant - \$ 52,192 | <b>\$70,000</b> |

This is part of the Fanno Creek Trail System. This segment connects Main Street to Grant Avenue.

|   |   |                  |
|---|---|------------------|
| <b>Fanno Creek Trail (Hall Boulevard to proposed Wall Street)</b> | Parks Capital Fund - \$35,000<br>Regional Trail Program Grant<br>- \$51,486<br>Gas Tax - \$25,000 | <b>\$111,486</b> |
|---|---|------------------|

This project constructs a Fanno Creek Trail segment east of Hall Boulevard crossing Fanno Creek to the new Library and Wall Street. A pre-fabricated timber bridge will be installed to cross Fanno Creek. Partial funding for this project will be from Regional Trail Program Grant in the amount \$51,486 and Gas Tax funds in the amount of \$25,000.

|                      |                  |                 |
|----------------------|------------------|-----------------|
| <b>Tree Planting</b> | Tree Replacement | <b>\$50,000</b> |
|----------------------|------------------|-----------------|

This continues the yearly program to plant new trees in greenways and parks, remove old and hazardous trees, and maintain and protect existing trees.

## APPENDIX A

|  |  |                  |
|--|--|------------------|
| <b>Fanno Creek Park Shelter</b>  | Parks Capital Fund   | <b>\$60,000</b>  |
| This project installs a shelter and a small parking lot at Fanno Creek Park north of the new library building.   |  |                  |
| <b>Park System Master Plan &amp; System Development Charges (SDC) Updates</b>  | Parks Capital Fund   | <b>\$40,000</b>  |
| This project updates the current comprehensive plan and provides a feasibility study for future increase of system development charges. The study will be performed by a consultant.   |  |                  |
| <b>Skate Park Development &amp; Construction</b>   | Parks Capital  | <b>\$405,000</b> |
| This project constructs a 15,000 square foot, in-ground skateboard park in the area of City Hall parking lot approved by the City Council. Funding for this project will come from private donations, grants, and possibly system development charges.   |  |                  |
| <b>Fanno Creek Trail Realignment Study (Tigard to Tiedeman Avenue)</b>   | Parks Capital Fund   | <b>\$10,000</b>  |
| A section of the Fanno Creek trail between Tigard and Tiedeman Avenue is under water for part of the year and trail users walk through the adjacent wetland mitigation site in order to avoid the standing water. This project provides an initial study to look into the design-related details and cost to possibly replace a segment of the asphaltic concrete trail with boardwalk.  |  |                  |
| <b>Tualatin River Trail</b>  | Parks Capital Fund - \$55,115<br>Land Water Conservation<br>Grant - \$42,415 | <b>\$97,530</b>  |
| This project connects the existing Cook Park pathway to the proposed Tualatin River pedestrian bridge, which is scheduled for construction in FY 2005-06. The work includes construction of a 10-foot wide by 1,350 feet asphaltic concrete pathway with gravel shoulders. This project fills a key gap in the existing riverside trail system and provides community access to the future pedestrian bridge. Partial funding for this project will come from a Oregon Recreation Parks Department (ORPD) grant in the amount of \$42,415. |  |                  |
| <b>Total FY 2004-05 Parks System Program</b>   |  | <b>\$844,016</b> |

## APPENDIX A

## SANITARY SEWER SYSTEM PROGRAM

The Sanitary Sewer System Program contains projects to construct, maintain, and improve the sanitary sewer system in Tigard. The Clean Water Services Agency of Washington County (CWS) and the City of Tigard has entered into an agreement for cooperative operation of the Sanitary Sewer System. The City owns, maintains, and operates the system within certain limits in a defined service area under that agreement with CWS. Projects are accounted for in the Sanitary Sewer Fund.

### *Sanitary Sewer Fund*

The Sanitary Sewer Fund resources are reserved for maintenance repairs on projects, for capacity upgrades as recommended by the Clean Water Services Master Plan, and for the Neighborhood and Commercial Area Sewer Extension Programs. The unrestricted portion of the Sanitary Sewer Fund can be used for repair and maintenance projects citywide and for extension of the existing system to unsewered areas. The establishment of the 5-Year Citywide Sewer Extension Program by City Council provides for the installation of sewer service to all developed, but unserved areas Citywide. The funding for these projects will be recouped through the formation of reimbursement districts for the installation of the sewer lines.

| Project                                 | Funding Source | Amount             |
|---|----------------|--------------------|
| <b>Citywide Sewer Extension Program</b> | Sanitary Sewer | <b>\$2,500,000</b> |

The Citywide Sewer Extension Program is a long-term program to extend sewers to all developed but unserved residential areas Citywide. The City uses the formation of reimbursement districts to construct the sewers. On the average, the City constructs five reimbursement districts a year to provide approximately 120 to 130 connections to existing homes. The Commercial Area Sewer Extension Program is also funded from the Sanitary Sewer Fund and offers the same opportunity to commercial entities that may wish to participate in a reimbursement district for extension of sewer service to a commercial area. This year's program includes the following proposed districts:

- O'Mara/Edgewood Street
- 121st Avenue (between Gaarde and Walnut Street)
- 100th/Murdock/Sattler Street
- 117th Avenue (south of Gaarde Street)
- Walnut Street (between 134<sup>th</sup> and 132<sup>nd</sup> Avenue)
- Fern Street (between 138<sup>th</sup> and 135<sup>th</sup> Avenue)

|   |                |                 |
|---|----------------|-----------------|
| <b>Sanitary Sewer Major Maintenance Program</b> | Sanitary Sewer | <b>\$75,000</b> |
|---|----------------|-----------------|

These funds would be used to contract out sewer repair projects that are beyond the repair capabilities of the Public Works Department. This program is expected to be a continuing program in future years. The Sanitary Sewer Major Maintenance Program in FY 2004-05 will include sewer repair projects located at various locations in the City.

## APPENDIX A

**Sanitary Sewer Pipe Rehabilitation**

Sanitary Sewer

**\$75,000**

This yearly program rehabilitates sanitary sewer pipes through installation of new pipes by the bursting method or installation of cured-in-place pipes inside the existing pipes utilizing the trenchless construction method.

**Benchview Terrace Sanitary Sewer Access Road**

Sanitary Sewer

**\$40,000**

There is an existing maintenance access road that was constructed as a part of the Benchview Estates project. The roadway is accessed from Greenfield Drive, just south of the intersection at Benchview Terrace. Approximately 250 feet of this access roadway has been severely eroded by winter rainfall over the last several years. This project will include repair and/or reconstruction of the roadway.

**Total FY 2004-05 Sanitary Sewer System Program****\$2,690,000****APPENDIX A**

## STORM DRAINAGE SYSTEM PROGRAM

The Storm Drainage System Program contains projects to construct, maintain, and improve the storm drainage system in Tigard. The Clean Water Services Agency of Washington County (CWS) regulates the storm drainage system, but Tigard owns, maintains, and operates the system within the City limits. Projects are funded from the Storm Water Sewer Fund and the Water Quality/Quantity Fund.

### *Storm Sewer Fund*

The Storm Sewer Fund is supported from storm drainage charges and System Development Charges (SDCs). SDC funds must be used for projects designated in the Clean Water Services master plan.

### *Water Quality/Quantity Fund*

Water Quality/Quantity fees are collected by the City on certain development activities in the City. These charges, which were instituted by Clean Water Services, are used to fund offsite surface water system improvements, water quality enhancement projects, and capacity improvements to the storm drainage system.

| Project   | Funding Source | Amount           |
|---|----------------|------------------|
| <b>Storm Drainage Major Maintenance Program</b> | Storm Sewer    | <b>\$100,000</b> |

This program addresses minor storm drainage problems requiring more than normal maintenance effort. The Storm Drainage Major Maintenance Program in FY 2004-05 includes projects located at various locations in the City.

|  |             |                  |
|--|-------------|------------------|
| <b>Storm Drain Pipe Rehabilitation</b> | Storm Sewer | <b>\$100,000</b> |
|--|-------------|------------------|

The Storm Drain Pipe Rehabilitation Program was initiated in FY 2001-02. Since then, approximately 3,000 feet of existing pipes have been rehabilitated using a trenchless construction method that prevents damage to the existing pavement. The City's television inspection reports identify at least 6,000 feet of storm drain pipes that are seriously damaged and need to be repaired or replaced. This project continues the program by rehabilitating 1,000 feet of pipes through installation of new pipes by bursting method or installation of cured-in-place pipes inside the existing pipes utilizing the trenchless construction method.

|   |             |                 |
|---|-------------|-----------------|
| <b>Gaarde Street Phase 2 Wetland Mitigation</b> | Storm Sewer | <b>\$10,000</b> |
|---|-------------|-----------------|

This project provides mitigation measures that were required by the DSL, the Corps of Engineers and CWS to offset the loss of 0.009 acres of wetland associated with the widening of Gaarde Street. The offsite mitigation area is along the Fanno Creek Greenway immediately north of Tigard Street. The vegetated enhancement area is located along the Fanno Creek trail south of the Burnham Business Park. The project will provide initial vegetation management and plant installation during the summer and fall of 2004.

## APPENDIX A

|  |             |                |
|--|-------------|----------------|
| <b>Derry Dell Creek Wetland &amp; Vegetated Corridor Enhancement</b> | Storm Sewer | <b>\$7,000</b> |
|--|-------------|----------------|

This project enhances wetland areas and vegetated corridor approximately 750 feet along Derry Dell Creek at 110<sup>th</sup> Avenue. The enhancement is required by the DSL, the Corps of Engineers, and CWS due to impacts created by the installation of a Sanitary Sewer pipe across the creek. This project also includes first year monitoring and report in addition to mitigation plantings and invasive species control.

|                            |             |                 |
|----------------------------|-------------|-----------------|
| <b>Summer Lake Culvert</b> | Storm Sewer | <b>\$20,000</b> |
|----------------------------|-------------|-----------------|

Summer Lake Park is located along Winter Lake Drive, near Shore Drive. There is an existing pedestrian pathway system that leads from the parking area into the park and also to a separate area of the park. A natural stream crosses this area from Winter Lake Drive to Summer Lake. Where the pathways cross this stream, either pedestrian bridges or culverts are used. The first set of culverts, east of Winter Lake Drive, consists of three 12-inch culverts. However, these culverts are not sized large enough to handle the winter runoff. Therefore, this project will include replacement of these culverts with larger diameter culverts.

|                                      |             |                 |
|--------------------------------------|-------------|-----------------|
| <b>Bonanza Way – Erosion Control</b> | Storm Sewer | <b>\$10,000</b> |
|--------------------------------------|-------------|-----------------|

There are storm drainage lines in Bonanza Way and Riverwood Lane that converge into one pipe and discharge into the Tualatin River. The common pipe crosses a pedestrian pathway that follows the river greenway and then outfalls at the river bank. The outfall has severely eroded and is in need of repair and/or reconstruction. It is anticipated that this project will be started in Fiscal Year 04/05 and will be completed during FY 05-06.

|                                 |                        |                 |
|---------------------------------|------------------------|-----------------|
| <b>Summer Lake Improvements</b> | Water Quality/Quantity | <b>\$10,000</b> |
|---------------------------------|------------------------|-----------------|

This continues the flow monitoring of Summer Lake. The City has a contract with the County Watermaster to perform the flow-monitoring work.

|   |                        |                  |
|---|------------------------|------------------|
| <b>Clean Water Services Master Plan</b> | Water Quality/Quantity | <b>\$150,000</b> |
|---|------------------------|------------------|

As a result of the master plan, individual plans were prepared to restore the beneficial uses of streams in each watershed within the Tualatin Basin. The Fanno Creek Watershed Plan provides the plan for the Tigard area. The beneficial uses the plan is expected to protect include: the survival of resident fish and aquatic life, salmonid spawning and rearing, water-contact recreation, aesthetics, fishing, and water supply. The plan accomplishes this by identifying prioritized projects and other management actions that will improve water quality and flood management.

|                                  |                        |                 |
|----------------------------------|------------------------|-----------------|
| <b>Water Quality Enhancement</b> | Water Quality/Quantity | <b>\$50,000</b> |
|----------------------------------|------------------------|-----------------|

This project reconstructs the existing water quality pond to a new swale or extended dry pond on Steve Street west of 81st Avenue. Also included in the project is the enhancement of the water quality facility on Greensward Lane between 88th Avenue and Hall Boulevard by planting the facility with native grasses, trees and shrubs, and installation of a temporary irrigation system.

|   |                        |                 |
|---|------------------------|-----------------|
| <b>Fanno Creek Streambank Restoration</b> | Water Quality/Quantity | <b>\$50,000</b> |
|---|------------------------|-----------------|

Streambank stabilization at three sites along Fanno Creek including non-native vegetation removal, and native vegetation plantings is proposed. Site areas include 8 acres at the new library site, 5 acres at Bonita Park and 7 acres at Fanno Creek Park. These are degraded areas that will be restored to improve water quality in the creek and reduce damage caused by flooding.

## APPENDIX A



The project will also include additional funding for natural area restoration through grants from the Oregon Watershed Enhancement Board, Metro and the U.S. Fish and Wildlife Service.

|  |                        |                 |
|--|------------------------|-----------------|
| <b>WQF 012 (88<sup>th</sup> &amp; Greensward Lane)</b> | Water Quality/Quantity | <b>\$20,000</b> |
| <b>WQF 030 (81<sup>st</sup> &amp; Steve Street)</b>    |                        |                 |

Two Water Quality Facility Enhancement Projects – This is a continuation of the City's Water Quality Facility enhancement program as identified in the City's five-year plan.

|                                       |             |                 |
|---------------------------------------|-------------|-----------------|
| <b>Storm Debris Processing Center</b> | Storm Sewer | <b>\$37,500</b> |
|---------------------------------------|-------------|-----------------|

This project is for the establishment of a storm debris processing center.

|   |  |                  |
|---|--|------------------|
| <b>Total FY 2004-05 Storm Drainage System Program</b> |  | <b>\$564,500</b> |
|---|--|------------------|

## **APPENDIX A**

## WATER SYSTEM PROGRAM

The Water System Programs contains projects to construct, improve, maintain, and replace Tigard's water system. The Tigard water service area provides water to two-thirds of Tigard, the City of King City, the City of Durham and an unincorporated area under the jurisdiction of the Tigard Water District. In May of 2000; a 20-year CIP schedule was completed. This document was updated in September of 2002. This document serves as the backbone for the CIP projects. Not included in this document, however are capital maintenance projects or projects needed to coordinate with other City CIP projects such as street improvements and possibly LID's. Projects are funded by three main funds: the Water Fund, the Water SDC Fund, and Water CIP Fund.

### *Water Fund*

The Water Fund is the primary operating and maintenance fund of the water system. Revenues come from water sales and connection fees. This fund supports operation, major capital maintenance, and some system improvements not eligible for funding from System Development Charges (SDCs).

### *Water SDC Fund*

The Water SDC Fund accounts for the improvement portion of System Development Charges (SDCs) charged to new development. Money in this fund can only be used for improvements to or expansion of the current water system needed to support new customers.

### *Water CIP Fund*

The Water CIP Fund is presently reserved for projects to develop a new long term water supply for the system. An example of a project previously paid for by this fund is the Aquifer Storage and Recovery (ASR) well.

| Project                     | Funding Source | Amount   |
|-----------------------------|----------------|----------|
| Water Service Installations | Water          | \$30,000 |

This is another long-term program for the department. Each year the City adds new customers to the system through individual building permits or additional water services. Customers apply for a new water service, and Public Works staff installs the service line and will set the meter (see Meter Installations line item).

|   |       |          |
|---|-------|----------|
| Defective Meter Replacements (1 1/2 -inch & larger) | Water | \$40,000 |
|---|-------|----------|

This has been one of the long-term projects for the Public Works department. The large meter replacement program is for the systematic testing, repair and/or replacement of all 1 1/2-inch and larger water meters. Meters of this size have developed problems where actual water flows are inaccurately measured; most of the time, the volume of water is under-reported. The result is that water customers could be using more water than they are being assessed. Testing and or replacement of these water meters have proven to make financial sense in that the investment is recouped by the additional revenues received due to accurate meter readings.

## APPENDIX A

**Defective Meter Replacements (Smaller sizes)**

Water

**\$15,000**

This has been another one of the long-term projects for the Public Works department and is similar to the program for 1 ½-inch meter replacements. But this program is for the smaller meters. Meters of this size have also developed problems where actual water flows are inaccurately measured; most of the time, the volume of water is under-reported. The result is that water customers could be using more water than they are being assessed. Testing and or replacement of these water meters have proven to make financial sense in that the investment is recouped by the additional revenues received due to accurate meter readings.

**Meter Installations**

Water

**\$60,000**

This on-going program ties in with the Water Service Installations program. When new water customers, or existing customers who need an additional water service, apply for a new service, Public Works staff install the service line and will set the new meter.

**Fire Hydrant Installations (Replacement/Upgrade)**

Water

**\$25,000**

The City is in the process of replacing older, two-port fire hydrants because it has been shown that Tualatin Valley Fire & Rescue (TVFR) can not pull adequate flows from them in emergency situations. TVFR equipment works best with 5 ¼-inch ports; these older hydrants have smaller ports. The newer, three-port models have 5 ¼-inch ports. FY 04/05 will be the last year of hydrant replacements. After that, the City will budget approximately \$10,000 per year to pay for repair or replacement of any hydrants that are damaged in auto accidents, or to pay for new hydrants in infill situations.

**2-inch Service Line Replacements**

Water

**\$25,000**

This on-going program replaces existing 2-inch galvanized service lines with new copper service lines. There has been an observed increase in leaks on galvanized service lines, which results in an overall water loss to the City's system. This program is vital in order to reduce the amount of lost water, and therefore revenue, to the City. It is anticipated that this will be the last year where this program will be needed.

**Gaarde Street Phase 2 Water Relocate**

Water

**\$50,000**

This project is in coordination with the Gaarde Street Phase 2 roadway improvement project. Due to vertical adjustments to the roadway, portions of existing water lines in the roadway had to be relocated. Much of this work will be completed in FY 03-04, but work will continue into FY 04-05.

**Water Main Installations**

Water

**\$78,750**

This on-going program is based on the needs identified in the "Water Distribution System Hydraulic Study – May 2000", and is for the routine replacement of leaking, damaged and older water mains throughout the water system. In most cases the existing mains have adequate capacity and will be replaced with the same diameter water mains. This program is also for the completion of loops in the system to maintain hydraulic efficiencies.

**Security Vulnerability Evaluation and Upgrades**

Water

**\$162,500**

This is an EPA-mandated program to evaluate and mitigate security vulnerabilities in the City's water system. Sensitive facilities would include reservoirs, pump stations, wells, and other facilities where access is limited. The study has evaluated the City's current security measures and has recommended

**APPENDIX A**

certain improvements that should be implemented over the next two years. It is anticipated that this project will be completed during FY 05-06.

### **Telemetry Upgrade**

Water

**\$262,500**

The existing telemetry system is out of date and the software and hardware are no longer supported by the manufacturer or local representatives. The City has also experienced failures of controllers at various sites due to the aging of the overall system. Replacement of controllers can take up to three weeks, which is not adequate for the City's need to have continuous monitoring ability of the water system. The upgrade process will enable the City to have up to date technology that is more user friendly, and to explore modes of communication other than the phone line system currently used.

### **Master Pressure Reducing Valve Installations**

Water

**\$8,000**

This project is in conjunction with the Walnut Street improvements to be jointly completed by Washington County and the City over the next two fiscal years. The "Water Distribution Hydraulic Study – May 2000" recommended that a new 24-inch water line be completed between 121<sup>st</sup> Avenue and Barrows Road. In addition, a separate 16-inch water line is needed approximately between 132<sup>nd</sup> Avenue and Walnut Lane. The roadway improvement project makes it timely for the installation of these transmission water lines. The funding of the water improvements will be roughly 50% from the Water Fund and 50% from the Water SDC fund.

### **Water Line Replacement – SW Walnut (135th to 121st Ave)**

Water - \$330,000

Water SDC -\$330,000

**\$660,000**

This project is in conjunction with the Walnut Street improvements to be jointly completed by Washington County and the City over the next two fiscal years. The "Water Distribution Hydraulic Study – May 2000" recommended that a new 24-inch water line be completed between 121<sup>st</sup> Avenue and Barrows Road. In addition, a separate 16-inch water line is needed approximately between 132<sup>nd</sup> Avenue and Walnut Lane. The roadway improvement project makes it timely for the installation of these transmission water lines. The funding of the water improvements will be roughly 50% from the Water Fund and 50% from the Water SDC fund.

### **Reservoir Structural Repairs**

Water

**\$70,000**

The City has identified that certain repairs should be made to the following reservoirs: 10 MG reservoir at Bull Mountain Road/125<sup>th</sup> Avenue; Reservoir No. 4 (1.0 MG), north of Beef Bend Road on 122<sup>nd</sup> Avenue; Reservoir No. 3 (2.5 MG), south of Walnut Street on 135<sup>th</sup> Avenue; and the Hi-Tor reservoirs.

### **Hall Boulevard/Wall Street Intersection: New 8-inch Water Line**

Water

**\$50,000**

This project is in conjunction with the roadway CIP and will include installation of a new 12-inch water line that will eventually be extended with Wall Street.

### **Water Main Line Oversizing**

Water SDC

**\$250,000**

During the course of the year the City may find the need to upsize a planned pipeline through a new development, thus accomplishing an identified capital improvement as listed in the "Water Distribution System Hydraulic Study – May 2000."

## **APPENDIX A**

**Secure 550-Foot Reservoir No. 2 Site**

Water SDC

**\$550,000**

The City has been working with the Tigard Tualatin School District (TTSD) with regard to locating the 550-foot Reservoir No. 2 on their Alberta Rider school site. Part of the proposed agreement with TTSD is to grant a credit against permit costs up to \$200,000. It is anticipated that TTSD will use up approximately \$50,000 of the credit in FY 03/04, with the remainder to be used in FY 04/05.

**550-Foot Service Zone Improvements Reservoir No. 2 (Construction)**

Water CIP

**\$4,120,000**

This reservoir is proposed to be located on the Tigard Tualatin School District (TTSD) site for the Alberta Rider Elementary School. Constructing this reservoir will eliminate some of the demand currently supplied by the 713-Foot pressure zone. Supply to the reservoir will be provided through the transfer pump station upgrade and transmission piping projects separately listed.

**10MG Transfer Pump Station Upgrade**

Water CIP

**\$2,175,000**

The existing transfer pump station, located on the 10 MG reservoir site at Bull Mountain Road/125<sup>th</sup> Avenue, serves both the 550-foot and 713-foot service zones. The Water Distribution System Hydraulic Study identified a need to replace this pump station with one that would provide a higher pumping capacity to both service zones. Construction of this improvement increases pumping capacity from 2,000 gpm to 3,300 gpm for the 713-foot service zone. The pump station will also provide 3,900 gpm to the 550-Foot Zone Reservoir No. 2 listed previously. Along with the piping improvements listed below, the existing pump station at the Canterbury site (Pump Station No. 1) will be abandoned.

**Canterbury Supply Lines**

Water CIP

**\$1,047,300**

Part of the overall improvements to the 550-foot service zone includes increased transmission capacity to the Canterbury Hill area from the new reservoir and transfer pump station upgrade listed above. The transmission line will be 18-inch diameter and is proposed to be extended from the transfer pump station site easterly in Bull Mountain Road, north along Highway 99W, across Highway 99W and easterly in Canterbury Lane. This improvement will allow abandonment of Pump Station No. 1 at the City's Canterbury site.

**Reservoir No. 2 Supply Lines**

Water CIP

**\$608,400**

This improvement is needed for existing and future needs in both transmission and distribution to serve the new reservoir and pump station upgrade projects listed above. A new line will be constructed between the new transfer pump station and Reservoir No. 2, ranging in size from 18-inch to 24-inch. The line will extend in 125<sup>th</sup> Avenue, Bull Mountain Road, and Terraview Drive (Arlington Ridge subdivision). Coordination with existing residents in Arlington Ridge will be important, as Terraview Drive is a fully-improved local residential street.

**12-Inch Canterbury Loop**

Water CIP

**\$688,200**

The final component of the 550-foot service zone improvements is a looped system around the Canterbury Hill area. This improvement will create better fire flow for the area, provide for future growth and remove dead end water quality problems. The 12-inch loop will be extended roughly as follows: from the intersection at Canterbury Lane/109<sup>th</sup>, easterly in Canterbury Lane to 103<sup>rd</sup> Avenue; north in 103<sup>rd</sup> Avenue to Inez Street; east in Inez Street to 100<sup>th</sup> Avenue; south in 100<sup>th</sup> Avenue to Murdock Street; west in Murdock Street to 109<sup>th</sup> Avenue; north in 109<sup>th</sup> Avenue to Canterbury Lane.

**APPENDIX A**

|   |           |                  |
|---|-----------|------------------|
| <b>Aquifer Storage and Recovery(ASR): COT-2R –<br/>(Production Well) &amp; COT-3T (Test well)</b> | Water CIP | <b>\$720,000</b> |
|---|-----------|------------------|

Tigard has been using ASR Well No. 1 for the last full year and has had positive results. That well is capable of a distribution capacity of 1.0 MGD during the summer months. The City also completed an ASR expansion study which indicated that the City could achieve a total of 5 to 6 MGD from ASR wells placed around the City's aquifer. ASR provides the ability to inject water during the winter months in the aquifer (when water is plentiful), store the water in the aquifer for a few months, and then withdraw that same water in the summer months to help manage higher water demands. ASR Well No. 2 is scheduled for this year and will be drilled at the 10 MG reservoir site at Bull Mountain Road/125<sup>th</sup> Avenue. It will also have a pumping capacity of 1.0 MGD. The scope of work for this project will also include the drilling of a test well for a proposed ASR Well No. 3.

|  |           |                  |
|--|-----------|------------------|
| <b>Aquifer Storage and Recovery(ASR): Well No. 3 –<br/>Production Well</b> | Water CIP | <b>\$900,000</b> |
|--|-----------|------------------|

Assuming the test well for ASR Well No. 3 is positive, the City will expand the test well into a full production well during FY 2004-05. The location of this well is yet to be determined, but is generally targeted for the vicinity of the Eagles View subdivision, north of Beef Bend Road, near 141<sup>st</sup> Avenue. It is anticipated that this well will also have a pumping capacity of 1.0 MGD.

|  |           |                  |
|--|-----------|------------------|
| <b>Aquifer Storage and Recovery(ASR): Well No. 4 –<br/>Test Well</b> | Water CIP | <b>\$210,000</b> |
|--|-----------|------------------|

Each fiscal year, the ASR program will include the drilling of one production well and the drilling of one test well. It is planned that the contractor who drills the production well for ASR No. 3 will also drill the test well for ASR No. 4. The goal for each ASR well is to achieve a minimum pumping capacity of 1.0 MGD.

|  |           |                  |
|--|-----------|------------------|
| <b>Feasibility Report, Phase II – Scoggins Dam Raise</b> | Water CIP | <b>\$389,490</b> |
|--|-----------|------------------|

As part of obtaining a long-term water source for the Tigard service area, the City is partnering with other Joint Water Commission (JWC) owners for the Scoggins Dam Raise feasibility report. Raising the dam would increase the storage volume of Hagg Lake and would therefore provide more capacity for JWC member cities.

|  |           |                  |
|--|-----------|------------------|
| <b>JWC Raw Water Pipeline Pre-Design</b> | Water CIP | <b>\$578,000</b> |
|--|-----------|------------------|

This project will include a pipe connection between the JWC treatment plant and the headwork at Scoggins Dam. At present, water from Hagg Lake makes its way to the treatment plant via an open channel waterway and the Tualatin River. There are two problems with the existing system. First, the JWC treatment plant must submit a request to the Scoggins Dam control authority to release more water into the open channel system as the demand rises. But the treatment plant can only handle a certain volume of water at the intake; any extra water bypasses the plant and continues down the river. Therefore, there is a loss in efficiency. Second, it is estimated that 20% of the water from Scoggins Dam is lost to evaporation prior to reaching the treatment plant. This raw water pipeline will allow the JWC to control how much water is released from the dam into the pipe so that only the flow rate needed by the treatment plant will be released. In addition, the pipeline will eliminate the water loss due to evaporation and will provide more capacity to the JWC system.

## APPENDIX A

**Sain Creek Tunnel Study: JWC Joint Project**

Water CIP

**\$180,000**

The Tualatin Basin Water Supply Feasibility Study (WSFS) outlined a number of projects that could be constructed to increase the water supply capacity for Cities in Washington County. The Sain Creek Tunnel project is one that could be constructed in conjunction with the proposed Scoggins Dam raise at Henry Hagg Lake. The tunnel would be constructed from the Tualatin River to the mouth of Sain Creek at Hagg Lake, covering a distance of approximately three miles through the coast range. The tunnel would take water from the Tualatin River during the heavy winter rains and divert it to Hagg Lake. It is estimated that the tunnel will help fill Hagg Lake if the dam were raised, and would effectively increase the watershed by approximately two-thirds. This will help to reduce the number of years that the lake may not fill, thereby increasing the reliability of this source.

**Total FY 2004-05 Water System Program****\$13,953,140****APPENDIX A**

## CITY FACILITIES SYSTEM PROGRAM

The City Facilities System Program contains projects to maintain, improve or expand general purpose City facilities (such as City Hall) or facilities which do not fit into any of the other CIP Programs (such as the Library). Funding for these projects come from the General Fund, bond proceeds, and transfers from other funds for projects that relate to that specific funding source.

### *General Fund*

The General Fund supports CIP projects of a general nature or which serve operations budgeted in the General Fund. The primary source of revenue is property tax.

### *Facility Fund*

The Facility Fund provides funding for major capital projects supporting General Fund programs. The primary sources of revenues for this fund are a General Obligation Bond approved by voters on May 21, 2002, transfers from the General Fund, Water Fund, Sanitary Fund, Storm Sewer Fund, or donations for specific projects.

| <b>Project</b>                             | <b>Funding Source</b> | <b>Amount</b>      |
|--|-----------------------|--------------------|
| <b>New Library Design and Construction</b> | Facility Fund         | <b>\$1,440,000</b> |

On May 21, 2002, voters approved a \$13,000,000 General Obligation bond to build a new library. This project will pay for the final construction costs. The library project is expected to be completed by August 2004.

|  |               |                    |
|--|---------------|--------------------|
| <b>Old Library Building (Permit Center) &amp; City Hall Building Remodel</b> | Facility Fund | <b>\$1,152,000</b> |
|--|---------------|--------------------|

This project provides layout drawings, building remodel, HVAC replacement at the old library building, seismic upgrades, and moving costs for renovation of City Hall and the old Library building (which will be redesignated as the Permit Center).

|                                   |               |                  |
|-----------------------------------|---------------|------------------|
| <b>Water Building Space Study</b> | Facility Fund | <b>\$130,000</b> |
|-----------------------------------|---------------|------------------|

This provides funding for a study to look into design details to remodel the office spaces for the Water Building in the near future. Funding for this study and the remodeling project will come from transfers from the Water Fund to the Facility Fund because this building is owned by the water system.

|                                  |               |                 |
|----------------------------------|---------------|-----------------|
| <b>City Hall Driveway Repair</b> | Facility Fund | <b>\$15,000</b> |
|----------------------------------|---------------|-----------------|

The existing pavement on the circular driveway in front of the City Hall has deteriorated over time due to the impact of traffic and surface water runoff. Water infiltration and traffic flow have weakened the pavement creating an uneven surface that retains storm runoff. This project removes the existing AC pavement, regrades the driveway to drain properly, and then provides a new pavement surface to complete the project.

## APPENDIX A



**Access Controls for City Facilities**

Facility Fund

**\$25,000**

This provides funding for completion of the installation of new access control devices at certain City facilities.

**Police Department Seismic Upgrade**

Facility Fund

**\$10,000**

This project will upgrade the Police Department side of the City Hall Building to meet current seismic codes.

**Total FY 2004-05 City Facilities System Program****\$2,772,500**

K:\eng\us\2004-05 cip\appendix a - fy 2004-05 cip projects.doc

**APPENDIX A**

CITY OF TIGARD, OREGON

RESOLUTION NO. 04-33

A RESOLUTION APPROVING EXCEPTIONS TO THE TRANSPORTATION SYSTEM PLAN STANDARDS ON CERTAIN STREET IMPROVEMENT PROJECTS

WHEREAS, on September 10, 2002, City Council approved Ordinance 02-33, adopting the Tigard Transportation System Plan (TSP) that established street classifications and improvement standards for each street classification; and

WHEREAS, City Council finds that certain proposed streets improvements could be best accomplished if constructed to standards that deviate in certain aspects from the TSP standards.

NOW, THEREFORE, BE IT RESOLVED by the Tigard City Council that:

SECTION 1: The following proposed street improvements, differing from the TSP standards, are approved for implementation as City projects only:

- SW Walnut Street from SW 116<sup>th</sup> Avenue to SW Tiedeman Avenue will be improved within a sixty-foot right-of-way and without landscaped strips. Medians may be considered where appropriate along this segment of street.
- SW Walnut Street from SW 135<sup>th</sup> Avenue to 350 feet west of SW Gaarde Street will be improved within a minimum sixty-foot right-of-way and generally without landscaped strips, except in those areas where landscaped strips are feasible for installation. Medians may be considered where appropriate and feasible along this segment of street.
- SW Walnut Street from 350 feet east of SW Gaarde Street to SW 122<sup>nd</sup> Avenue will be improved within a minimum sixty-foot right-of-way and generally without landscaped strips, except in areas where landscaped strips may be feasible. Medians may be considered where appropriate and feasible along this segment of street.
- SW 121<sup>st</sup> Avenue from Quail Creek Lane to SW Tippitt Place will be improved within a minimum sixty-foot right-of-way and without landscaped strips, except in those areas where strips are feasible for installation. Medians may be considered where appropriate and feasible along this segment of street.

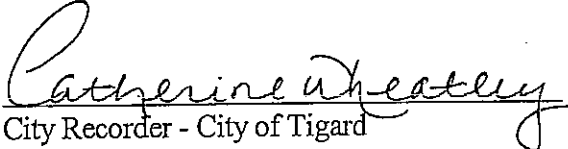
SECTION 2: Developers that may initiate projects along these street segments will be required to meet the TSP requirements, unless they can provide sufficient justification for conforming to the approved plan.

SECTION 3: This resolution is effective immediately upon passage.

PASSED: This 25<sup>th</sup> day of May, 2004.

  
\_\_\_\_\_  
Mayor City of Tigard

ATTEST:

  
\_\_\_\_\_  
City Recorder - City of Tigard

## **City of Tigard**

# **Five-Year Capital Improvement Program Plan**

(FY 2004-05 through FY 2008-09)

### **Capital Improvements**

A capital improvement is a permanent addition to the City's fixed assets of major importance and cost. It includes but is not limited to construction and acquisition of new buildings, additions to or renovations of existing buildings, construction, reconstruction, and upgrading of streets, water, and sanitary sewer facilities, drainage improvements, demolition of existing structures, land purchases, major equipment purchases, and studies necessary to perform the actual project. A capital improvement should possess the following characteristics:

- It serves an essential public purpose.
- It has a long, useful life or significantly extends the useful life of an existing fixed asset.
- It is comparatively expensive and is not of routine nature.
- It is fixed in place or stationary.
- It is related to government functions and expenditures.
- It is a usual responsibility of a local government.

### **The City of Tigard's Five-Year Capital Improvement Plan**

The City of Tigard's Capital Improvement Program (CIP) provides a 5-year plan for major capital expenditures that matches available resources with project needs. The CIP lists each proposed capital project, the time frame in which the project needs to be undertaken, the financial requirements of the project, and proposed methods of financing. The 5-year plan describes the first year's projects in detail and lists projects for subsequent fiscal years. However, the projects shown after the first year are tentative and are subject to change during the formulation process for each specific budget year.

The Capital Improvement Program is reviewed and approved each year by the City Council. The CIP is developed through a process separate from the City's Operating Budget formulation process. The CIP is developed in close coordination with the City's Finance Director and is formulated early in the fiscal year so that it can be integrated into the City's overall budget process for approval. The program submitted to the City's Budget Committee, the Planning Commission and City Council is a 5-year program with the first year's program described in detail. While the program lists projects for

## **Appendix B**

subsequent fiscal years, the projects shown are tentative and are subject to change during the formulation process for each specific budget year. The CIP, through the adoption process, establishes the budget and projects for the upcoming fiscal year and serves as a planning document to guide the infrastructure improvements over the following 4 years. During each budget year's update, the revenue estimates are adjusted, the project cost estimates are reviewed, and the program and project priorities are re-evaluated based on changes in City plans, citizen input, and additional data which may become available.

The Five-Year Capital Improvement Program projects are shown in the following appendices:

- ◆ Appendix B-1: Street System Program
- ◆ Appendix B-2: Park System Program
- ◆ Appendix B-3: Sanitary Sewer System Program
- ◆ Appendix B-4: Storm Drainage System Program
- ◆ Appendix B-5: City Facilities System Program
- ◆ Appendix B-6: Water System Program

\\ang\gus\2004-05 ciplappendix b - five-year capital improvement program fy 2004-09.doc

## **Appendix B**

## Street System Program FY 04-05

| Sum of amount  | Fund Name                                   |                   |                   |                              |                         |  |                          |                      |                  |                   |                     | Project Grand Total |
|--|---|-------------------|-------------------|------------------------------|-------------------------|--|--------------------------|----------------------|------------------|-------------------|---------------------|---------------------|
| Project Name   | CDBG<br>(Community Development Block Grant) | Federal           | Gas Tax Fund      | Street Maintenance Fee (SMF) | Traffic Impact Fee Fund | Traffic Impact Fee Fund - Urban Services | Underground Utility Fund | Wall Street LID Fund | Private Funds    | Water Fund        | Sanitary Sewer Fund |                     |
| 121st Avenue (Quail Creek Lane to Tippitt Place) Right-of-Way Acquisition                  | \$ -  | \$ -              | \$ -              | \$ -                         | \$ 400,000              | \$ 170,000                               | \$ -                     | \$ -                 | \$ -             | \$ -              | \$ -                | \$ 570,000          |
| Bull Mountain/Roshak Road Intersection   | \$ -  | \$ -              | \$ -              | \$ -                         | \$ -                    | \$ 125,000                               | \$ -                     | \$ -                 | \$ 50,000        | \$ -              | \$ -                | \$ 175,000          |
| Commercial Street (95th Avenue to Main Street)   | \$ 91,300                                   | \$ -              | \$ 75,000         | \$ -                         | \$ -                    | \$ -                                     | \$ -                     | \$ -                 | \$ -             | \$ -              | \$ -                | \$ 166,300          |
| Crosswalk Lights (Hall Blvd at Fanno Creek Pathway)  | \$ -  | \$ -              | \$ 65,000         | \$ -                         | \$ -                    | \$ -                                     | \$ -                     | \$ -                 | \$ -             | \$ -              | \$ -                | \$ 65,000           |
| Gaarde Street - Phase 2  | \$ -  | \$ -              | \$ -              | \$ -                         | \$ 100,000              | \$ -                                     | \$ -                     | \$ -                 | \$ -             | \$ -              | \$ -                | \$ 100,000          |
| Greenburg Road (Washington Square Drive to Tiedeman Avenue)                                | \$ -  | \$ 660,000        | \$ -              | \$ -                         | \$ 85,000               | \$ -                                     | \$ -                     | \$ -                 | \$ -             | \$ -              | \$ -                | \$ 745,000          |
| Hall Blvd/Wall St Intersection and Approaches  | \$ -  | \$ -              | \$ -              | \$ -                         | \$ 400,000              | \$ -                                     | \$ -                     | \$ -                 | \$ -             | \$ -              | \$ -                | \$ 400,000          |
| Mapleleaf Street (72nd to 71st Avenue)   | \$ -  | \$ -              | \$ 70,000         | \$ -                         | \$ -                    | \$ -                                     | \$ -                     | \$ -                 | \$ -             | \$ -              | \$ -                | \$ 70,000           |
| McDonald Street (at Highway 99W)   | \$ -  | \$ -              | \$ -              | \$ -                         | \$ 180,000              | \$ -                                     | \$ -                     | \$ -                 | \$ -             | \$ -              | \$ -                | \$ 180,000          |
| Pavement Major Maintenance Program (PMMP)  | \$ -  | \$ -              | \$ -              | \$ 695,200                   | \$ -                    | \$ -                                     | \$ -                     | \$ -                 | \$ -             | \$ -              | \$ -                | \$ 695,200          |
| Sidewalk Improvements  | \$ -  | \$ -              | \$ 75,000         | \$ -                         | \$ -                    | \$ -                                     | \$ -                     | \$ -                 | \$ -             | \$ -              | \$ -                | \$ 75,000           |
| Street Striping Program  | \$ -  | \$ -              | \$ 20,000         | \$ -                         | \$ -                    | \$ -                                     | \$ -                     | \$ -                 | \$ -             | \$ -              | \$ -                | \$ 20,000           |
| Tiedeman Avenue Railroad Crossings (south of North Dakota Street)                          | \$ -  | \$ -              | \$ 60,000         | \$ -                         | \$ -                    | \$ -                                     | \$ -                     | \$ -                 | \$ -             | \$ -              | \$ -                | \$ 60,000           |
| Traffic Calming Program  | \$ -  | \$ -              | \$ 10,000         | \$ -                         | \$ -                    | \$ -                                     | \$ -                     | \$ -                 | \$ -             | \$ -              | \$ -                | \$ 10,000           |
| Wall Street Local Improvement District   | \$ -  | \$ -              | \$ -              | \$ -                         | \$ -                    | \$ -                                     | \$ -                     | \$ 2,050,000         | \$ -             | \$ -              | \$ -                | \$ 2,050,000        |
| Walnut Street (115th Avenue to Tiedeman/Fonner Street) ROW Acquisition                     | \$ -  | \$ -              | \$ -              | \$ -                         | \$ 300,000              | \$ 115,000                               | \$ -                     | \$ -                 | \$ -             | \$ -              | \$ -                | \$ 415,000          |
| Walnut Street (135th to 121st Avenue)  | \$ -  | \$ -              | \$ 90,000         | \$ -                         | \$ 235,000              | \$ -                                     | \$ 250,000               | \$ -                 | \$ -             | \$ 660,000        | \$ 57,000           | \$ 1,292,000        |
| Walnut Street/Ash Avenue/Scoffins Street Feasibility Study                                 | \$ -  | \$ -              | \$ -              | \$ -                         | \$ 50,000               | \$ -                                     | \$ -                     | \$ -                 | \$ -             | \$ -              | \$ -                | \$ 50,000           |
| Hall Blvd (at McDonald Street) - Design & Right-of-Way Acquisition                         | \$ -  | \$ -              | \$ -              | \$ -                         | \$ 90,000               | \$ -                                     | \$ -                     | \$ -                 | \$ -             | \$ -              | \$ -                | \$ 90,000           |
| Hall Blvd Sidewalk (99W to Pfaffie Street)   | \$ 82,661                                   | \$ -              | \$ 22,339         | \$ -                         | \$ -                    | \$ -                                     | \$ -                     | \$ -                 | \$ -             | \$ -              | \$ -                | \$ 105,000          |
| Main/Burnham Street Intersection   | \$ -  | \$ -              | \$ 15,000         | \$ -                         | \$ -                    | \$ -                                     | \$ -                     | \$ -                 | \$ -             | \$ -              | \$ -                | \$ 15,000           |
| Main/Commercial Street Curb Return   | \$ -  | \$ -              | \$ 15,000         | \$ -                         | \$ -                    | \$ -                                     | \$ -                     | \$ -                 | \$ -             | \$ -              | \$ -                | \$ 15,000           |
| North Dakota Street  | \$ -  | \$ -              | \$ 55,000         | \$ -                         | \$ -                    | \$ -                                     | \$ -                     | \$ -                 | \$ -             | \$ -              | \$ -                | \$ 55,000           |
| School Zone Signing  | \$ -  | \$ -              | \$ 15,000         | \$ -                         | \$ -                    | \$ -                                     | \$ -                     | \$ -                 | \$ -             | \$ -              | \$ -                | \$ 15,000           |
| <b>Project Grand Total</b>   | <b>\$ 173,961</b>                           | <b>\$ 660,000</b> | <b>\$ 587,339</b> | <b>\$ 695,200</b>            | <b>\$ 1,840,000</b>     | <b>\$ 410,000</b>                        | <b>\$ 250,000</b>        | <b>\$ 2,050,000</b>  | <b>\$ 50,000</b> | <b>\$ 660,000</b> | <b>\$ 57,000</b>    | <b>\$ 7,433,500</b> |
| Less CDBG, Federal Grants, Wall St LID Fund, Private Funds, Water, and Sewer fund charges: |   |                   |                   |                              |                         |  |                          |                      |                  |                   |                     | <b>\$ 3,650,961</b> |
| <b>Total Cost for Street Systems Fund FY2004-05</b>  |   |                   |                   |                              |                         |  |                          |                      |                  |                   |                     | <b>\$ 3,782,539</b> |

## Street System Program FY 05-06

| Sum of amount                                       | Fund Name         |                              |                         |                     |
|---|-------------------|------------------------------|-------------------------|---------------------|
| Project Name  | Gas Tax Fund      | Street Maintenance Fee (SMF) | Traffic Impact Fee Fund | Grand Total         |
| Street Striping Program                             | \$ 25,000         | \$ -                         | \$ -                    | \$ 25,000           |
| Traffic Calming Program                             | \$ 8,000          | \$ -                         | \$ -                    | \$ 8,000            |
| Hall Blvd/Wall Street intersection                  | \$ -              | \$ -                         | \$ 300,000              | \$ 300,000          |
| Hall/Blvd/McDonald St Intersection Imp construction | \$ -              | \$ -                         | \$ 150,000              | \$ 150,000          |
| North Dakota (Greenburg to 95th) ROW                | \$ 100,000        | \$ -                         | \$ -                    | \$ 100,000          |
| Pedestrian Improvements                             | \$ 75,000         | \$ -                         | \$ -                    | \$ 75,000           |
| PMMP (Pavement Major Maintenance Program)           | \$ -              | \$ 650,000                   | \$ -                    | \$ 650,000          |
| Sattler Rd at 96th Avenue Crosswalk Lights          | \$ 65,000         | \$ -                         | \$ -                    | \$ 65,000           |
| Walnut Street (135th - 121st Ave)                   | \$ -              | \$ -                         | \$ 170,000              | \$ 170,000          |
| Burnham Street Design                               | \$ -              | \$ -                         | \$ 200,000              | \$ 200,000          |
| Burnham Street Right-of-Way                         | \$ -              | \$ -                         | \$ 250,000              | \$ 250,000          |
| <b>Grand Total</b>                                  | <b>\$ 273,000</b> | <b>\$ 650,000</b>            | <b>\$ 1,070,000</b>     | <b>\$ 1,993,000</b> |

### Street System Program FY 06-07

| Sum of amount  | Fund Name         |                              |                         |                          |                     |
|--|-------------------|------------------------------|-------------------------|--------------------------|---------------------|
|  | Gas Tax Fund      | Street Maintenance Fee (SMF) | Traffic Impact Fee Fund | Underground Utility Fund | Grand Total         |
| <b>Project Name</b>  |                   |                              |                         |                          |                     |
| Street Striping Program  | \$ 25,000         | \$ -                         | \$ -                    | \$ -                     | \$ 25,000           |
| Traffic Calming Program  | \$ 8,000          | \$ -                         | \$ -                    | \$ -                     | \$ 8,000            |
| Pedestrian Improvements  | \$ 100,000        | \$ -                         | \$ -                    | \$ -                     | \$ 100,000          |
| Hall Blvd Half-Street Improvements from Bridge North to City Hall Entrance | \$ -              | \$ -                         | \$ 100,000              | \$ -                     | \$ 100,000          |
| North Dakota (Greenburg to 95th) Right-of-Way                              | \$ 175,000        | \$ 125,000                   | \$ -                    | \$ -                     | \$ 300,000          |
| PMMP (Pavement Major Maintenance Program)                                  | \$ -              | \$ 525,000                   | \$ -                    | \$ -                     | \$ 525,000          |
| Burnham Street - Construction  | \$ -              | \$ -                         | \$ 600,000              | \$ 150,000               | \$ 750,000          |
| <b>Grand Total</b>   | <b>\$ 308,000</b> | <b>\$ 650,000</b>            | <b>\$ 700,000</b>       | <b>\$ 150,000</b>        | <b>\$ 1,808,000</b> |

### Street System Program FY 07-08

| Sum of amount                             | Fund Name         |                              |                         |                     |
|---|-------------------|------------------------------|-------------------------|---------------------|
|   | Gas Tax Fund      | Street Maintenance Fee (SMF) | Traffic Impact Fee Fund | Grand Total         |
| <b>Project Name</b>                       |                   |                              |                         |                     |
| Street Striping Program                   | \$ 25,000         | \$ -                         | \$ -                    | \$ 25,000           |
| Traffic Calming Program                   | \$ 8,000          | \$ -                         | \$ -                    | \$ 8,000            |
| Pedestrian Improvements                   | \$ 100,000        | \$ -                         | \$ -                    | \$ 100,000          |
| PMMP (Pavement Major Maintenance Program) | \$ -              | \$ 650,000                   | \$ -                    | \$ 650,000          |
| Crosswalk Lights                          | \$ 65,000         | \$ -                         | \$ -                    | \$ 65,000           |
| Walnut Street (116th to Tiedeman)         | \$ -              | \$ -                         | \$ 750,000              | \$ 750,000          |
| Burnham Street - Construction             | \$ -              | \$ -                         | \$ 200,000              | \$ 200,000          |
| <b>Grand Total</b>                        | <b>\$ 198,000</b> | <b>\$ 650,000</b>            | <b>\$ 950,000</b>       | <b>\$ 1,798,000</b> |

### Street System Program FY 08-09

| Sum of amount   | Fund Name         |                              |                         |                     |
|---|-------------------|------------------------------|-------------------------|---------------------|
|   | Gas Tax Fund      | Street Maintenance Fee (SMF) | Traffic Impact Fee Fund | Grand Total         |
| <b>Project Name</b>                                     |                   |                              |                         |                     |
| Street Striping Program                                 | \$ 25,000         | \$ -                         | \$ -                    | \$ 25,000           |
| Traffic Calming Program                                 | \$ 8,000          | \$ -                         | \$ -                    | \$ 8,000            |
| Pedestrian Improvements                                 | \$ 100,000        | \$ -                         | \$ -                    | \$ 100,000          |
| PMMP (Pavement Major Maintenance Program)               | \$ -              | \$ 500,000                   | \$ -                    | \$ 500,000          |
| Greenburg Road Construction                             | \$ -              | \$ -                         | \$ 1,000,000            | \$ 1,000,000        |
| Walnut Street (116th to Tiedeman)                       | \$ -              | \$ 150,000                   | \$ 500,000              | \$ 650,000          |
| Scoffin/Hall/Hunziker Intersection Realignment - Design | \$ -              | \$ -                         | \$ 125,000              | \$ 125,000          |
| <b>Grand Total</b>                                      | <b>\$ 133,000</b> | <b>\$ 650,000</b>            | <b>\$ 1,625,000</b>     | <b>\$ 2,408,000</b> |

## Parks System Program FY 04-05

| Sum of Amount  | Fund Name         |   |                       |                                    |                             |                  |   |                   |  |
|--|-------------------|---|-----------------------|------------------------------------|-----------------------------|------------------|---|-------------------|--|
| Project Name   | Fundraising       | Oregon<br>Recreational<br>Parks<br>Development<br>Grant | Parks Capital<br>Fund | Regional Trail<br>Program<br>Grant | Tree<br>Replacement<br>Fund | Gas Tax Fund     | CDBG<br>(Community<br>Development<br>Block Grant) | Grand Total       |  |
| Fanno Creek Park Shelter   | \$ -              | \$ -  | \$ 60,000             | \$ -                               | \$ -                        | \$ -             | \$ -  | \$ 60,000         |  |
| Fanno Creek Trail (Grant to Main Street)                           | \$ -              | \$ 52,192   | \$ 17,808             | \$ -                               | \$ -                        | \$ -             | \$ -  | \$ 70,000         |  |
| Fanno Creek Trail (Hall Boulevard to proposed Wall Street)         | \$ -              | \$ -  | \$ 35,000             | \$ 51,486                          | \$ -                        | \$ 25,000        | \$ -  | \$ 111,486        |  |
| Park System Master Plan & System Development Charges (SDC) Updates | \$ -              | \$ -  | \$ 40,000             | \$ -                               | \$ -                        | \$ -             | \$ -  | \$ 40,000         |  |
| Tree Planting  | \$ -              | \$ -  | \$ -                  | \$ -                               | \$ 50,000                   | \$ -             | \$ -  | \$ 50,000         |  |
| Fanno Creek Trail Realignment Study (Tigard to Tiedeman Avenue)    | \$ -              | \$ -  | \$ 10,000             | \$ -                               | \$ -                        | \$ -             | \$ -  | \$ 10,000         |  |
| Skateboard Park Development & Construction                         | \$ 405,000        | \$ -  | \$ -                  | \$ -                               | \$ -                        | \$ -             | \$ -  | \$ 405,000        |  |
| Tualatin River Trail   | \$ -              | \$ -  | \$ 55,115             | \$ -                               | \$ -                        | \$ -             | \$ 42,415   | \$ 97,530         |  |
| <b>Grand Total</b>   | <b>\$ 405,000</b> | <b>\$ 52,192</b>  | <b>\$ 217,923</b>     | <b>\$ 51,486</b>                   | <b>\$ 50,000</b>            | <b>\$ 25,000</b> | <b>\$ 42,415</b>                                  | <b>\$ 844,016</b> |  |
| Less Street Fund, Fundraising, and Grants:                         |                   |   |                       |                                    |                             |                  |   | \$ 482,192        |  |
| <b>Total Cost for Street Systems Fund FY2004-05</b>                |                   |   |                       |                                    |                             |                  |   | <b>\$ 361,824</b> |  |

## Parks System Program FY 05-06

| Sum of Amount   | Fund Name             |                   |
|---|-----------------------|-------------------|
| Project Name  | Parks Capital<br>Fund | Grand Total       |
| Jack Park Install Picnic Shelter and Irrigation       | \$ 31,000             | \$ 31,000         |
| Northview Park Install Playground & Soccer Facilities | \$ 45,000             | \$ 45,000         |
| Tree Replacement/Planting                             | \$ 50,000             | \$ 50,000         |
| Tualatin River Cook Park Trail from Garden to Bridge  | \$ 90,000             | \$ 90,000         |
| Tualatin River Pedestrian Bridge                      | \$ 230,000            | \$ 230,000        |
| Washington Square Regional Center Trail               | \$ 40,000             | \$ 40,000         |
| <b>Grand Total</b>                                    | <b>\$ 486,000</b>     | <b>\$ 486,000</b> |

### Parks System Program FY 06-07

| Sum of Amount                         | Fund Name          |                   |
|---------------------------------------|--------------------|-------------------|
| Project Name                          | Parks Capital Fund | Grand Total       |
| Tree Replacement/Planting             | \$ 50,000          | \$ 50,000         |
| Ash Creek Trail Land Acquisition      | \$ 100,000         | \$ 100,000        |
| Northview Park Install Shelter & Path | \$ 45,000          | \$ 45,000         |
| <b>Grand Total</b>                    | <b>\$ 195,000</b>  | <b>\$ 195,000</b> |

### Parks System Program FY 07-08

| Sum of Amount             | Fund Name          |                   |
|---------------------------|--------------------|-------------------|
| Project Name              | Parks Capital Fund | Grand Total       |
| Tree Replacement/Planting | \$ 50,000          | \$ 50,000         |
| Jack Park Development     | \$ 100,000         | \$ 100,000        |
| <b>Grand Total</b>        | <b>\$ 150,000</b>  | <b>\$ 150,000</b> |

### Parks System Program FY 08-09

| Sum of Amount               | Fund Name          |                   |
|-----------------------------|--------------------|-------------------|
| Project Name                | Parks Capital Fund | Grand Total       |
| Tree Replacement/Planting   | \$ 50,000          | \$ 50,000         |
| Summerlake Park Development | \$ 100,000         | \$ 100,000        |
| <b>Grand Total</b>          | <b>\$ 150,000</b>  | <b>\$ 150,000</b> |



## Sanitary Sewer System Program FY 04-05

| Sum of Amount                                | Fund Name           |                     |
|--|---------------------|---------------------|
| Project Name                                 | Sanitary Sewer Fund | Grand Total         |
| Benchview Terrace Sanitary Sewer Access Road | \$ 40,000           | \$ 40,000           |
| Citywide Sewer Extension Program             | \$ 2,500,000        | \$ 2,500,000        |
| Sanitary Sewer Major Maintenance Program     | \$ 75,000           | \$ 75,000           |
| Sanitary Sewer Pipe Rehabilitation           | \$ 75,000           | \$ 75,000           |
| <b>Grand Total</b>                           | <b>\$ 2,690,000</b> | <b>\$ 2,690,000</b> |

## Sanitary Sewer System Program FY 05-06

| Sum of Amount                             | Fund Name           |                     |
|---|---------------------|---------------------|
| Project Name                              | Sanitary Sewer Fund | Grand Total         |
| Sanitary Sewer Major Maintenance Program  | \$ 75,000           | \$ 75,000           |
| Sanitary Sewer Pipe Rehabilitation        | \$ 50,000           | \$ 50,000           |
| Bonita Road at Miltan Ct. - Removal       | \$ 25,000           | \$ 25,000           |
| Citywide Sanitary Sewer Extension Program | \$ 2,000,000        | \$ 2,000,000        |
| Sanitary Sewer Upgrades                   | \$ 250,000          | \$ 250,000          |
| <b>Grand Total</b>                        | <b>\$ 2,400,000</b> | <b>\$ 2,400,000</b> |

### Sanitary Sewer System Program FY 06-07

| Sum of Amount                             | Fund Name           |                     |
|---|---------------------|---------------------|
| Project Name                              | Sanitary Sewer Fund | Grand Total         |
| Citywide Sanitary Sewer Extension Program | \$ 2,000,000        | \$ 2,000,000        |
| Sanitary Sewer Upgrades                   | \$ 250,000          | \$ 250,000          |
| Sanitary Sewer Major Maintenance Program  | \$ 75,000           | \$ 75,000           |
| Sanitary Sewer Pipe Rehabilitation        | \$ 50,000           | \$ 50,000           |
| <b>Grand Total</b>                        | <b>\$ 2,375,000</b> | <b>\$ 2,375,000</b> |

### Sanitary Sewer System Program FY 07-08

| Sum of Amount                             | Fund Name           |                     |
|---|---------------------|---------------------|
| Project Name                              | Sanitary Sewer Fund | Grand Total         |
| Sanitary Sewer Major Maintenance Program  | \$ 75,000           | \$ 75,000           |
| Citywide Sanitary sewer Extension Program | \$ 1,000,000        | \$ 1,000,000        |
| Sanitary Sewer Upgrades                   | \$ 250,000          | \$ 250,000          |
| Sanitary Sewer Pipe Rehabilitation        | \$ 50,000           | \$ 50,000           |
| <b>Grand Total</b>                        | <b>\$ 1,375,000</b> | <b>\$ 1,375,000</b> |

### Sanitary Sewer System Program FY 08-09

| Sum of Amount                             | Fund Name           |                   |
|---|---------------------|-------------------|
| Project Name                              | Sanitary Sewer Fund | Grand Total       |
| Sanitary Sewer Pipe Rehabilitation        | \$ 50,000           | \$ 50,000         |
| Citywide Sanitary Sewer Extension Program | \$ 500,000          | \$ 500,000        |
| Sanitary Sewer Upgrades                   | \$ 250,000          | \$ 250,000        |
| Sanitary Sewer Extension Program          | \$ 75,000           | \$ 75,000         |
| <b>Grand Total</b>                        | <b>\$ 875,000</b>   | <b>\$ 875,000</b> |

## Storm Drainage System Program FY 04-05

| Sum of Amount  | Fund Name         |                             |                   |
|--|-------------------|-----------------------------|-------------------|
| Project Name   | Storm Sewer Fund  | Water Quality/Quantity Fund | Grand Total       |
| Bonanza Way - Erosion Control                                | \$ 10,000         | \$ -                        | \$ 10,000         |
| Clean Water Services Master Plan                             | \$ -              | \$ 150,000                  | \$ 150,000        |
| Derry Dell Creek Wetland & Vegetated Corridor Enhancement    | \$ 7,000          | \$ -                        | \$ 7,000          |
| Fanno Creek Streambank Restoration                           | \$ -              | \$ 50,000                   | \$ 50,000         |
| Gaarde Street Phase 2 Wetland Mitigation                     | \$ 10,000         | \$ -                        | \$ 10,000         |
| Storm Drain Pipe Rehabilitation                              | \$ 100,000        | \$ -                        | \$ 100,000        |
| Storm Drainage Major Maintenance Program                     | \$ 100,000        | \$ -                        | \$ 100,000        |
| Summer Lake Culvert  | \$ 20,000         | \$ -                        | \$ 20,000         |
| Summer Lake Improvements                                     | \$ -              | \$ 10,000                   | \$ 10,000         |
| Water Quality Enhancement                                    | \$ -              | \$ 50,000                   | \$ 50,000         |
| WQF 012 (88th & Greensward Lane & WQF 030 (81st & Steve St.) | \$ -              | \$ 20,000                   | \$ 20,000         |
| Storm Debris Processing Center                               | \$ 37,500         | \$ -                        | \$ 37,500         |
| <b>Grand Total</b>   | <b>\$ 284,500</b> | <b>\$ 280,000</b>           | <b>\$ 564,500</b> |

## Storm Drainage System Program FY 05-06

| Sum of Amount                             | Fund Name         |                             |                   |
|---|-------------------|-----------------------------|-------------------|
| Project Name                              | Storm Sewer Fund  | Water Quality/Quantity Fund | Grand Total       |
| Water Quality Enhancement                 | \$ -              | \$ 25,000                   | \$ 25,000         |
| Bonaza Way - Erosion Control              | \$ 50,000         | \$ -                        | \$ 50,000         |
| Clean Water Services Master Plan Projects | \$ -              | \$ 150,000                  | \$ 150,000        |
| Gaarde Street Phase II Wetland Mitigation | \$ 3,000          | \$ -                        | \$ 3,000          |
| Highland Drive & Green Way Replacement    | \$ 20,000         | \$ -                        | \$ 20,000         |
| Storm Drain Pipe Rehabilitation           | \$ 100,000        | \$ -                        | \$ 100,000        |
| Storm Drainage Major Maintenance Program  | \$ 60,000         | \$ -                        | \$ 60,000         |
| <b>Grand Total</b>                        | <b>\$ 233,000</b> | <b>\$ 175,000</b>           | <b>\$ 408,000</b> |

## Storm Drainage System Program FY 06-07

| Sum of Amount                                 | Fund Name         |                             |                   |
|---|-------------------|-----------------------------|-------------------|
|   | Storm Sewer Fund  | Water Quality/Quantity Fund | Grand Total       |
| <b>Project Name</b>                           |                   |                             |                   |
| Storm Drain Pipe Rehabilitation               | \$ 100,000        | \$ -                        | \$ 100,000        |
| Water Quality Enhancement                     | \$ -              | \$ 25,000                   | \$ 25,000         |
| Gaarde Street Phase II Wetland Mitigation     | \$ 3,000          | \$ -                        | \$ 3,000          |
| Storm Drainage Major Maintenance              | \$ 60,000         | \$ -                        | \$ 60,000         |
| Tiedeman Avenue at Tigard Street Installation | \$ 50,000         | \$ -                        | \$ 50,000         |
| Walnut Street Wetland Mitigation              | \$ 10,000         | \$ -                        | \$ 10,000         |
| <b>Grand Total</b>                            | <b>\$ 223,000</b> | <b>\$ 25,000</b>            | <b>\$ 248,000</b> |

## Storm Drainage System Program FY 07-08

| Sum of Amount                            | Fund Name         |                             |                   |
|--|-------------------|-----------------------------|-------------------|
|  | Storm Sewer Fund  | Water Quality/Quantity Fund | Grand Total       |
| <b>Project Name</b>                      |                   |                             |                   |
| Storm Drain Pipe Rehabilitation          | \$ 100,000        | \$ -                        | \$ 100,000        |
| Storm Drainage Major Maintenance Program | \$ 60,000         | \$ -                        | \$ 60,000         |
| Walnut Street Wetland Mitigation         | \$ 3,000          | \$ -                        | \$ 3,000          |
| Storm Drainage Improvements              | \$ 75,000         | \$ -                        | \$ 75,000         |
| Walnut Street Phase 2 Wetland Mitigation | \$ 3,000          | \$ -                        | \$ 3,000          |
| Water Quality Enhancements               | \$ -              | \$ 25,000                   | \$ 25,000         |
| <b>Grand Total</b>                       | <b>\$ 241,000</b> | <b>\$ 25,000</b>            | <b>\$ 266,000</b> |

## Storm Drainage System Program FY 08-09

| Sum of Amount                            | Fund Name         |                             |                   |
|--|-------------------|-----------------------------|-------------------|
|  | Storm Sewer Fund  | Water Quality/Quantity Fund | Grand Total       |
| <b>Project Name</b>                      |                   |                             |                   |
| Gaarde Street Phase 2 Wetland Mitigation | \$ 3,000          | \$ -                        | \$ 3,000          |
| Storm Drain Pipe Rehabilitation          | \$ 100,000        | \$ -                        | \$ 100,000        |
| Storm Drainage Major Maintenance Program | \$ 60,000         | \$ -                        | \$ 60,000         |
| Water Quality Enhancement                | \$ -              | \$ 25,000                   | \$ 25,000         |
| Walnut Street Wetland Mitigation         | \$ 3,000          | \$ -                        | \$ 3,000          |
| Storm Drainage Improvements              | \$ 75,000         | \$ -                        | \$ 75,000         |
| <b>Grand Total</b>                       | <b>\$ 241,000</b> | <b>\$ 25,000</b>            | <b>\$ 266,000</b> |

### City Facilities System Program FY 04-05

| Sum of Amount  | Fund Name           |                     |
|--|---------------------|---------------------|
| Project Name   | Facility Fund       | Grand Total         |
| City Hall Driveway Repair                                    | \$ 15,000           | \$ 15,000           |
| Library Design and Construction                              | \$ 1,440,000        | \$ 1,440,000        |
| Old Library Building & City Hall Building Remodel            | \$ 1,152,500        | \$ 1,152,500        |
| Water Building Space Study                                   | \$ 130,000          | \$ 130,000          |
| Access Controls at Water Building, Canterbury Gates, and Pub | \$ 25,000           | \$ 25,000           |
| Police Department Seismic Upgrade                            | \$ 10,000           | \$ 10,000           |
| <b>Grand Total</b>   | <b>\$ 2,772,500</b> | <b>\$ 2,772,500</b> |

### City Facilities System Program FY 05-06

| Sum of Amount          | Fund Name         |                   |
|------------------------|-------------------|-------------------|
| Project Name           | Facility Fund     | Grand Total       |
| Water Building Remodel | \$ 800,000        | \$ 800,000        |
| <b>Grand Total</b>     | <b>\$ 800,000</b> | <b>\$ 800,000</b> |

### City Facilities System Program FY 06-07

| Sum of Amount                        | Fund Name         |                   |
|--------------------------------------|-------------------|-------------------|
| Project Name                         | Facility Fund     | Grand Total       |
| Miscellaneous City Facility Projects | \$ 200,000        | \$ 200,000        |
| Senior Center Seismic Upgrade        | \$ 50,000         | \$ 50,000         |
| <b>Grand Total</b>                   | <b>\$ 250,000</b> | <b>\$ 250,000</b> |

## City Facilities System Program FY 07-08

| Sum of Amount                          | Fund Name         |                   |
|--|-------------------|-------------------|
| Project Name                           | Facility Fund     | Grand Total       |
| Miscellaneous City Facilities Projects | \$ 200,000        | \$ 200,000        |
| <b>Grand Total</b>                     | <b>\$ 200,000</b> | <b>\$ 200,000</b> |

## City Facilities System Program FY 08-09

| Sum of Amount                          | Fund Name         |                   |
|--|-------------------|-------------------|
| Project Name                           | Facility Fund     | Grand Total       |
| Miscellaneous City Facilities Projects | \$ 200,000        | \$ 200,000        |
| <b>Grand Total</b>                     | <b>\$ 200,000</b> | <b>\$ 200,000</b> |

## Water System Program FY 04-05

| Sum of Amount   | Fund Name            |                     |                     |                      |
|---|----------------------|---------------------|---------------------|----------------------|
| Project Name  | Water CIP Fund       | Water Fund          | Water SDC Fund      | Grand Total          |
| 10MG Transfer Pump Station Upgrade  | \$ 2,175,000         | \$ -                | \$ -                | \$ 2,175,000         |
| 12-Inch Canterbury Loop   | \$ 688,200           | \$ -                | \$ -                | \$ 688,200           |
| 2-inch Service Line Replacements  | \$ -                 | \$ 25,000           | \$ -                | \$ 25,000            |
| 550-Foot Service Zone Improvements Reservoir No. 2 (Construction)                 | \$ 4,120,000         | \$ -                | \$ -                | \$ 4,120,000         |
| Aquifer Storage and Recovery(ASR): Well No. 3 – Production Well                   | \$ 900,000           | \$ -                | \$ -                | \$ 900,000           |
| Canterbury Supply Lines   | \$ 1,047,300         | \$ -                | \$ -                | \$ 1,047,300         |
| Defective Meter Replacements (1 1/2-inch and larger)                              | \$ -                 | \$ 40,000           | \$ -                | \$ 40,000            |
| Defective Meter Replacements (smaller sizes)                                      | \$ -                 | \$ 15,000           | \$ -                | \$ 15,000            |
| Feasibility Report, Phase II – Scoggins Dam Raise                                 | \$ 389,490           | \$ -                | \$ -                | \$ 389,490           |
| Fire Hydrant Installations (Replacement/Upgrade)                                  | \$ -                 | \$ 25,000           | \$ -                | \$ 25,000            |
| Gaarde Street Phase 2 Water Relocate  | \$ -                 | \$ 50,000           | \$ -                | \$ 50,000            |
| JWC Raw Water Pipeline Pre-Design   | \$ 578,000           | \$ -                | \$ -                | \$ 578,000           |
| Meter Installations   | \$ -                 | \$ 60,000           | \$ -                | \$ 60,000            |
| Reservoir No. 2 Supply Lines  | \$ 608,400           | \$ -                | \$ -                | \$ 608,400           |
| Reservoir Structural Repairs  | \$ -                 | \$ 70,000           | \$ -                | \$ 70,000            |
| Sain Creek Tunnel Study: JWC Joint Project  | \$ 180,000           | \$ -                | \$ -                | \$ 180,000           |
| Secure 550-Foot Reservoir No. 2 Site  | \$ -                 | \$ -                | \$ 550,000          | \$ 550,000           |
| Security Vulnerability Evaluation and Upgrades                                    | \$ -                 | \$ 162,500          | \$ -                | \$ 162,500           |
| Telemetry Upgrade   | \$ -                 | \$ 262,500          | \$ -                | \$ 262,500           |
| Water Line Replacement - SW Walnut (135th to 121st Ave)                           | \$ -                 | \$ 330,000          | \$ 330,000          | \$ 660,000           |
| Water Main Line Oversizing  | \$ -                 | \$ -                | \$ 250,000          | \$ 250,000           |
| Water Service Installations   | \$ -                 | \$ 30,000           | \$ -                | \$ 30,000            |
| Aquifer Storage and Recovery (ASR): COT-2R – (Production Well) COT-3T (Test well) | \$ 720,000           | \$ -                | \$ -                | \$ 720,000           |
| Aquifer Storage and Recovery(ASR): Well No. 4 Test Well                           | \$ 210,000           | \$ -                | \$ -                | \$ 210,000           |
| Hall Boulevard/Wall Street Intersection: New 12-inch Water Line                   | \$ -                 | \$ 50,000           | \$ -                | \$ 50,000            |
| Water Main Installations  | \$ -                 | \$ 78,750           | \$ -                | \$ 78,750            |
| Master Pressure Reducing Valve Installations                                      | \$ -                 | \$ 8,000            | \$ -                | \$ 8,000             |
| <b>Grand Total</b>  | <b>\$ 11,616,390</b> | <b>\$ 1,206,750</b> | <b>\$ 1,130,000</b> | <b>\$ 13,953,140</b> |

## Water System Program FY 05-06

| Sum of Amount   | Fund Name           |                   |                   |                     |
|---|---------------------|-------------------|-------------------|---------------------|
| Project Name  | Water CIP Fund      | Water Fund        | Water SDC Fund    | Grand Total         |
| Defective Meter Replacements (Smaller Sizes)                              | \$ -                | \$ 15,000         | \$ -              | \$ 15,000           |
| JWC Raw Water Pipeline Pre-design   | \$ 528,000          | \$ -              | \$ -              | \$ 528,000          |
| Meter Installations   | \$ -                | \$ 60,000         | \$ -              | \$ 60,000           |
| Water Main Replacements   | \$ -                | \$ 78,750         | \$ -              | \$ 78,750           |
| Water Service Installations   | \$ -                | \$ 10,000         | \$ -              | \$ 10,000           |
| 550' Zone Beaverton Connector   | \$ -                | \$ 84,000         | \$ 116,000        | \$ 200,000          |
| ASR: COT -4R (Production)   | \$ 1,090,000        | \$ -              | \$ -              | \$ 1,090,000        |
| ASR: COT-5T (Test)  | \$ 92,000           | \$ -              | \$ -              | \$ 92,000           |
| Defective Meter Replacements (1 1/2-Inch & Larger)                        | \$ -                | \$ 40,000         | \$ -              | \$ 40,000           |
| Fire Hydrant Installations  | \$ -                | \$ 10,000         | \$ -              | \$ 10,000           |
| Replace Well House #2 (Gaarde Site)                                       | \$ -                | \$ 35,000         | \$ -              | \$ 35,000           |
| Sain Creek Tunnel Study: JWC Join Project                                 | \$ 264,000          | \$ -              | \$ -              | \$ 264,000          |
| Security Vulnerability Evaluations and Upgrade                            | \$ -                | \$ 50,000         | \$ -              | \$ 50,000           |
| Walnut Street (121st to Tiedeman) Relocate 12-Inch Line w/Street Construc | \$ -                | \$ 116,000        | \$ -              | \$ 116,000          |
| Water Main Oversizing   | \$ -                | \$ -              | \$ 50,000         | \$ 50,000           |
| Water Reservoir Seismic Upgrade Evaluation                                | \$ -                | \$ 70,000         | \$ -              | \$ 70,000           |
| <b>Grand Total</b>  | <b>\$ 1,974,000</b> | <b>\$ 568,750</b> | <b>\$ 166,000</b> | <b>\$ 2,708,750</b> |

## Water System Program FY 06-07

| Sum of Amount   | Fund Name           |                   |                   |                     |
|---|---------------------|-------------------|-------------------|---------------------|
| Project Name  | Water CIP Fund      | Water Fund        | Water SDC Fund    | Grand Total         |
| Defective Meter Replacements (Smaller Sizes)                              | \$ -                | \$ 15,000         | \$ -              | \$ 15,000           |
| JWC Raw Water Pipeline Pre-design   | \$ 495,000          | \$ -              | \$ -              | \$ 495,000          |
| Meter Installations   | \$ -                | \$ 60,000         | \$ -              | \$ 60,000           |
| Water Main Replacements   | \$ -                | \$ 78,750         | \$ -              | \$ 78,750           |
| Water Service Installations   | \$ -                | \$ 10,000         | \$ -              | \$ 10,000           |
| Fire Hydrant Installations  | \$ -                | \$ 10,000         | \$ -              | \$ 10,000           |
| Walnut Street (121st to Tiedeman) Relocate 12-Inch Line w/Street Construc | \$ -                | \$ 39,000         | \$ -              | \$ 39,000           |
| Water Main Oversizing   | \$ -                | \$ -              | \$ 50,000         | \$ 50,000           |
| 550' Zone Beaverton Connection  | \$ -                | \$ 84,000         | \$ 116,000        | \$ 200,000          |
| Abandonment of Pump Station No.1  | \$ -                | \$ 52,500         | \$ -              | \$ 52,500           |
| ASR: COT-5R (Production)  | \$ 1,120,000        | \$ -              | \$ -              | \$ 1,120,000        |
| ASR: COT-6T (Test)  | \$ 95,000           | \$ -              | \$ -              | \$ 95,000           |
| Defective Meter Replacements (1 1/2 -Inch & Larger)                       | \$ -                | \$ 40,000         | \$ -              | \$ 40,000           |
| Sain Creek Tunnel Study   | \$ 210,500          | \$ -              | \$ -              | \$ 210,500          |
| <b>Grand Total</b>  | <b>\$ 1,920,500</b> | <b>\$ 389,250</b> | <b>\$ 166,000</b> | <b>\$ 2,475,750</b> |



## Water System Program FY 07-08

| Sum of Amount                                       | Fund Name           |                   |                   |                     |
|---|---------------------|-------------------|-------------------|---------------------|
| Project Name  | Water CIP Fund      | Water Fund        | Water SDC Fund    | Grand Total         |
| Defective Meter Replacements (Smaller Sizes)        | \$ -                | \$ 15,000         | \$ -              | \$ 15,000           |
| Meter Installations                                 | \$ -                | \$ 60,000         | \$ -              | \$ 60,000           |
| Sain Creek Tunnel Study: JWC Joint Project          | \$ 4,610,000        | \$ -              | \$ -              | \$ 4,610,000        |
| Water Main Replacements                             | \$ -                | \$ 78,750         | \$ -              | \$ 78,750           |
| Water Service Installations                         | \$ -                | \$ 10,000         | \$ -              | \$ 10,000           |
| Fire Hydrant Installations                          | \$ -                | \$ 10,000         | \$ -              | \$ 10,000           |
| Water Main Oversizing                               | \$ -                | \$ -              | \$ 50,000         | \$ 50,000           |
| 550' Zone Beaverton Connection                      | \$ -                | \$ 84,000         | \$ 116,000        | \$ 200,000          |
| Defective Meter Replacements (1 1/2 -Inch & Larger) | \$ -                | \$ 40,000         | \$ -              | \$ 40,000           |
| 150th Avenue 12" Improvements                       | \$ -                | \$ 138,972        | \$ 40,579         | \$ 179,551          |
| ASR: COT -6R (Production)                           | \$ 1,160,000        | \$ -              | \$ -              | \$ 1,160,000        |
| Burnham Street - 16" Line Installation              | \$ -                | \$ 170,000        | \$ 170,000        | \$ 340,000          |
| JWC Raw Water Pipeline                              | \$ 2,970,000        | \$ -              | \$ -              | \$ 2,970,000        |
| <b>Grand Total</b>                                  | <b>\$ 8,740,000</b> | <b>\$ 606,722</b> | <b>\$ 376,579</b> | <b>\$ 9,723,301</b> |

## Water System Program FY 08-09

| Sum of Amount                                      | Fund Name           |                   |                   |                     |
|--|---------------------|-------------------|-------------------|---------------------|
| Project Name                                       | Water CIP Fund      | Water Fund        | Water SDC Fund    | Grand Total         |
| Meter Installations                                | \$ -                | \$ 60,000         | \$ -              | \$ 60,000           |
| Water Main Replacements                            | \$ -                | \$ 78,750         | \$ -              | \$ 78,750           |
| Water Service Installations                        | \$ -                | \$ 10,000         | \$ -              | \$ 10,000           |
| Fire Hydrant Installations                         | \$ -                | \$ 10,000         | \$ -              | \$ 10,000           |
| Water Main Oversizing                              | \$ -                | \$ -              | \$ 50,000         | \$ 50,000           |
| 550' Zone Beaverton Connection                     | \$ -                | \$ 84,000         | \$ 116,000        | \$ 200,000          |
| 150th Avenue 12" Improvements                      | \$ -                | \$ 138,972        | \$ 40,579         | \$ 179,551          |
| Burnham Street - 16" Line Installation             | \$ -                | \$ 60,000         | \$ 60,000         | \$ 120,000          |
| JWC Raw Water Pipeline                             | \$ 2,970,000        | \$ -              | \$ -              | \$ 2,970,000        |
| Defective Meter Replacements                       | \$ -                | \$ 15,000         | \$ -              | \$ 15,000           |
| Defective Meter Replacements (1 1/2 inch & Larger) | \$ -                | \$ 40,000         | \$ -              | \$ 40,000           |
| <b>Grand Total</b>                                 | <b>\$ 2,970,000</b> | <b>\$ 496,722</b> | <b>\$ 266,579</b> | <b>\$ 3,733,301</b> |

# UNFUNDED STREET SYSTEM PROGRAM PROJECTS

## Preventative and Corrective Maintenance Projects

The following are brief descriptions of some of the unfunded Street System projects considered for Gas Tax Funding in FY 2003-04.

- *98<sup>th</sup> Avenue (Greenburg Road to Pihos Court)* - This project will acquire right-of-way and widen approximately 750 feet of 98<sup>th</sup> Avenue on the west side of the street, construct curb and sidewalk and connect to an existing sidewalk on 98<sup>th</sup> Avenue at Pihos Court. Minor drainage improvements are also included in the project. \$220,000

|               |                  |
|---------------|------------------|
| <b>Totals</b> | <b>\$220,000</b> |
|---------------|------------------|

The following unfunded projects are some of the major reconstruction and widening projects that are needed to accommodate the existing and future traffic on the City's arterials, collectors, and neighborhood routes:

## Street Major Reconstruction and Expansion Projects

| Category                        | Project   | Project Cost        |
|---------------------------------|---|---------------------|
| <b>Collectors and Arterials</b> |   |                     |
|                                 | 121st Avenue -- Walnut to North Dakota  | \$2,000,000         |
|                                 | Walnut Street -- Tiedeman to 121st  | \$1,600,000         |
|                                 | 121st Avenue -- Gaarde to Walnut  | \$1,800,000         |
|                                 | Burnham Street -- Main to Hall  | \$2,000,000         |
|                                 | Tiedeman Ave. -- Greenburg to Tigard St.  | \$860,000           |
|                                 | Greenburg Road Construction (Shady Lane to Tiedeman Avenue)                     | \$2,530,000         |
|                                 | 72 <sup>nd</sup> Avenue - Hampton to Dartmouth                                  | \$2,000,000         |
|                                 | 72 <sup>nd</sup> Avenue -- Dartmouth to Highway 99W                             | \$2,500,000         |
|                                 | 72 <sup>nd</sup> Avenue/Dartmouth Signalization (Excluding Street Improvements) | \$300,000           |
|                                 | 68 <sup>th</sup> Avenue/Dartmouth Signalization (Excluding Street Improvements) | \$200,000           |
| <b>Neighborhood Routes</b>      |   |                     |
|                                 | Fonner Street - Walnut to 115th Avenue  | \$1,570,000         |
|                                 | Tigard Street -- Main to Tiedeman (south side)                                  | \$990,000           |
|                                 | Commercial Street (South side, Main St. to 95 <sup>th</sup> Avenue)             | \$460,000           |
|                                 | North Dakota Street (Greenburg Road to 95 <sup>th</sup> Avenue)                 | \$200,000           |
|                                 | North Dakota Street (105 <sup>th</sup> to Tiedeman, not including the bridge)   | \$400,000           |
| <b>Totals</b>                   |   | <b>\$19,410,000</b> |

I:\eng\gus\2004-05 clip\unfunded street system projects - 2004-05.doc

## APPENDIX C

CITY OF TIGARD, OREGON

RESOLUTION NO. 04-33

A RESOLUTION APPROVING EXCEPTIONS TO THE TRANSPORTATION SYSTEM PLAN STANDARDS ON CERTAIN STREET IMPROVEMENT PROJECTS

WHEREAS, on September 10, 2002, City Council approved Ordinance 02-33, adopting the Tigard Transportation System Plan (TSP) that established street classifications and improvement standards for each street classification; and

WHEREAS, City Council finds that certain proposed streets improvements could be best accomplished if constructed to standards that deviate in certain aspects from the TSP standards.

NOW, THEREFORE, BE IT RESOLVED by the Tigard City Council that:

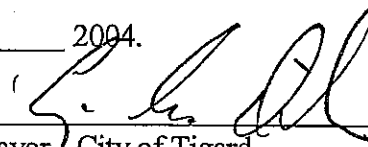
SECTION 1: The following proposed street improvements, differing from the TSP standards, are approved for implementation as City projects only:

- SW Walnut Street from SW 116<sup>th</sup> Avenue to SW Tiedeman Avenue will be improved within a sixty-foot right-of-way and without landscaped strips. Medians may be considered where appropriate along this segment of street.
- SW Walnut Street from SW 135<sup>th</sup> Avenue to 350 feet west of SW Gaarde Street will be improved within a minimum sixty-foot right-of-way and generally without landscaped strips, except in those areas where landscaped strips are feasible for installation. Medians may be considered where appropriate and feasible along this segment of street.
- SW Walnut Street from 350 feet east of SW Gaarde Street to SW 122<sup>nd</sup> Avenue will be improved within a minimum sixty-foot right-of-way and generally without landscaped strips, except in areas where landscaped strips may be feasible. Medians may be considered where appropriate and feasible along this segment of street.
- SW 121<sup>st</sup> Avenue from Quail Creek Lane to SW Tippitt Place will be improved within a minimum sixty-foot right-of-way and without landscaped strips, except in those areas where strips are feasible for installation. Medians may be considered where appropriate and feasible along this segment of street.

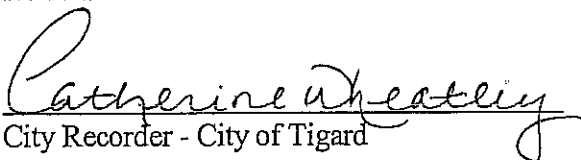
SECTION 2: Developers that may initiate projects along these street segments will be required to meet the TSP requirements, unless they can provide sufficient justification for conforming to the approved plan.

SECTION 3: This resolution is effective immediately upon passage.

PASSED: This 25<sup>th</sup> day of May, 2004.

  
\_\_\_\_\_  
Mayor City of Tigard

ATTEST:

  
\_\_\_\_\_  
City Recorder - City of Tigard

AGENDA ITEM # 6  
FOR AGENDA OF June 8, 2004

CITY OF TIGARD, OREGON  
COUNCIL AGENDA ITEM SUMMARY

ISSUE/AGENDA TITLE A RESOLUTION CERTIFYING THAT THE CITY OF TIGARD PROVIDES SERVICES QUALIFYING FOR STATE SHARED REVENUES

PREPARED BY: Craig Prosser DEPT HEAD OK CP CITY MGR OK LM

ISSUE BEFORE THE COUNCIL

Shall the City Council approve a resolution certifying that it provides certain services making it eligible to receive state shared revenues?

STAFF RECOMMENDATION

Staff recommends approval of the attached resolution.

INFORMATION SUMMARY

The City has estimated the receipt of the following state shared revenues

|               | <u>FY 2004-05</u> | <u>FY 2003-04</u> |
|---------------|-------------------|-------------------|
| Cigarette Tax | \$ 87,462         | \$ 86,377         |
| Liquor Tax    | \$ 409,690        | \$ 381,386        |
| State Gas Tax | \$1,770,000       | \$1,775,400       |

The state requires the City to certify its eligibility to receive these revenues by stating that it provides more than four of the services listed in ORS 221.760. The City does provide a sufficient number of required services and is therefore eligible for receiving the state shared revenues. The services the City provides include police protection, street construction, maintenance, and lighting; sanitary and storm sewers; planning, zoning, and subdivision control; and water utility. Approval of the attached resolution will meet the state requirement of certification.

OTHER ALTERNATIVES CONSIDERED

Not accept the revenues from the State of Oregon.

VISION TASK FORCE GOAL AND ACTION COMMITTEE STRATEGY

Acceptance of these revenues will assist in funding of City goals and strategies.

ATTACHMENT LIST

Certifying resolution.

FISCAL NOTES

Approval of the resolution would secure \$2,267,152 in revenue to the City.

A RESOLUTION CERTIFYING THAT THE CITY OF TIGARD PROVIDES SERVICES QUALIFYING FOR  
STATE SHARED REVENUES

---

WHEREAS, ORS 221.760 (1) provides as follows:

The officer responsible for disbursing funds to cities under ORS 323.455, 366.785 to 366.820 and 471.805 shall, in the case of a city located within a county having more than 100,000 inhabitants according to the most recent federal decennial census, disburse such funds only if the city provides four or more of the following services:

- (1) Police protection
- (2) Fire protection
- (3) Street construction, maintenance, and lighting
- (4) Sanitary sewers
- (5) Storm sewers
- (6) Planning, zoning, and subdivision control
- (7) One or more utility services

And,

WHEREAS, city officials recognize the desirability of assisting the state officer responsible for determining the eligibility of cities to receive such funds in accordance with ORS 221.760.

NOW, THEREFORE, BE IT RESOLVED by the Tigard City Council that:

SECTION 1: The City of Tigard hereby certifies that it provides the following four or more services enumerated in Section 1, ORS 221.760:

- (1) Police protection
- (2) Street construction, maintenance, and lighting
- (3) Sanitary sewers
- (4) Storm sewers
- (5) Planning, zoning, and subdivision control
- (6) Water utility

SECTION 2: This resolution is effective immediately upon passage.

PASSED: This \_\_\_\_\_ day of \_\_\_\_\_ 2004.

---

Mayor - City of Tigard

ATTEST:

---

City Recorder - City of Tigard

AGENDA ITEM # 7  
FOR AGENDA OF June 8, 2004

CITY OF TIGARD, OREGON  
COUNCIL AGENDA ITEM SUMMARY

ISSUE/AGENDA TITLE AN ORDINANCE DECLARING THE CITY'S ELECTION TO RECEIVE STATE REVENUES

PREPARED BY: Craig Prosser DEPT HEAD OK CL CITY MGR OK UMA

ISSUE BEFORE THE COUNCIL

Shall the City Council approve an ordinance declaring the City's election to receive state revenue sharing funds.

STAFF RECOMMENDATION

Staff recommends the approval of the attached ordinance.

INFORMATION SUMMARY

The City has estimated the receipt of \$246,124 of state revenue sharing in the FY 2004-05 budget. Such funds are available from the state for those cities that meet certain requirements. The requirements include having a public hearing before the Budget Committee and a public hearing before the City Council. The hearing before the Budget Committee was held on May 3, 2004. Approval of the attached ordinance will meet the state requirements for the City's election to receive these funds.

OTHER ALTERNATIVES CONSIDERED

Not accept the revenues from the State of Oregon.

VISION TASK FORCE GOAL AND ACTION COMMITTEE STRATEGY

Acceptance of these revenues will assist in funding City goals and strategies.

ATTACHMENT LIST

Ordinance declaring City election to receive state revenue sharing funds.

FISCAL NOTES

Approval of the ordinance would secure \$246,124 of revenue for the General Fund.

CITY OF TIGARD, OREGON

ORDINANCE NO. 04-\_\_\_\_\_

AN ORDINANCE DECLARING THE CITY'S ELECTION TO RECEIVE STATE REVENUES

---

WHEREAS, State Revenue Sharing Law, ORS 221.770, requires cities to annually pass an ordinance or resolution requesting state revenue sharing money; and

WHEREAS, the law mandates public hearings be held by the city and that certification of these hearings is also required; and

WHEREAS, in order to receive state revenue sharing in FY 2004-05, the City must have levied property taxes in the preceding year; and

WHEREAS, the City did levy property taxes in FY 2003-04.

NOW, THEREFORE, THE CITY OF TIGARD ORDAINS AS FOLLOWS:

SECTION 1: Pursuant to ORS 221.770, the City hereby elects to receive state revenues for the Fiscal Year 2004-05.

SECTION 2: This ordinance shall be effective 30 days after its passage by the Council, signature by the Mayor, and posting by the City Recorder.

PASSED: By \_\_\_\_\_ vote of all Council members present after being read by number and title only, this \_\_\_\_\_ day of \_\_\_\_\_, 2004.

\_\_\_\_\_  
Catherine Wheatley, City Recorder

APPROVED: By Tigard City Council this \_\_\_\_\_ day of \_\_\_\_\_, 2004.

\_\_\_\_\_  
Craig Dirksen, Mayor

Approved as to form:

\_\_\_\_\_  
City Attorney

\_\_\_\_\_  
Date

I certify that public hearing before the Budget Committee was held on May 3, 2004, and a public hearing before the City Council was held on June 8, 2004, giving citizens an opportunity to comment on the use of State Revenue Sharing.

\_\_\_\_\_  
Catherine Wheatley, City Recorder

\_\_\_\_\_  
Date



CITY OF TIGARD, OREGON  
COUNCIL AGENDA ITEM SUMMARY

ISSUE/AGENDA TITLE A RESOLUTION OF THE CITY OF TIGARD ADOPTING THE BUDGET, MAKING APPROPRIATIONS, DECLARING THE VALOREM TAX LEVY, AND CLASSIFYING THE LEVY AS PROVIDED BY ORS 310.060 (2) FOR FISCAL YEAR 2004-05

PREPARED BY: Craig Prosser DEPT HEAD OK CR CITY MGR OK CM

ISSUE BEFORE THE COUNCIL

Oregon Local Budget Law requires that a budget for the following fiscal year be adopted by the City Council prior to July 1, after approval by the Budget Committee and after a public hearing has been held before the City Council.

STAFF RECOMMENDATION

Staff recommends adoption of the FY 2004-05 Budget.

INFORMATION SUMMARY

The Tigard Budget Committee (comprised of the City Council plus five citizens) held five meetings on the City Manager's Proposed FY 2004-05 Budget in April and May, 2004. On May 24, 2004 the Budget Committee approved the Proposed Budget with amendments and forwarded the Budget to the City Council for adoption.

The Schedule of Appropriations reflects these amendments along with minor adjustments in transfers between funds that were necessitated by changes in the City's cost allocation plan to implement the Budget Committee's amendments.

Oregon Local Budget Law gives the governing body of the jurisdiction authority to make certain changes in the Approved Budget prior to Adoption. The City Council may adjust resources or expenditures up or down as long as the increase in a fund does not exceed 10% of the fund total. No adjustments to the Approved Budget have been proposed.

The total FY 2004-05 City of Tigard Budget will be \$78,073,948.

OTHER ALTERNATIVES CONSIDERED

Since no amendments have been proposed, no other alternatives are being considered. By Oregon law, the FY 2004-05 Budget must be adopted by the City Council prior to July 1, 2004.

VISION TASK FORCE GOAL AND ACTION COMMITTEE STRATEGY

The Approved Budget reflects the Vision Task Force Goals.

ATTACHMENT LIST

Resolution Adopting the Budget  
Exhibit A (Schedule of Appropriations)

---

FISCAL NOTES

The Approved Budget includes total appropriations of \$78,073,948. The resolution also levies general property taxes at the City's permanent of \$2.5131 per thousand and levies general obligation debt service property taxes in the amount of \$721,642.

CITY OF TIGARD, OREGON

RESOLUTION NO. 04-\_\_\_\_\_

A RESOLUTION OF THE CITY OF TIGARD ADOPTING THE BUDGET, MAKING APPROPRIATIONS, DECLARING THE VALOREM TAX LEVY, AND CLASSIFYING THE LEVY AS PROVIDED BY ORS 310.060(2) FOR FISCAL YEAR 2004-05

---

WHEREAS, the budget for the City of Tigard for the year beginning July 1, 2004 was duly approved and recommended to the City Council by the regularly constituted Budget Committee at it's meeting on May 24, 2004, after proceedings in accordance with Chapter 294, Oregon Revised Statutes; and

WHEREAS, a summary of the budget as required by Chapter 294.416 was duly published in the Tigard Times, a newspaper of general circulation in the City accordance with Chapter 294.421; and

WHEREAS, a hearing by the Tigard City Council on the budget document, as approved by the Budget Committee, was duly called and held on June 8, 2004, where all interested persons were afforded an opportunity to appear and be heard with respect to the budget; and

WHEREAS, certain City funds have either been consolidated or the projects associated with some funds have been completed and the fund is no longer needed.

NOW, THEREFORE, BE IT RESOLVED by the Tigard City Council that:

SECTION 1: The Council adopts the budget for FY 2004-05 in the total amount of \$78,073,948.

SECTION 2: The appropriations for the fiscal year beginning July 1, 2004 are established as shown in attached Exhibit A.

SECTION 3: The Tree Replacement Fund is dissolved.

SECTION 4: The City of Tigard City Council hereby imposes the taxes provided for in the adopted budget at the rate of \$2.5131 per \$1,000 of assessed value for general operations; and in the amount of \$721,642 for bonds; and that these taxes are hereby imposed and categorized for tax year 2004-05 upon the assessed value of all taxable property in the City.

|                              |                                 |
|------------------------------|---------------------------------|
|                              | <u>General Government Limit</u> |
| General Fund                 | \$2.5131/\$1,000                |
|                              | <u>Excluded from Limit</u>      |
| General Obligation Debt Fund | \$721,642                       |

SECTION 5: This resolution is effective immediately upon passage.

PASSED: This \_\_\_\_\_ day of \_\_\_\_\_ 2004.

\_\_\_\_\_  
Mayor - City of Tigard

ATTEST:

\_\_\_\_\_  
City Recorder - City of Tigard

Exhibit A  
Schedule of Appropriations  
Fiscal Year 2004-05  
Resolution No. 04-

| Fund                       | Program                   | Proposed            | Budget<br>Committee<br>Changes | Approved            | Council<br>Changes | Adopted             |
|----------------------------|---------------------------|---------------------|--------------------------------|---------------------|--------------------|---------------------|
| <b>General Fund</b>        |                           |                     |                                |                     |                    |                     |
|                            | Community Services        | \$10,168,132        | \$101,713                      | \$10,269,845        | \$0                | \$10,269,845        |
|                            | Public Works              | 2,407,459           | 0                              | 2,407,459           | 0                  | 2,407,459           |
|                            | Development Services      | 2,499,824           | 0                              | 2,499,824           | 0                  | 2,499,824           |
|                            | Policy and Administration | 336,635             | 4,500                          | 341,135             | 0                  | 341,135             |
|                            | General Government        | 0                   | 0                              | 0                   | 0                  | 0                   |
|                            | Debt Service              | 0                   | 0                              | 0                   | 0                  | 0                   |
|                            | Transfer                  | 3,797,035           | (38,980)                       | 3,758,055           | 0                  | 3,758,055           |
|                            | Capital Improvements      | 0                   | 0                              | 0                   | 0                  | 0                   |
|                            | Contingency               | 1,000,000           | (50,000)                       | 950,000             | 0                  | 950,000             |
|                            | <b>Total Fund</b>         | <b>\$20,209,084</b> | <b>\$17,233</b>                | <b>\$20,226,318</b> | <b>\$0</b>         | <b>\$20,226,318</b> |
| <b>Sanitary Sewer Fund</b> |                           |                     |                                |                     |                    |                     |
|                            | Community Services        | \$0                 | \$0                            | \$0                 | \$0                | \$0                 |
|                            | Public Works              | 975,066             | 0                              | 975,066             | 0                  | 975,066             |
|                            | Development Services      | 0                   | 0                              | 0                   | 0                  | 0                   |
|                            | Policy and Administration | 0                   | 0                              | 0                   | 0                  | 0                   |
|                            | General Government        | 0                   | 0                              | 0                   | 0                  | 0                   |
|                            | Debt Service              | 0                   | 0                              | 0                   | 0                  | 0                   |
|                            | Transfer                  | 354,034             | (568)                          | 353,467             | 0                  | 353,467             |
|                            | Capital Improvements      | 2,690,000           | 0                              | 2,690,000           | 0                  | 2,690,000           |
|                            | Contingency               | 599,900             | 0                              | 599,900             | 0                  | 599,900             |
|                            | <b>Total Fund</b>         | <b>\$4,619,000</b>  | <b>(\$568)</b>                 | <b>\$4,618,433</b>  | <b>\$0</b>         | <b>\$4,618,433</b>  |
| <b>Storm Sewer Fund</b>    |                           |                     |                                |                     |                    |                     |
|                            | Community Services        | \$0                 | \$0                            | \$0                 | \$0                | \$0                 |
|                            | Public Works              | 1,183,088           | 0                              | 1,183,088           | 0                  | 1,183,088           |
|                            | Development Services      | 0                   | 0                              | 0                   | 0                  | 0                   |
|                            | Policy and Administration | 0                   | 0                              | 0                   | 0                  | 0                   |
|                            | General Government        | 0                   | 0                              | 0                   | 0                  | 0                   |
|                            | Debt Service              | 0                   | 0                              | 0                   | 0                  | 0                   |
|                            | Transfer                  | 351,325             | (659)                          | 350,666             | 0                  | 350,666             |
|                            | Capital Improvements      | 247,000             | 37,500                         | 284,500             | 0                  | 284,500             |
|                            | Contingency               | 264,500             | 0                              | 264,500             | 0                  | 264,500             |
|                            | <b>Total Fund</b>         | <b>\$2,045,913</b>  | <b>\$36,841</b>                | <b>\$2,082,754</b>  | <b>\$0</b>         | <b>\$2,082,754</b>  |
| <b>Water Fund</b>          |                           |                     |                                |                     |                    |                     |
|                            | Community Services        | \$0                 | \$0                            | \$0                 | \$0                | \$0                 |
|                            | Public Works              | 5,241,831           | 0                              | 5,241,831           | 0                  | 5,241,831           |
|                            | Development Services      | 0                   | 0                              | 0                   | 0                  | 0                   |
|                            | Policy and Administration | 0                   | 0                              | 0                   | 0                  | 0                   |
|                            | General Government        | 0                   | 0                              | 0                   | 0                  | 0                   |
|                            | Debt Service              | 0                   | 0                              | 0                   | 0                  | 0                   |
|                            | Transfer                  | 1,582,449           | 53,307                         | 1,634,617           | 0                  | 1,634,617           |
|                            | Capital Improvements      | 961,250             | 245,500                        | 1,206,750           | 0                  | 1,206,750           |
|                            | Contingency               | 1,300,000           | 0                              | 1,300,000           | 0                  | 1,300,000           |
|                            | <b>Total Fund</b>         | <b>\$9,085,530</b>  | <b>\$298,807</b>               | <b>\$9,383,198</b>  | <b>\$0</b>         | <b>\$9,383,198</b>  |

Exhibit A  
Schedule of Appropriations  
Fiscal Year 2004-05  
Resolution No. 04-

| Fund                               | Program                   | Proposed            | Budget<br>Committee<br>Changes | Approved            | Council<br>Changes | Adopted             |
|------------------------------------|---------------------------|---------------------|--------------------------------|---------------------|--------------------|---------------------|
| <b>Water SDC Fund</b>              |                           |                     |                                |                     |                    |                     |
|                                    | Community Services        | \$0                 | \$0                            | \$0                 | \$0                | \$0                 |
|                                    | Public Works              | 0                   | 0                              | 0                   | 0                  | 0                   |
|                                    | Development Services      | 0                   | 0                              | 0                   | 0                  | 0                   |
|                                    | Policy and Administration | 0                   | 0                              | 0                   | 0                  | 0                   |
|                                    | General Government        | 0                   | 0                              | 0                   | 0                  | 0                   |
|                                    | Debt Service              | 0                   | 0                              | 0                   | 0                  | 0                   |
|                                    | Transfer                  | 71,200              | 0                              | 71,200              | 0                  | 71,200              |
|                                    | Capital Improvements      | 1,080,000           | 50,000                         | 1,130,000           | 0                  | 1,130,000           |
|                                    | Contingency               | 175,750             | 0                              | 175,750             | 0                  | 175,750             |
|                                    | <b>Total Fund</b>         | <b>\$1,326,950</b>  | <b>\$50,000</b>                | <b>\$1,376,950</b>  | <b>\$0</b>         | <b>\$1,376,950</b>  |
| <b>Water CIP Fund</b>              |                           |                     |                                |                     |                    |                     |
|                                    | Community Services        | \$0                 | \$0                            | \$0                 | \$0                | \$0                 |
|                                    | Public Works              | 0                   | 0                              | 0                   | 0                  | 0                   |
|                                    | Development Services      | 0                   | 0                              | 0                   | 0                  | 0                   |
|                                    | Policy and Administration | 0                   | 0                              | 0                   | 0                  | 0                   |
|                                    | General Government        | 0                   | 0                              | 0                   | 0                  | 0                   |
|                                    | Debt Service              | 356,000             | 0                              | 356,000             | 0                  | 356,000             |
|                                    | Transfer                  | 0                   | 0                              | 0                   | 0                  | 0                   |
|                                    | Capital Improvements      | 11,346,390          | 270,000                        | 11,616,390          | 0                  | 11,616,390          |
|                                    | Contingency               | 1,755,359           | 0                              | 1,755,359           | 0                  | 1,755,359           |
|                                    | <b>Total Fund</b>         | <b>\$13,457,749</b> | <b>\$270,000</b>               | <b>\$13,727,749</b> | <b>\$0</b>         | <b>\$13,727,749</b> |
| <b>Water Quality/Quantity Fund</b> |                           |                     |                                |                     |                    |                     |
|                                    | Community Services        | \$0                 | \$0                            | \$0                 | \$0                | \$0                 |
|                                    | Public Works              | 0                   | 0                              | 0                   | 0                  | 0                   |
|                                    | Development Services      | 0                   | 0                              | 0                   | 0                  | 0                   |
|                                    | Policy and Administration | 0                   | 0                              | 0                   | 0                  | 0                   |
|                                    | General Government        | 0                   | 0                              | 0                   | 0                  | 0                   |
|                                    | Debt Service              | 0                   | 0                              | 0                   | 0                  | 0                   |
|                                    | Transfer                  | 1,064               | 0                              | 1,064               | 0                  | 1,064               |
|                                    | Capital Improvements      | 280,000             | 0                              | 280,000             | 0                  | 280,000             |
|                                    | Contingency               | 42,000              | 0                              | 42,000              | 0                  | 42,000              |
|                                    | <b>Total Fund</b>         | <b>\$323,064</b>    | <b>\$0</b>                     | <b>\$323,064</b>    | <b>\$0</b>         | <b>\$323,064</b>    |
| <b>Criminal Forfeiture Fund</b>    |                           |                     |                                |                     |                    |                     |
|                                    | Community Services        | \$0                 | \$0                            | \$0                 | \$0                | \$0                 |
|                                    | Public Works              | 0                   | 0                              | 0                   | 0                  | 0                   |
|                                    | Development Services      | 0                   | 0                              | 0                   | 0                  | 0                   |
|                                    | Policy and Administration | 0                   | 0                              | 0                   | 0                  | 0                   |
|                                    | General Government        | 0                   | 0                              | 0                   | 0                  | 0                   |
|                                    | Debt Service              | 0                   | 0                              | 0                   | 0                  | 0                   |
|                                    | Transfer                  | 50,000              | 0                              | 50,000              | 0                  | 50,000              |
|                                    | Capital Improvements      | 0                   | 0                              | 0                   | 0                  | 0                   |
|                                    | Contingency               | 0                   | 0                              | 0                   | 0                  | 0                   |
|                                    | <b>Total Fund</b>         | <b>\$50,000</b>     | <b>\$0</b>                     | <b>\$50,000</b>     | <b>\$0</b>         | <b>\$50,000</b>     |

Exhibit A  
Schedule of Appropriations  
Fiscal Year 2004-05  
Resolution No. 04-

| Fund  | Program                   | Proposed           | Budget<br>Committee<br>Changes | Approved           | Council<br>Changes | Adopted            |
|---|---------------------------|--------------------|--------------------------------|--------------------|--------------------|--------------------|
| <b>Gas Tax Fund</b>                           |                           |                    |                                |                    |                    |                    |
|   | Community Services        | \$0                | \$0                            | \$0                | \$0                | \$0                |
|   | Public Works              | 0                  | 0                              | 0                  | 0                  | 0                  |
|   | Development Services      | 420,000            | 0                              | 420,000            | 0                  | 420,000            |
|   | Policy and Administration | 0                  | 0                              | 0                  | 0                  | 0                  |
|   | General Government        | 0                  | 0                              | 0                  | 0                  | 0                  |
|   | Debt Service              | 0                  | 0                              | 0                  | 0                  | 0                  |
|   | Transfer                  | 1,302,501          | (687)                          | 1,301,814          | 0                  | 1,301,814          |
|   | Capital Improvements      | 761,300            | 0                              | 761,300            | 0                  | 761,300            |
|   | Contingency               | 250,000            | 0                              | 250,000            | 0                  | 250,000            |
|   | <b>Total Fund</b>         | <b>\$2,733,801</b> | <b>(\$687)</b>                 | <b>\$2,733,114</b> | <b>\$0</b>         | <b>\$2,733,114</b> |
| <b>Parks Capital Fund</b>                     |                           |                    |                                |                    |                    |                    |
|   | Community Services        | \$0                | \$0                            | \$0                | \$0                | \$0                |
|   | Public Works              | 0                  | 0                              | 0                  | 0                  | 0                  |
|   | Development Services      | 0                  | 0                              | 0                  | 0                  | 0                  |
|   | Policy and Administration | 0                  | 0                              | 0                  | 0                  | 0                  |
|   | General Government        | 0                  | 0                              | 0                  | 0                  | 0                  |
|   | Debt Service              | 283,126            | 0                              | 283,126            | 0                  | 283,126            |
|   | Transfer                  | 0                  | 0                              | 0                  | 0                  | 0                  |
|   | Capital Improvements      | 844,016            | 0                              | 844,016            | 0                  | 844,016            |
|   | Contingency               | 167,571            | 0                              | 167,571            | 0                  | 167,571            |
|   | <b>Total Fund</b>         | <b>\$1,294,713</b> | <b>\$0</b>                     | <b>\$1,294,713</b> | <b>\$0</b>         | <b>\$1,294,713</b> |
| <b>Traffic Impact Fee Fund</b>                |                           |                    |                                |                    |                    |                    |
|   | Community Services        | \$0                | \$0                            | \$0                | \$0                | \$0                |
|   | Public Works              | 0                  | 0                              | 0                  | 0                  | 0                  |
|   | Development Services      | 0                  | 0                              | 0                  | 0                  | 0                  |
|   | Policy and Administration | 0                  | 0                              | 0                  | 0                  | 0                  |
|   | General Government        | 0                  | 0                              | 0                  | 0                  | 0                  |
|   | Debt Service              | 0                  | 0                              | 0                  | 0                  | 0                  |
|   | Transfer                  | 150,793            | (40)                           | 150,753            | 0                  | 150,753            |
|   | Capital Improvements      | 2,500,000          | 0                              | 2,500,000          | 0                  | 2,500,000          |
|   | Contingency               | 315,000            | 0                              | 315,000            | 0                  | 315,000            |
|   | <b>Total Fund</b>         | <b>\$2,965,793</b> | <b>(\$40)</b>                  | <b>\$2,965,753</b> | <b>\$0</b>         | <b>\$2,965,753</b> |
| <b>Traffic Impact Fee Urban Services Fund</b> |                           |                    |                                |                    |                    |                    |
|   | Community Services        | \$0                | \$0                            | \$0                | \$0                | \$0                |
|   | Public Works              | 0                  | 0                              | 0                  | 0                  | 0                  |
|   | Development Services      | 0                  | 0                              | 0                  | 0                  | 0                  |
|   | Policy and Administration | 0                  | 0                              | 0                  | 0                  | 0                  |
|   | General Government        | 0                  | 0                              | 0                  | 0                  | 0                  |
|   | Debt Service              | 0                  | 0                              | 0                  | 0                  | 0                  |
|   | Transfer                  | 43,414             | (11)                           | 43,396             | 0                  | 43,396             |
|   | Capital Improvements      | 460,000            | 0                              | 460,000            | 0                  | 460,000            |
|   | Contingency               | 75,500             | 0                              | 75,500             | 0                  | 75,500             |
|   | <b>Total Fund</b>         | <b>\$578,914</b>   | <b>(\$11)</b>                  | <b>\$578,896</b>   | <b>\$0</b>         | <b>\$578,896</b>   |

Exhibit A  
Schedule of Appropriations  
Fiscal Year 2004-05  
Resolution No. 04-

| Fund                              | Program                   | Proposed           | Budget<br>Committee<br>Changes | Approved           | Council<br>Changes | Adopted            |
|-----------------------------------|---------------------------|--------------------|--------------------------------|--------------------|--------------------|--------------------|
| <b>Building Fund</b>              |                           |                    |                                |                    |                    |                    |
|                                   | Community Services        | \$0                | \$0                            | \$0                | \$0                | \$0                |
|                                   | Public Works              | 0                  | 0                              | 0                  | 0                  | 0                  |
|                                   | Development Services      | 1,546,975          | 124,760                        | 1,671,735          | 0                  | 1,671,735          |
|                                   | Policy and Administration | 0                  | 0                              | 0                  | 0                  | 0                  |
|                                   | General Government        | 0                  | 0                              | 0                  | 0                  | 0                  |
|                                   | Debt Service              | 0                  | 0                              | 0                  | 0                  | 0                  |
|                                   | Transfer                  | 283,579            | 7,644                          | 291,223            | 0                  | 291,223            |
|                                   | Capital Improvements      | 0                  | 0                              | 0                  | 0                  | 0                  |
|                                   | Contingency               | 272,500            | 0                              | 272,500            | 0                  | 272,500            |
|                                   | <b>Total Fund</b>         | <b>\$2,103,054</b> | <b>\$132,404</b>               | <b>\$2,235,458</b> | <b>\$0</b>         | <b>\$2,235,458</b> |
| <b>Electrical Inspection Fund</b> |                           |                    |                                |                    |                    |                    |
|                                   | Community Services        | \$0                | \$0                            | \$0                | \$0                | \$0                |
|                                   | Public Works              | 0                  | 0                              | 0                  | 0                  | 0                  |
|                                   | Development Services      | 0                  | 0                              | 0                  | 0                  | 0                  |
|                                   | Policy and Administration | 0                  | 0                              | 0                  | 0                  | 0                  |
|                                   | General Government        | 0                  | 0                              | 0                  | 0                  | 0                  |
|                                   | Debt Service              | 0                  | 0                              | 0                  | 0                  | 0                  |
|                                   | Transfer                  | 220,914            | 13,724                         | 234,638            | 0                  | 234,638            |
|                                   | Capital Improvements      | 0                  | 0                              | 0                  | 0                  | 0                  |
|                                   | Contingency               | 38,000             | 0                              | 38,000             | 0                  | 38,000             |
|                                   | <b>Total Fund</b>         | <b>\$258,914</b>   | <b>\$13,724</b>                | <b>\$272,638</b>   | <b>\$0</b>         | <b>\$272,638</b>   |
| <b>Underground Utility Fund</b>   |                           |                    |                                |                    |                    |                    |
|                                   | Community Services        | \$0                | \$0                            | \$0                | \$0                | \$0                |
|                                   | Public Works              | 0                  | 0                              | 0                  | 0                  | 0                  |
|                                   | Development Services      | 0                  | 0                              | 0                  | 0                  | 0                  |
|                                   | Policy and Administration | 0                  | 0                              | 0                  | 0                  | 0                  |
|                                   | General Government        | 0                  | 0                              | 0                  | 0                  | 0                  |
|                                   | Debt Service              | 0                  | 0                              | 0                  | 0                  | 0                  |
|                                   | Transfer                  | 0                  | 0                              | 0                  | 0                  | 0                  |
|                                   | Capital Improvements      | 250,000            | 0                              | 250,000            | 0                  | 250,000            |
|                                   | Contingency               | 37,500             | 0                              | 37,500             | 0                  | 37,500             |
|                                   | <b>Total Fund</b>         | <b>\$287,500</b>   | <b>\$0</b>                     | <b>\$287,500</b>   | <b>\$0</b>         | <b>\$287,500</b>   |
| <b>Insurance Fund</b>             |                           |                    |                                |                    |                    |                    |
|                                   | Community Services        | \$0                | \$0                            | \$0                | \$0                | \$0                |
|                                   | Public Works              | 0                  | 0                              | 0                  | 0                  | 0                  |
|                                   | Development Services      | 0                  | 0                              | 0                  | 0                  | 0                  |
|                                   | Policy and Administration | 0                  | 0                              | 0                  | 0                  | 0                  |
|                                   | General Government        | 0                  | 0                              | 0                  | 0                  | 0                  |
|                                   | Debt Service              | 0                  | 0                              | 0                  | 0                  | 0                  |
|                                   | Transfer                  | 0                  | 0                              | 0                  | 0                  | 0                  |
|                                   | Capital Improvements      | 0                  | 0                              | 0                  | 0                  | 0                  |
|                                   | Contingency               | 0                  | 0                              | 0                  | 0                  | 0                  |
|                                   | <b>Total Fund</b>         | <b>\$0</b>         | <b>\$0</b>                     | <b>\$0</b>         | <b>\$0</b>         | <b>\$0</b>         |



Exhibit A  
Schedule of Appropriations  
Fiscal Year 2004-05  
Resolution No. 04-

| Fund                               | Program                   | Proposed           | Budget<br>Committee<br>Changes | Approved           | Council<br>Changes | Adopted            |
|------------------------------------|---------------------------|--------------------|--------------------------------|--------------------|--------------------|--------------------|
| <b>Urban Services Fund</b>         |                           |                    |                                |                    |                    |                    |
|                                    | Community Services        | \$0                | \$0                            | \$0                | \$0                | \$0                |
|                                    | Public Works              | 0                  | 0                              | 0                  | 0                  | 0                  |
|                                    | Development Services      | 0                  | 0                              | 0                  | 0                  | 0                  |
|                                    | Policy and Administration | 0                  | 0                              | 0                  | 0                  | 0                  |
|                                    | General Government        | 0                  | 0                              | 0                  | 0                  | 0                  |
|                                    | Debt Service              | 0                  | 0                              | 0                  | 0                  | 0                  |
|                                    | Transfer                  | 782,251            | 42,162                         | 824,412            | 0                  | 824,412            |
|                                    | Capital Improvements      | 0                  | 0                              | 0                  | 0                  | 0                  |
|                                    | Contingency               | 115,500            | 0                              | 115,500            | 0                  | 115,500            |
|                                    | <b>Total Fund</b>         | <b>\$897,751</b>   | <b>\$42,162</b>                | <b>\$939,912</b>   | <b>\$0</b>         | <b>\$939,912</b>   |
| <b>SW Dartmouth LID/CIP Fund</b>   |                           |                    |                                |                    |                    |                    |
|                                    | Community Services        | \$0                | \$0                            | \$0                | \$0                | \$0                |
|                                    | Public Works              | 0                  | 0                              | 0                  | 0                  | 0                  |
|                                    | Development Services      | 0                  | 0                              | 0                  | 0                  | 0                  |
|                                    | Policy and Administration | 0                  | 0                              | 0                  | 0                  | 0                  |
|                                    | General Government        | 0                  | 0                              | 0                  | 0                  | 0                  |
|                                    | Debt Service              | 0                  | 0                              | 0                  | 0                  | 0                  |
|                                    | Transfer                  | 9,500              | 0                              | 9,500              | 0                  | 9,500              |
|                                    | Capital Improvements      | 0                  | 0                              | 0                  | 0                  | 0                  |
|                                    | Contingency               | 0                  | 0                              | 0                  | 0                  | 0                  |
|                                    | <b>Total Fund</b>         | <b>\$9,500</b>     | <b>\$0</b>                     | <b>\$9,500</b>     | <b>\$0</b>         | <b>\$9,500</b>     |
| <b>Street Maintenance Fee Fund</b> |                           |                    |                                |                    |                    |                    |
|                                    | Community Services        | \$0                | \$0                            | \$0                | \$0                | \$0                |
|                                    | Public Works              | 0                  | 0                              | 0                  | 0                  | 0                  |
|                                    | Development Services      | 0                  | 0                              | 0                  | 0                  | 0                  |
|                                    | Policy and Administration | 0                  | 0                              | 0                  | 0                  | 0                  |
|                                    | General Government        | 0                  | 0                              | 0                  | 0                  | 0                  |
|                                    | Debt Service              | 0                  | 0                              | 0                  | 0                  | 0                  |
|                                    | Transfer                  | 104,800            | 0                              | 104,800            | 0                  | 104,800            |
|                                    | Capital Improvements      | 695,200            | 0                              | 695,200            | 0                  | 695,200            |
|                                    | Contingency               | 104,280            | 0                              | 104,280            | 0                  | 104,280            |
|                                    | <b>Total Fund</b>         | <b>\$904,280</b>   | <b>\$0</b>                     | <b>\$904,280</b>   | <b>\$0</b>         | <b>\$904,280</b>   |
| <b>Facility Fund</b>               |                           |                    |                                |                    |                    |                    |
|                                    | Community Services        | \$0                | \$0                            | \$0                | \$0                | \$0                |
|                                    | Public Works              | 0                  | 0                              | 0                  | 0                  | 0                  |
|                                    | Development Services      | 0                  | 0                              | 0                  | 0                  | 0                  |
|                                    | Policy and Administration | 0                  | 0                              | 0                  | 0                  | 0                  |
|                                    | General Government        | 0                  | 0                              | 0                  | 0                  | 0                  |
|                                    | Debt Service              | 0                  | 0                              | 0                  | 0                  | 0                  |
|                                    | Transfer                  | 568,000            | 24,002                         | 592,002            | 0                  | 592,002            |
|                                    | Capital Improvements      | 2,655,000          | 117,500                        | 2,772,500          | 0                  | 2,772,500          |
|                                    | Contingency               | 545,500            | 0                              | 545,500            | 0                  | 545,500            |
|                                    | <b>Total Fund</b>         | <b>\$3,768,500</b> | <b>\$141,502</b>               | <b>\$3,910,002</b> | <b>\$0</b>         | <b>\$3,910,002</b> |

Exhibit A  
Schedule of Appropriations  
Fiscal Year 2004-05  
Resolution No. 04-

| Fund                                  | Program                   | Proposed           | Budget<br>Committee<br>Changes | Approved           | Council<br>Changes | Adopted            |
|---------------------------------------|---------------------------|--------------------|--------------------------------|--------------------|--------------------|--------------------|
| <b>Wall Street LID Fund</b>           |                           |                    |                                |                    |                    |                    |
|                                       | Community Services        | \$0                | \$0                            | \$0                | \$0                | \$0                |
|                                       | Public Works              | 0                  | 0                              | 0                  | 0                  | 0                  |
|                                       | Development Services      | 0                  | 0                              | 0                  | 0                  | 0                  |
|                                       | Policy and Administration | 0                  | 0                              | 0                  | 0                  | 0                  |
|                                       | General Government        | 0                  | 0                              | 0                  | 0                  | 0                  |
|                                       | Debt Service              | 0                  | 0                              | 0                  | 0                  | 0                  |
|                                       | Transfer                  | 0                  | 0                              | 0                  | 0                  | 0                  |
|                                       | Capital Improvements      | 2,050,000          | 0                              | 2,050,000          | 0                  | 2,050,000          |
|                                       | Contingency               | 0                  | 0                              | 0                  | 0                  | 0                  |
|                                       | <b>Total Fund</b>         | <b>\$2,050,000</b> | <b>\$0</b>                     | <b>\$2,050,000</b> | <b>\$0</b>         | <b>\$2,050,000</b> |
| <b>Central Services Fund</b>          |                           |                    |                                |                    |                    |                    |
|                                       | Community Services        | \$0                | \$0                            | \$0                | \$0                | \$0                |
|                                       | Public Works              | 0                  | 0                              | 0                  | 0                  | 0                  |
|                                       | Development Services      | 0                  | 0                              | 0                  | 0                  | 0                  |
|                                       | Policy and Administration | 3,686,840          | 24,000                         | 3,710,840          | 0                  | 3,710,840          |
|                                       | General Government        | 365,120            | 0                              | 365,120            | 0                  | 365,120            |
|                                       | Debt Service              | 0                  | 0                              | 0                  | 0                  | 0                  |
|                                       | Transfer                  | 96,946             | 0                              | 96,946             | 0                  | 96,946             |
|                                       | Capital Improvements      | 0                  | 0                              | 0                  | 0                  | 0                  |
|                                       | Contingency               | 715,768            | (24,000)                       | 691,768            | 0                  | 691,768            |
|                                       | <b>Total Fund</b>         | <b>\$4,864,674</b> | <b>\$0</b>                     | <b>\$4,864,674</b> | <b>\$0</b>         | <b>\$4,864,674</b> |
| <b>Fleet/Property Management Fund</b> |                           |                    |                                |                    |                    |                    |
|                                       | Community Services        | \$0                | \$0                            | \$0                | \$0                | \$0                |
|                                       | Public Works              | 1,042,203          | 0                              | 1,042,203          | 0                  | 1,042,203          |
|                                       | Development Services      | 0                  | 0                              | 0                  | 0                  | 0                  |
|                                       | Policy and Administration | 0                  | 0                              | 0                  | 0                  | 0                  |
|                                       | General Government        | 0                  | 0                              | 0                  | 0                  | 0                  |
|                                       | Debt Service              | 0                  | 0                              | 0                  | 0                  | 0                  |
|                                       | Transfer                  | 78,541             | (352)                          | 78,189             | 0                  | 78,189             |
|                                       | Capital Improvements      | 0                  | 0                              | 0                  | 0                  | 0                  |
|                                       | Contingency               | 70,000             | 0                              | 70,000             | 0                  | 70,000             |
|                                       | <b>Total Fund</b>         | <b>\$1,190,744</b> | <b>(\$352)</b>                 | <b>\$1,190,392</b> | <b>\$0</b>         | <b>\$1,190,392</b> |
| <b>G/O Bond Debt Fund</b>             |                           |                    |                                |                    |                    |                    |
|                                       | Community Services        | \$0                | \$0                            | \$0                | \$0                | \$0                |
|                                       | Public Works              | 0                  | 0                              | 0                  | 0                  | 0                  |
|                                       | Development Services      | 0                  | 0                              | 0                  | 0                  | 0                  |
|                                       | Policy and Administration | 0                  | 0                              | 0                  | 0                  | 0                  |
|                                       | General Government        | 0                  | 0                              | 0                  | 0                  | 0                  |
|                                       | Debt Service              | 974,413            | 0                              | 974,413            | 0                  | 974,413            |
|                                       | Transfer                  | 0                  | 0                              | 0                  | 0                  | 0                  |
|                                       | Capital Improvements      | 0                  | 0                              | 0                  | 0                  | 0                  |
|                                       | Contingency               | 0                  | 0                              | 0                  | 0                  | 0                  |
|                                       | <b>Total Fund</b>         | <b>\$974,413</b>   | <b>\$0</b>                     | <b>\$974,413</b>   | <b>\$0</b>         | <b>\$974,413</b>   |

Exhibit A  
Schedule of Appropriations  
Fiscal Year 2004-05  
Resolution No. 04-

| Fund                    | Program                   | Proposed     | Budget<br>Committee<br>Changes | Approved     | Council<br>Changes | Adopted      |
|-------------------------|---------------------------|--------------|--------------------------------|--------------|--------------------|--------------|
| Bancroft Bond Debt Fund |                           |              |                                |              |                    |              |
|                         | Community Services        | \$0          | \$0                            | \$0          | \$0                | \$0          |
|                         | Public Works              | 0            | 0                              | 0            | 0                  | 0            |
|                         | Development Services      | 0            | 0                              | 0            | 0                  | 0            |
|                         | Policy and Administration | 0            | 0                              | 0            | 0                  | 0            |
|                         | General Government        | 0            | 0                              | 0            | 0                  | 0            |
|                         | Debt Service              | 1,211,919    | (137,682)                      | 1,074,237    | 0                  | 1,074,237    |
|                         | Transfer                  | 0            | 0                              | 0            | 0                  | 0            |
|                         | Capital Improvements      | 0            | 0                              | 0            | 0                  | 0            |
|                         | Contingency               | 0            | 0                              | 0            | 0                  | 0            |
|                         | Total Fund                | \$1,211,919  | (\$137,682)                    | \$1,074,237  | \$0                | \$1,074,237  |
| Total Appropriations    |                           |              |                                |              |                    |              |
|                         |                           | \$77,211,760 | \$863,335                      | \$78,073,948 | \$0                | \$78,073,948 |

AGENDA ITEM # 9  
FOR AGENDA OF June 8, 2004

CITY OF TIGARD, OREGON  
COUNCIL AGENDA ITEM SUMMARY

ISSUE/AGENDA TITLE Consider a Resolution Adopting the Master Fees and Charges Schedule Which Replaces Resolution No. 03-25 and All Subsequent Amendments to Date.

PREPARED BY: Michelle Wareing DEPT HEAD OK cl CITY MGR OK lwm

ISSUE BEFORE THE COUNCIL

Should the City Council approve a resolution to adopt the Master Fees and Charges Schedule?

STAFF RECOMMENDATION

Staff recommends that Council adopt the resolution.

INFORMATION SUMMARY

Tigard Municipal Code (TMC) 3.32.050 requires that the City Council review fees and charges annually. The Master Fees and Charges Schedule, which contains all citywide fees and charges, was first adopted on January 22, 2002 and has since been updated numerous times. The purpose of the Schedule is to streamline the review process and minimize the number of resolutions and ordinances relating to fees and charges.

Staff has reviewed the Schedule and is proposing a few new fees and changes to specific, existing fees. There are various reasons for the proposed changes. Several of the fees are either adjusted annually by previously approved formulas or set by other agencies. Other fees are no longer adequately recovering the City's cost to provide services. Finally, some fees are related to services that the City is providing, but a fee has not been charged in the past to recover the cost of these services. Below is a summary of proposed fees and changes.

Community Development Section:

- Sanitary Sewer Connection Fee – set by Clean Water Services.
- Planning Fees – updated annually using the Cost Construction Index (CCI) for Seattle that is published in the April ENR issue; the April 14, 2004 ENR listed the CCI for Seattle as 3.3%.
- Minor Land Partition Final Plat Review Fee – new fee, not recovering costs
- Plat Name Change Fee – new fee, not recovering costs
- Subdivision Final Plat Review Fee – not recovering costs

Engineering Section:

- Fee in lieu of bicycle striping – new fee, recover cost of City providing service instead of developer.

Finance Section:

- Room Reservation Fee – new fee, added rental fees for the new Community Room and Conference Room in the new Library.

Police Section:

- Vehicle Release Fee (Towed Vehicle Impound) – not recovering costs.

Public Works – Water Section:

- Sanitary Sewer Service – set by Clean Water Services

System Development Charge Section:

- Park System Development Charge – adjusted annually in January based on a formula previously approved by Council
- Traffic Impact Fee – set by Washington County

The proposed new fees are bolded and the current fees are struck through in Exhibit A of the resolution. Only those fees listed above will be adjusted; all other fees listed in Exhibit A will remain as is.

---

OTHER ALTERNATIVES CONSIDERED

N/A

---

VISION TASK FORCE GOAL AND ACTION COMMITTEE STRATEGY

N/A

---

ATTACHMENT LIST

- Resolution and Exhibit A, the Master Fees and Charges Schedule with proposed changes.
- Memo from Kim McMillan regarding the Minor Land Partition Final Plat Review Fee, Plat Name Change, and Fee-in-Lieu of Bicycle Striping.
- Memo from Dick Bewersdorff regarding Subdivision Final Plat Review Fee.
- Memo from Chief Bill Dickinson regarding the Vehicle Release Fee.

---

FISCAL NOTES

There are no additional costs attached to these changes. These new fees and increases in existing fees are not reflected in the FY 2004-05 Adopted Budget.

CITY OF TIGARD, OREGON

RESOLUTION NO. 04-\_\_\_\_\_

A RESOLUTION ADOPTING THE CITYWIDE MASTER FEES AND CHARGES SCHEDULE WHICH REPLACES RESOLUTION NO. 03-25 AND ALL SUBSEQUENT AMENDMENTS TO DATE.

---

WHEREAS, the City has a Master Fees and Charge Schedule; and

WHEREAS, City staff has reviewed existing fees and services provided; and

WHEREAS, Tigard Municipal Code (TMC) 3.32.050 requires that City Council review fees and charges annually.

NOW, THEREFORE, BE IT RESOLVED by the Tigard City Council that:

SECTION 1      The fees and charges for the City of Tigard are enumerated in the attached schedule (Exhibit A).

SECTION 2      This resolution is effective July 1, 2004.

PASSED:      This \_\_\_\_\_ day of \_\_\_\_\_ 2004.

---

Mayor - City of Tigard

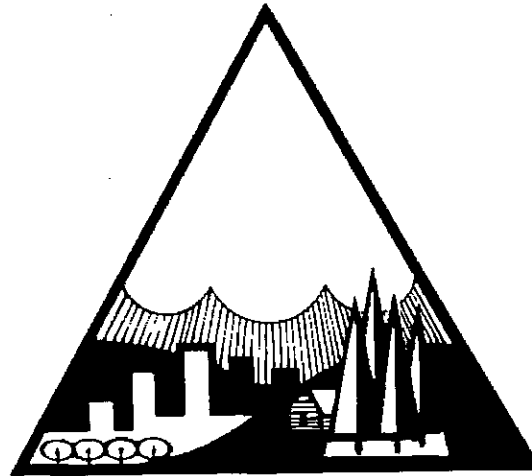
ATTEST:

---

City Recorder - City of Tigard

# **CITY OF TIGARD**

## **FEES AND CHARGES SCHEDULE**



**FY 2004-05**

Resolution No.

## TABLE OF CONTENTS

|   |          |
|---|----------|
| <b>CITYWIDE .....</b>                                     | <b>1</b> |
| Audiotapes .....  | 1        |
| Computer disk or Compact disk .....                       | 1        |
| Faxes .....   | 1        |
| Photocopies .....   | 1        |
| Research Fee .....  | 1        |
| <b>CITY ADMINISTRATION .....</b>                          | <b>2</b> |
| Claims Application Fee .....                              | 2        |
| Complete Code (Titles 1-18) .....                         | 2        |
| Public Assembly .....                                     | 2        |
| Tigard Municipal Code (Titles 1-17) .....                 | 2        |
| <b>COMMUNITY DEVELOPMENT .....</b>                        | <b>3</b> |
| Building – Tigard & Urban Services .....                  | 3        |
| Building Permit Fees .....                                | 3        |
| Building Plan Review Fee .....                            | 4        |
| Deferred Submittals .....                                 | 4        |
| Electrical Fees .....                                     | 5        |
| Erosion Control Permit Fee .....                          | 5        |
| Erosion Control Plan Check Fee .....                      | 5        |
| Fee in Lieu of Sewer .....                                | 5        |
| Fire Life Safety Plan Review .....                        | 5        |
| Manufactured Dwelling Installation .....                  | 6        |
| Mechanical Fees .....                                     | 7        |
| Mechanical Permit Fees (Comercial and Multi-Family) ..... | 8        |
| Phase Permitting .....                                    | 8        |
| Plumbing Fees .....                                       | 10       |
| Residential Fire Suppression Systems Permit .....         | 10       |
| Restricted Energy .....                                   | 10       |
| Sanitary Sewer Connection Fee .....                       | 10       |
| Sanitary Sewer Inspection Fee .....                       | 10       |
| Tree Replacement Fee .....                                | 10       |
| Water Quality Facility Fee .....                          | 11       |
| Water Quantity Facility Fee .....                         | 11       |
| Miscellaneous Fees .....                                  | 11       |



|   |           |
|---|-----------|
| Planning – Tigard                                     | 12        |
| Accessory Residential Units                           | 12        |
| Annexation  | 12        |
| Appeal  | 12        |
| Approval Extension                                    | 12        |
| Blasting Permit                                       | 12        |
| Conditional Use (CUP)                                 | 12        |
| Design Evaluation Team (DET) Recommendation (deposit) | 13        |
| Development Code Provision Review                     | 13        |
| Expedited Review                                      | 13        |
| Hearing Postponement                                  | 13        |
| Historic Overlay/Review District (HD)                 | 13        |
| Home Occupation Permit (HOP)                          | 14        |
| Interpretation of the Community Development Code      | 14        |
| Joint Application Planning Fee                        | 14        |
| Land Partition (MLP)                                  | 14        |
| Lot Line Adjustment (MIS)                             | 14        |
| Minor Modification to Approved Plan                   | 14        |
| Non-Conforming Use Confirmation                       | 14        |
| Planned Development (PD)                              | 14        |
| Plat Name Change                                      | 14        |
| Pre-Application Conference                            | 15        |
| Sensitive Lands Review (SLR)                          | 15        |
| Sign Permit   | 15        |
| Site Development Review (SDR)                         | 15        |
| Subdivision (SUB)                                     | 16        |
| Temporary Use (TUP)                                   | 16        |
| Tree Removal  | 16        |
| Vacation  | 16        |
| Variance/Adjustment                                   | 17        |
| Zoning Map/Text Amendment (CPA/ZOA/ZON)               | 18        |
| Zoning Analysis (Detailed)                            | 18        |
| Zoning Inquiry Letter (Simple)                        | 18        |
| Miscellaneous Fees & Charges                          | 20        |
| <b>ENGINEERING</b>                                    | <b>20</b> |
| Engineering Fees – Tigard                             | 20        |
| Addressing Assignment Fee                             | 20        |
| Engineering Public Improvement Design Standards       | 20        |
| Erosion Control Permit Fee                            | 20        |

# EXHIBIT A

|   |           |
|---|-----------|
| Erosion Control Plan Check Fee.....           | 20        |
| Fee in Lieu of Bicycle Striping.....          | 20        |
| Fee in Lieu of Undergrounding .....           | 20        |
| Local Improvement District Assessments.....   | 20        |
| Public Facility Improvement Permit.....       | 21        |
| Reimbursement District Application Fee.....   | 21        |
| Reimbursement District Fee.....               | 21        |
| Street Maintenance Fee.....                   | 21        |
| Streetlight Energy & Maintenance Fee .....    | 21        |
| Traffic/Pedestrian Signs .....                | 21        |
| Traffic Control Devices.....                  | 21        |
| Engineering Fees – Urban Services .....       | 21        |
| Addressing Assignment Fee .....               | 21        |
| Public Facility Improvement Permit.....       | 21        |
| <b>FINANCE.....</b>                           | <b>23</b> |
| Assessment Assumption .....                   | 23        |
| Budget Document.....                          | 23        |
| Business Tax .....                            | 23        |
| Comprehensive Annual Financial Report.....    | 23        |
| Franchise Fee .....                           | 24        |
| Lien Search Fee .....                         | 24        |
| Meeting Room Reservation Fees & Deposit ..... | 26        |
| Municipal Court Fees.....                     | 26        |
| Records Fees .....                            | 26        |
| Returned Check Fee.....                       | 26        |
| Solid Waste Compactor Permit.....             | 27        |
| <b>LIBRARY.....</b>                           | <b>27</b> |
| Disk (Blank).....                             | 27        |
| Lost Items .....                              | 27        |
| Overdue Items (Non-video) .....               | 27        |
| Overdue Items (Video).....                    | 27        |
| Public Copier Charges.....                    | 28        |
| <b>POLICE .....</b>                           | <b>28</b> |
| Alarm Permits .....                           | 28        |
| Bicycle License .....                         | 28        |
| Liquor License .....                          | 28        |
| Police Services Fees .....                    | 28        |

|  |           |
|--|-----------|
| Property Forfeiture for Criminal Activity .....          | 28        |
| Second Hand Dealers and Transient Merchant License ..... | 28        |
| Vehicle Release Fee .....                                | 28        |
| <b>PUBLIC WORKS .....</b>                                | <b>29</b> |
| City of Durham Contracting .....                         | 29        |
| Encroachment Permit .....                                | 29        |
| Park Reservation Fee .....                               | 29        |
| <b>PUBLIC WORKS - WATER .....</b>                        | <b>31</b> |
| Booster Pump Charge .....                                | 31        |
| Customer Charge .....                                    | 31        |
| Fire Hydrant Usage – Temporary .....                     | 31        |
| Fire Rates (Sprinklers) .....                            | 31        |
| Fire Service Connection .....                            | 31        |
| Meter Disconnection .....                                | 31        |
| Meter Installation Fees .....                            | 32        |
| Meter Out-of-Order Test .....                            | 32        |
| Sanitary Sewer Service .....                             | 32        |
| Service Line Installation .....                          | 32        |
| Storm and Surface Water .....                            | 32        |
| Water Disconnection Charge for Non-payment .....         | 32        |
| Water Line Construction – New Development .....          | 32        |
| Water Main Extension .....                               | 32        |
| Water Usage Charges .....                                | 32        |
| <b>SYSTEM DEVELOPMENT CHARGE .....</b>                   | <b>33</b> |
| Park SDC .....   | 33        |
| Traffic Impact Fee .....                                 | 35        |
| Water SDC .....  | 36        |
| <b>APPENDIX .....</b>                                    | <b>37</b> |
| Methodology to Calculate Park SDC .....                  | 37        |
| Methodology to Calculate Traffic Impact Fee .....        | 39        |
| Methodology to Calculate Water SDC .....                 | 41        |

**City of Tigard  
Fees and Charges Schedule**

EXHIBIT A

| <u>Department</u> | <u>Revenue Source</u>                | <u>Fee or Charge</u>                  | <u>Effective Date</u> |
|-------------------|--------------------------------------|---------------------------------------|-----------------------|
| <b>CITYWIDE</b>   | <i>Audiotapes</i>                    | \$6.00                                | 07/01/2003            |
|                   | <i>Computer disk or Compact disk</i> | \$5.00                                | 02/07/2002            |
|                   | <i>Faxes</i>                         | Long distance charges when applicable | 07/01/2003            |
|                   | <i>Photocopies up to 11 x 17</i>     | \$0.25/page                           | 02/07/2002            |
|                   | <i>Research Fee</i>                  | Staff cost plus materials             | 02/07/2002            |
|                   |                                      |                                       |                       |

**City of Tigard  
Fees and Charges Schedule**

EXHIBIT A

| Department                 | Revenue Source  | Fee or Charge       | Effective Date |
|----------------------------|---|---------------------|----------------|
| <b>CITY ADMINISTRATION</b> |   |                     |                |
|                            | <i>Claims Application Fee</i>   | \$1,000.00/deposit* | 11/28/2000     |
|                            | *Application fee shall be actual cost incurred by the City to process application. Any funds remaining from the deposit after the application has been processed will be refunded to the applicant, and applicant shall be responsible for any additional costs incurred. |                     |                |
|                            | <i>Complete Code (Titles 1 - 18)</i>  | \$75.00             | 02/07/2002     |
|                            | <i>Public Assembly</i>  |                     | 08/25/1970     |
|                            | Application Fee   |                     |                |
|                            | Persons Reasonably Anticipated  |                     |                |
|                            | 1,000 to 2,499  | \$100.00            |                |
|                            | 2,500 to 4,999  | \$150.00            |                |
|                            | 5,000 to 9,999  | \$500.00            |                |
|                            | 10,000 to 49,999  | \$1,000.00          |                |
|                            | 50,000 and over   | \$1,500.00          |                |
|                            | <i>Tigard Municipal Code (Titles 1 - 17)</i>  | \$50.00             | 02/07/2002     |

**City of Tigard  
Fees and Charges Schedule**

**EXHIBIT A**

| Department   | Revenue Source                               | Fee or Charge  | Effective Date            |
|--|--|--|---------------------------|
| <b>COMMUNITY DEVELOPMENT - BUILDING - Tigard &amp; Urban Services Area</b> |  |  | 09/26/2000                |
|  | <i>Building Permit Fees</i>                  |  | 05/13/1997                |
|  | (Commercial, Multi-family and Single-family) |  |                           |
|  | <u>Total Valuation:</u>                      |  |                           |
|  | \$1 - \$2,000                                | Minimum \$62.50  |                           |
|  | \$2,001 - \$25,000                           | \$62.50 for the first \$2,000 and \$9.60 for each additional \$1,000 or fraction thereof, to and including \$25,000.           |                           |
|  | \$25,001 - \$50,000                          | \$283.30 for the first \$25,000 and \$7.50 for each additional \$1,000 or fraction thereof, to and including \$50,000.         |                           |
|  | \$50,001 - \$100,000                         | \$470.80 for the first \$50,000 and \$5.47 for each additional \$1,000 or fraction thereof, to and including \$100,000.        |                           |
|  | \$100,001 - \$250,000                        | \$744.30 for the first \$100,000 and \$3.90 for each additional \$1,000 or fraction thereof, to and including \$250,000.       |                           |
|  | \$250,001 - \$600,000                        | \$1,329.30 for the first \$250,000 and \$3.85 for each additional \$1,000 or fraction thereof, to and including \$600,000.     |                           |
|  | \$600,001 - \$1,200,000                      | \$2,676.80 for the first \$600,000 and \$3.51 for each additional \$1,000 or fraction thereof, to and including \$1,200,000.   |                           |
|  | \$1,200,001 - \$2,000,000                    | \$4,782.80 for the first \$1,200,000 and \$2.73 for each additional \$1,000 or fraction thereof, to and including \$2,000,000. |                           |
|  | \$2,000,001 and up                           | \$6,966.80 for the first \$2,000,000 and \$2.72 for each additional \$1,000 or fraction thereof                                |                           |
|  | <i>Building Plan Review Fee</i>              | 65% of base building permit fee  | 09/26/2000<br>05/13/1997* |
|  |  | *Urban Services Area to have same fees as Tigard   |                           |

**City of Tigard  
Fees and Charges Schedule**

EXHIBIT A

| Department | Revenue Source   | Fee or Charge   | Effective Date |
|------------|--|---|----------------|
|            | <i>Deferred Submittals</i>   | Minimum Fee \$200.00  | 09/24/2002     |
|            | Plan Review  | 65% of building permit fee based on valuation of the particular portion or portions of the project. |                |
|            | <i>Electrical Fees</i>   |   | 06/27/2000     |
|            | New residential, single or multi-family per dwelling unit; service included: |   |                |
|            | 1000 square feet or less   | \$145.15  |                |
|            | Each additional 500 square feet or portion thereof                           | \$33.40   |                |
|            | Limited energy   | \$75.00   |                |
|            | Each manufactured home or modular dwelling service or feeder                 | \$90.90   |                |
|            | Services or feeders; installation, alterations or relocation:                |   |                |
|            | 200 amps or less   | \$80.30   |                |
|            | 201 amps to 400 amps   | \$106.85  |                |
|            | 401 amps to 600 amps   | \$160.60  |                |
|            | 601 amps to 1000 amps  | \$240.60  |                |
|            | Over 1000 amps or volts  | \$454.65  |                |
|            | Reconnect only   | \$66.85   |                |
|            | Temporary services or feeders; installation, alteration or relocation:       |   |                |
|            | 200 amps or less   | \$66.85   |                |
|            | 201 amps to 400 amps   | \$100.30  |                |
|            | 401 amps to 600 amps   | \$133.75  |                |
|            | Over 600 amps to 100 volts (see 2 above)                                     |   |                |
|            | Branch circuits; new, alteration or extension per panel:                     |   |                |
|            | With purchase of service or feeder - each branch circuit                     | \$6.65  |                |
|            | Without purchase of service or feeder  |   |                |
|            | First Branch Circuit   | \$46.85   |                |
|            | Each addit. Branch circuit   | \$6.65  |                |
|            | Miscellaneous (service or feeder not included):                              |   |                |
|            | Each pump or irrigation circuit  | \$53.40   |                |

**City of Tigard  
Fees and Charges Schedule**

EXHIBIT A

| Department | Revenue Source   | Fee or Charge  | Effective Date |
|------------|--|--|----------------|
|            | Each sign or outline lighting  | \$53.40  |                |
|            | Signal circuit(s) or a limited energy panel, alteration or extension                           | \$75.00  |                |
|            | Each additional inspection over the allowable in any of the above (min 1 hr)                   |  |                |
|            | Per Inspection   | \$62.50  |                |
|            | Per Hour   | \$62.50  |                |
|            | Industrial Plant Inspection  | \$73.75/hr (min 1 hour)  |                |
|            | Electrical permit plan review fee  | 25% of the electrical permit fee                                       |                |
|            | <i>Erosion Control Permit Fee</i>  |  | 06/06/2000     |
|            | (City receives none of this fee)   |  |                |
|            | Less than \$50,000.00  | \$26.00  |                |
|            | \$50,000.00 to \$100,000.00  | \$40.00  |                |
|            | More than \$100,000.00   | \$40.00 + \$24.00 for each additional \$100,000.00 or fraction thereof |                |
|            | <i>Erosion Control Plan Check Fee</i>  | 65% of inspection fee  | 06/06/2000     |
|            | (City receives 50% of fee)   |  |                |
|            | <i>Fee in Lieu of Sewer</i>  | Based on actual cost of sewer connection, if sewer was available       | 1998           |
|            | (Commercial Only)  |  |                |
|            | <i>Fire Life Safety Plan Review</i>  | 40% of base building permit fee  | 09/26/2000     |
|            | (Commercial Only)  |  | 05/13/1997*    |
|            |  | *Urban Services Area to have same fees as Tigard                       |                |
|            | <i>Manufactured dwelling installation</i>  | \$305.50   | 09/24/2002     |
|            | <i>Manufactured dwelling and mobile home parks, recreation camps, and organizational camps</i> | Per OAR  | 09/24/2002     |



**City of Tigard  
Fees and Charges Schedule**

**EXHIBIT A**

| Department | Revenue Source  | Fee or Charge | Effective Date |
|------------|---|---------------|----------------|
|            | <i>Mechanical Fees</i>  |               | 06/27/2000     |
|            | (1 and 2 Family Dwellings)  |               |                |
|            | Description:  |               |                |
|            | Furnace to 100,000 BTU including ducts & vents  | \$14.00       |                |
|            | Furnace to 100,000 BTU+ including ducts & vents   | \$17.90       |                |
|            | Floor Furnace including vent  | \$14.00       |                |
|            | Suspended heater, wall heater or floor mounted heater   | \$14.00       |                |
|            | Vent not included in appliance permit   | \$6.80        |                |
|            | <3HP; absorb unit to 100K BTU   | \$14.00       |                |
|            | 3-15HP; absorb unit to 100K to 500K BTU   | \$25.60       |                |
|            | 15-30HP; absorb unit .5 - 1 mil BTU   | \$35.00       |                |
|            | 30-50HP; absorb unit 1 - 1.75 mil BTU   | \$52.20       |                |
|            | >50HP; absorb unit >1.75 mil BTU  | \$87.20       |                |
|            | Air handling unit to 10,000 CFM*  | \$10.00       |                |
|            | *Note: This fee does not apply to an airhandling unit which is a portion of a factory-assembled appliance, cooling unit, evaporative cooler or absorption unit for which a permit is required elsewhere in the Mechanical Code. |               |                |
|            | Air handling unit to 10,000 CFM+  | \$17.20       |                |
|            | Non-portable evaporate cooler   | \$10.00       |                |
|            | Vent fan connected to a single duct   | \$6.80        |                |
|            | Ventilation system not included in appliance permit   | \$10.00       |                |
|            | Hood served by mechanical exhaust   | \$10.00       |                |
|            | Domestic incinerators   | \$17.40       |                |
|            | Commercial or industrial type incinerator   | \$69.95       |                |
|            | Repair units  | \$12.15       |                |
|            | Wood stove  | \$10.00       |                |
|            | Clothes dryer, etc.   | \$10.00       |                |
|            | Other units   | \$10.00       |                |
|            | Gas piping one to four outlets  | \$5.40        |                |
|            | More than 4 - per outlet (each)   | \$1.00        |                |

**City of Tigard  
Fees and Charges Schedule**

EXHIBIT A

| Department | Revenue Source  | Fee or Charge  | Effective Date            |
|------------|---|--|---------------------------|
|            | For each appliance or piece of equipment regulated by the Mechanical Code, but not classed in other appliance categories or for which no other fee is listed in the table | \$10.00  |                           |
|            | Minimum Permit Fee  | \$72.50  | 09/24/2002                |
|            | Plan Review   | 25% of Permit Fee  |                           |
|            | Other Inspections and Fees:   |  |                           |
|            | Inspections outside of normal business hours (minimum charge - 2 hours)   | \$62.50/hour   | 09/24/2002                |
|            | Inspections for which no fee is specifically indicated (minimum charge - one-half hour)   | \$62.50/each   | 09/24/2002                |
|            | Additional plan review required by changes, additions or revisions to plans (minimum charge - one-half hour)  | \$62.50/hour   | 09/24/2002                |
|            | <i>Mechanical Permit Fees</i><br>(Commercial and Multi-family)  |  | 09/26/2000<br>05/13/1997* |
|            | <u>Total Valuation:</u>   |  |                           |
|            | \$1 - \$5,000   | Minimum \$72.50  |                           |
|            | \$5,001 - \$10,000  | \$72.50 for the first \$5,000 and \$1.52 for each additional \$100 or fraction thereof, to and including \$10,000.   |                           |
|            | \$10,001 - \$25,000   | \$148.50 for the first \$10,000 and \$1.54 for each additional \$100 or fraction thereof, to and including \$25,000. |                           |
|            | \$25,001 - \$50,000   | \$379.50 for the first \$25,000 and \$1.45 for each additional \$100 or fraction thereof, to and including \$50,000. |                           |
|            | \$50,001 and up   | \$742.00 for the first \$50,000 and \$1.20 for each additional \$100 or fraction thereof.                            |                           |
|            | \$1 - \$2,000   | Minimum \$72.50  | 09/01/2003                |

\*Urban Services Area to have same fees as Tigard

**City of Tigard  
Fees and Charges Schedule**

**EXHIBIT A**

| Department              | Revenue Source          | Fee or Charge   | Effective Date |
|-------------------------|-------------------------|---|----------------|
|                         | \$2,001 - \$5,000       | \$72.50 for the first \$2,000 and \$2.30 for each additional \$100 or fraction thereof, to and including \$5,000.     |                |
|                         | \$5,001 - \$10,000      | \$141.50 for the first \$5,000 and \$1.80 for each additional \$100 or fraction thereof, to and including \$10,000.   |                |
|                         | \$10,001 - \$50,000     | \$231.50 for the first \$10,000 and \$1.35 for each additional \$100 or fraction thereof, to and including \$50,000.  |                |
|                         | \$50,001 - \$100,000    | \$771.50 for the first \$50,000 and \$1.25 for each additional \$100 or fraction thereof, to and including \$100,000. |                |
|                         | \$100,001 and up        | \$1,396.50 for the first \$25,000 and \$1.10 for each additional \$100 or fraction thereof.                           |                |
|                         | Plan Review             | 25% of permit fee   | 09/24/2002     |
|                         |                         | \$200.00  | 09/24/2002     |
| <i>Phase Permitting</i> | Plan Review             | 10% of total project building permit fee not to exceed \$1,500 for each phase   |                |
| <i>Plumbing Fees</i>    |                         |   | 06/27/2000     |
|                         | Description:            |   |                |
|                         | New Single-Family       |   |                |
|                         | 1 Bath                  | \$249.20  |                |
|                         | 2 Bath                  | \$350.00  |                |
|                         | 3 Bath                  | \$399.00  |                |
|                         | Fixtures (Individual)   |   |                |
|                         | Sink                    | \$16.60   |                |
|                         | Lavatory                | \$16.60   |                |
|                         | Tub or Tub/Shower Comb. | \$16.60   |                |
|                         | Shower Only             | \$16.60   |                |
|                         | Water Closet            | \$16.60   |                |
|                         | Dishwasher              | \$16.60   |                |
|                         | Garbage Disposal        | \$16.60   |                |
|                         | Washing Machine         | \$16.60   |                |

**City of Tigard  
Fees and Charges Schedule**

**EXHIBIT A**

| Department | Revenue Source                         | Fee or Charge  | Effective Date |
|------------|--|--|----------------|
|            | Floor Drain/Floor Sink 2"              | \$16.60  |                |
|            | Floor Drain/Floor Sink 3"              | \$16.60  |                |
|            | Floor Drain/Floor Sink 4"              | \$16.60  |                |
|            | Water Heater                           | \$16.60  |                |
|            | Laundry Room Tray                      | \$16.60  |                |
|            | Urinal                                 | \$16.60  |                |
|            | Other Fixtures                         | \$16.60  |                |
|            | Sewer - 1st 100'                       | \$55.00  |                |
|            | Sewer - each additional 100'           | \$46.40  |                |
|            | Water Service - 1st 100'               | \$55.00  |                |
|            | Water Service - each additional 100'   | \$46.40  |                |
|            | Storm & Rain Drain - 1st 100'          | \$55.00  |                |
|            | Storm & Rain Drain - ea. additnl 100'  | \$46.40  |                |
|            | Commercial Backflow Prevention         |  |                |
|            | Device or Anti-Pollution Device        | \$46.40  |                |
|            | Residential Backflow Prevention Device | \$27.55  |                |
|            | Any Trap or Waste Not Connected        |  |                |
|            | to a Fixture                           | \$16.60  |                |
|            | Catch Basin                            | \$16.60  |                |
|            | Inspection of Existing Plumbing        | \$72.50/hr   |                |
|            | Specially Requested Inspections        | \$72.50/hr   |                |
|            | Rain Drain, single family dwelling     | \$65.25  |                |
|            | Grease Traps                           | \$16.60  |                |
|            | Hose Bibs                              | \$16.60  |                |
|            | Drinking Fountain                      | \$16.60  |                |
|            | Roof Drains                            | \$16.60  |                |
|            | Minimum Permit Fee                     | \$72.50  |                |
|            | Minimum Permit Fee Residential         |  |                |
|            | Backflow                               | \$36.25  |                |
|            | Plan Review                            | 25% of Permit Fee  |                |
|            | Medical Gas Systems                    |  | 09/24/002      |
|            | Total Valuation:                       |  |                |
|            | \$1 - \$5,000                          | Minimum \$72.50  |                |
|            | \$5,001 - \$10,000                     | \$72.50 for the first \$5,000 and \$1.52<br>for each additional \$100 or fraction thereof,<br>to and including \$10,000. |                |

**City of Tigard  
Fees and Charges Schedule**

EXHIBIT A

| Department   | Revenue Source                         | Fee or Charge  | Effective Date    |
|--|--|--|-------------------|
|  | \$10,001 - \$25,000                    | \$148.50 for the first \$10,000 and \$1.54 for each additional \$100 or fraction thereof, to and including \$25,000. |                   |
|  | \$25,001 - \$50,000                    | \$379.50 for the first \$25,000 and \$1.45 for each additional \$100 or fraction thereof, to and including \$50,000. |                   |
|  | \$50,001 and up                        | \$742.00 for the first \$50,000 and \$1.20 for each additional \$100 or fraction thereof.                            |                   |
| <i>Residential Fire Suppression Systems Permit</i> |  |  | 09/24/2002        |
|  | Multipurpose or Continuous Loop System |  |                   |
|  | <u>Square Footage:</u>                 |  |                   |
|  | 0 to 2,000                             | \$115.00   |                   |
|  | 2,001 to 3,600                         | \$160.00   |                   |
|  | 3,601 to 7,200                         | \$220.00   |                   |
|  | 7,201 and greater                      | \$309.00   |                   |
|  | Stand Alone System                     |  |                   |
|  | <u>Square Footage:</u>                 |  |                   |
|  | 0 to 2,000                             | \$187.50   |                   |
|  | 2,001 to 3,600                         | \$232.50   |                   |
|  | 3,601 to 7,200                         | \$292.50   |                   |
|  | 7,201 and greater                      | \$381.50   |                   |
| <i>Restricted Energy</i>                           |  |  | 06/27/2000        |
|  | Residential Energy Use                 | \$75.00  |                   |
|  | Commercial Energy Use                  | \$75.00  |                   |
| <i>Sanitary Sewer Connection Fee</i>               |  |  | 07/01/2003        |
|  | (City receives 20% of fees collected)  | \$2,400.00/dwelling unit   |                   |
|  |  | <b>\$2,500.00/dwelling unit</b>  | <b>07/01/2004</b> |
| <i>Sanitary Sewer Inspection Fee</i>               |  |  | 06/06/2000        |
|  | Residential                            | \$35.00  |                   |
|  | Commercial                             | \$45.00  |                   |
|  | Industrial                             | \$75.00  |                   |
| <i>Tree Replacement Fee</i>                        |  |  | 09/01/2001        |
|  |  | \$125.00/caliber inch  |                   |

**City of Tigard  
Fees and Charges Schedule**

**EXHIBIT A**

| Department | Revenue Source   | Fee or Charge  | Effective Date |
|------------|--|--|----------------|
|            | <i>Water Quality Facility Fee</i>  |  | 06/06/2000     |
|            | (City receives 100% of fees collected)   |  |                |
|            | Residential Single Family  | \$225.00/ unit   |                |
|            | Commercial & Multi-family  | \$225.00/2,640 sq. ft of additional impervious surface   |                |
|            | <i>Water Quantity Facility Fee</i>   |  | 06/06/2000     |
|            | (City receives 100% of fees collected)   |  |                |
|            | Residential Single Family  | \$275.00/ unit   |                |
|            | Commercial & Multi-family  | \$275.00/2,640 sq. ft of additional impervious surface   |                |
|            | <i>Miscellaneous Fees</i>  |  | 06/27/2000     |
|            | Address Change   | \$65.00  |                |
|            | Fee paid inspections for residential structures pursuant to Title 14, Chapter 16 |  |                |
|            | Single & Two Family Dwellings  | \$100.00   |                |
|            | Apartment Houses & Social Care Facilities  | \$160.00, plus \$7 for each dwelling unit in excess of 3 |                |
|            | Hotels   | \$160.00, plus \$5 for each dwelling unit in excess of 5 |                |
|            | Re-inspection  |  |                |
|            | Building   | \$62.50  | 09/24/2002     |
|            | Mechanical   | \$62.50  |                |
|            | Plumbing   | \$62.50  |                |
|            | Electrical   | \$62.50  |                |
|            | Phased Occupancy   | \$200.00   | 06/27/2000     |
|            | Permit or Plan Review Extension  | \$72.50  |                |
|            | Research on non-current permits  | \$45.00/hr (min 1 hour, charged in 1 hour increments)    |                |
|            | Temporary Occupancy  | \$90.00  |                |

**City of Tigard  
Fees and Charges Schedule**

EXHIBIT A

| Department  | Revenue Source   | Fee or Charge                              | Effective Date                             |
|---|--|--|--|
| <b>COMMUNITY DEVELOPMENT - PLANNING - Tigard &amp; Urban Services</b> |  |  |  |
|   | <i>Accessory Residential Units</i>                           | <del>\$103.00</del><br><b>\$106.00</b>     | <del>07/01/2003</del><br><b>07/02/2004</b> |
|   | <i>Annexation</i>  | <del>\$1,942.00</del><br><b>\$2,006.00</b> | <del>10/29/2003</del><br><b>07/02/2004</b> |
|   | <i>Appeal</i>  |  |  |
|   | Director's Decision (Type II) to Hearings Officer            | \$250.00                                   | 07/01/2003                                 |
|   | Expedited Review (Deposit)                                   | \$300.00                                   | 07/01/2003                                 |
|   | Hearings Referee   | \$500.00                                   | 07/01/2003                                 |
|   | Planning Commission/Hearing's Officer to<br>City Council     | <del>\$1,952.00</del><br><b>\$2,016.00</b> | <del>10/29/2003</del><br><b>07/01/2004</b> |
|   | <i>Approval Extension</i>                                    | <del>\$205.00</del><br><b>\$212.00</b>     | <del>07/01/2003</del><br><b>07/01/2004</b> |
|   | <i>Blasting Permit</i>                                       | <del>\$239.00</del><br><b>\$247.00</b>     | <del>10/29/2003</del><br><b>07/01/2004</b> |
|   | <i>Conditional Use</i>                                       |  |  |
|   | Initial  | <del>\$4,041.00</del><br><b>\$4,174.00</b> | <del>10/29/2003</del><br><b>07/01/2004</b> |
|   | Major Modification   | <del>\$4,041.00</del><br><b>\$4,174.00</b> | <del>10/29/2003</del><br><b>07/01/2004</b> |
|   | Minor Modification   | <del>\$446.00</del><br><b>\$461.00</b>     | <del>07/01/2003</del><br><b>07/01/2004</b> |
|   | <i>Design Evaluation Team (DET) Recommendation (deposit)</i> | <del>\$1,000.00</del><br><b>\$1,033.00</b> | <del>07/01/2003</del><br><b>07/01/2004</b> |

**City of Tigard  
Fees and Charges Schedule**

EXHIBIT A

| Department | Revenue Source                                   | Fee or Charge                       | Effective Date |
|------------|--|-------------------------------------|----------------|
|            | <i>Development Code Provision Review</i>         |                                     | 07/01/2003     |
|            | Single-Family Building Plan                      | \$41.00                             | 07/01/2004     |
|            |  | <b>\$42.00</b>                      |                |
|            | Commercial/Industrial/Institution                | \$256.00                            |                |
|            |  | <b>\$264.00</b>                     |                |
|            | <i>Expedited Review</i>                          |                                     | 07/01/2003     |
|            | Land Partition                                   | \$3,008.00                          | 07/01/2004     |
|            |  | <b>\$3,107.00</b>                   |                |
|            | Subdivision                                      | <del>\$3,782.00 + \$80.00/Lot</del> |                |
|            |  | <b>\$3,907.00 + \$83.00/Lot</b>     |                |
|            | Subdivision with Planned Development             | <del>Add \$4,838.00</del>           |                |
|            |  | <b>Add \$5,722.00</b>               |                |
|            | <i>Hearing Postponement</i>                      | \$231.00                            | 07/01/2003     |
|            |  | <b>\$239.00</b>                     | 07/01/2004     |
|            | <i>Historic Overlay/Review District</i>          |                                     | 07/01/2003     |
|            | Historic Overlay Designation                     | \$3,121.00                          | 07/01/2004     |
|            |  | <b>\$3,224.00</b>                   |                |
|            | Removal Historic Overlay Designation             | \$3,121.00                          |                |
|            |  | <b>\$3,224.00</b>                   |                |
|            | Exterior Alteration in Historic Overlay District | \$477.00                            |                |
|            |  | <b>\$493.00</b>                     |                |
|            | New Construction in Historic Overlay District    | \$477.00                            |                |
|            |  | <b>\$493.00</b>                     |                |
|            | Demolition in Historic Overlay District          | \$477.00                            |                |
|            |  | <b>\$493.00</b>                     |                |
|            | <i>Home Occupation Permit (Original Permit)</i>  |                                     | 07/01/2003     |
|            | Type I   | \$31.00                             | 07/01/2004     |
|            |  | <b>\$32.00</b>                      |                |
|            | Type II  | \$220.00                            |                |
|            |  | <b>\$227.00</b>                     |                |



**City of Tigard  
Fees and Charges Schedule**

EXHIBIT A

| Department | Revenue Source  | Fee or Charge  | Effective Date    |
|------------|---|--|-------------------|
|            | <i>Interpretation of the Community Development Code</i> | \$472.00   | 07/01/2003        |
|            |   | <b>\$488.00</b>  | <b>07/01/2004</b> |
|            | <i>Joint Application Planning Fee</i>                   | 100% of Highest Planning Fee + 50% of all Additional Fees Related to the Proposal. | 07/01/2003        |
|            | <i>Land Partition</i>                                   |  | 10/29/2003        |
|            | Residential and Non-Residential (3 Lots)                | \$2,896.00   | <b>07/01/2004</b> |
|            |   | <b>\$2,992.00</b>  |                   |
|            | Residential and Non-Residential (2 Lots)                | \$2,383.00   |                   |
|            |   | <b>\$2,462.00</b>  |                   |
|            | Expedited   | \$3,408.00   |                   |
|            |   | <b>\$3,520.00</b>  |                   |
|            | <b>Final Plat</b>                                       | <b>\$1,315.00</b>  |                   |
|            | <i>Lot Line Adjustment</i>                              | \$371.00   | 10/29/2003        |
|            |   | <b>\$383.00</b>  | <b>07/01/2004</b> |
|            | <i>Minor Modification to an Approved Plan</i>           | \$446.00   | 07/01/2003        |
|            |   | <b>\$461.00</b>  | <b>07/01/2004</b> |
|            | <i>Non-Conforming Use Confirmation</i>                  | \$210.00   | 07/01/2003        |
|            |   | <b>\$217.00</b>  | <b>07/01/2004</b> |
|            | <i>Planned Development</i>                              |  |                   |
|            | Conceptual Plan Review                                  | \$5,539.00   | 10/29/2003        |
|            |   | <b>\$5,722.00</b>  | <b>07/01/2004</b> |
|            | Detailed Plan Review                                    | Applicable SDR Fee   | 07/01/2003        |
|            | <i>Plat Name Change</i>                                 | <b>\$250.00</b>  | <b>07/01/2004</b> |
|            | <i>Pre-Application Conference</i>                       | \$287.00   | 10/29/2003        |
|            |   | <b>\$296.00</b>  | <b>07/01/2004</b> |

**City of Tigard  
Fees and Charges Schedule**

EXHIBIT A

| Department | Revenue Source  | Fee or Charge  | Effective Date                  |
|------------|---|--|---------------------------------|
|            | <i>Sensitive Lands Review</i>   |  | 10/29/2003                      |
|            | With Excessive Slopes/Within Drainage Ways/<br>Within Wetlands (Type II)  | \$1,870.00<br><b>\$1,932.00</b>  | <b>07/01/2004</b>               |
|            | With Excessive Slopes/Within Drainage Ways/<br>Within Wetlands (Type III) | \$2,014.00<br><b>\$2,080.00</b>  |                                 |
|            | Within the 100-Year Floodplaining (Type III)                              | \$2,014.00<br><b>\$2,080.00</b>  |                                 |
|            | <i>Sign Permit</i>  |  | 07/01/2003                      |
|            | Existing and Modification to an Existing Sign<br>(No Size Differential)   | \$31.00<br><b>\$32.00</b>  | <b>07/01/2004</b>               |
|            | Temporary Sign (Per Sign)   | \$15.00  |                                 |
|            | <i>Site Development Review &amp; Major Modification</i>                   |  |                                 |
|            | Under 100,000.00  | \$3,423.00<br><b>\$3,536.00</b>  | 10/29/2003<br><b>07/01/2004</b> |
|            | 1 Million/Over  | \$4,494.00 +<br><del>\$5.00/\$10,000.00 over 1-</del><br>Million<br><b>\$4,642.00 +</b><br><b>\$5.00/\$10,000.00 over 1</b><br>Million | 10/29/2003<br><b>07/01/2004</b> |
|            | Minor Modification  | \$446.00<br><b>\$461.00</b>  | 07/01/2003<br><b>07/01/2004</b> |
|            | <i>Subdivision</i>  |  | 10/29/2003                      |
|            | Preliminary Plat <u>without</u> Planned Development                       | \$3,976.00 + \$80.00/lot<br><b>\$4,107.00 + \$83.00/lot</b>  | <b>07/01/2004</b>               |
|            | Preliminary Plat with Planned Development                                 | Add \$5,544.00<br><b>Add \$5,722.00</b>  |                                 |
|            | Final Plat  | \$796.00<br><b>\$1,315.00</b>  |                                 |

**City of Tigard  
Fees and Charges Schedule**

EXHIBIT A

| Department | Revenue Source                              | Fee or Charge                   | Effective Date    |
|------------|---|---------------------------------|-------------------|
|            | <i>Temporary Use</i>                        |                                 |                   |
|            | Director's Decision                         | \$233.00                        | 10/29/2003        |
|            |   | <b>\$241.00</b>                 | <b>07/01/2004</b> |
|            | Special Exemption/Non-Profit                | \$0.00                          | 07/01/2003        |
|            | <i>Tree Removal</i>                         | \$145.00                        | 10/29/2003        |
|            |   | <b>\$150.00</b>                 | <b>07/01/2004</b> |
|            | <i>Vacation (Streets and Public Access)</i> | <del>\$1,709.00 Deposit +</del> | 10/29/2003        |
|            |   | <del>Actual Costs</del>         | <b>07/01/2004</b> |
|            |   | <b>\$1,765.00 Deposit +</b>     |                   |
|            |   | <b>Actual Costs</b>             |                   |
|            | <i>Variance/Adjustment</i>                  |                                 | 07/01/2003        |
|            | Administrative Variance                     | \$477.00                        | <b>07/01/2004</b> |
|            |   | <b>\$493.00</b>                 |                   |
|            | Development Adjustment                      | \$210.00                        |                   |
|            |   | <b>\$217.00</b>                 |                   |
|            | Special Adjustments                         |                                 |                   |
|            | Adjustment to a Subdivision                 | \$210.00                        |                   |
|            |   | <b>\$217.00</b>                 |                   |
|            | Reduction of Minimum Residential Density    | \$210.00                        |                   |
|            |   | <b>\$217.00</b>                 |                   |
|            | Access/Egress Standards Adjustment          | \$477.00                        |                   |
|            |   | <b>\$493.00</b>                 |                   |
|            | Landscaping Adjustments                     |                                 |                   |
|            | Existing/New Street Trees                   | \$240.00                        | 10/29/2003        |
|            |   | <b>\$248.00</b>                 | <b>07/01/2004</b> |

**City of Tigard  
Fees and Charges Schedule**

EXHIBIT A

| Department | Revenue Source   | Fee or Charge                   | Effective Date |
|------------|--|---------------------------------|----------------|
|            | Parking Adjustments  |                                 | 07/01/2003     |
|            | Reduction in Minimum or Increase<br>In Maximum Parking Ratio | \$477.00<br><b>\$493.00</b>     | 07/01/2004     |
|            | Reduction in New or Existing<br>Development/Transit Imprvmnt | \$477.00<br><b>\$493.00</b>     |                |
|            | Reduction in Bicycle Parking                                 | \$477.00<br><b>\$493.00</b>     |                |
|            | Alternative Parking Garage<br>Layout                         | \$240.00<br><b>\$217.00</b>     |                |
|            | Reduction in Stacking Lane<br>Length                         | \$477.00<br><b>\$493.00</b>     |                |
|            | Sign Code Adjustment   | \$477.00<br><b>\$493.00</b>     |                |
|            | Street Improvement Adjustment                                | \$477.00<br><b>\$493.00</b>     |                |
|            | Tree Removal Adjustment                                      | \$240.00<br><b>\$217.00</b>     |                |
|            | Wireless Communication Facility Adjustments                  |                                 |                |
|            | Setback from Nearby Residence                                | \$477.00<br><b>\$493.00</b>     |                |
|            | Distance from Another Tower                                  | \$240.00<br><b>\$217.00</b>     |                |
|            | Zoning Map/Text Amendment                                    |                                 | 40/29/2003     |
|            | Legislative - Comprehensive Plan                             | \$6,906.00<br><b>\$7,134.00</b> | 07/01/2004     |
|            | Legislative - Community Development Code                     | \$2,714.00<br><b>\$2,804.00</b> |                |
|            | Quasi-Judicial   | \$2,488.00<br><b>\$2,570.00</b> |                |

**City of Tigard  
Fees and Charges Schedule**

EXHIBIT A

| Department  | Revenue Source                                | Fee or Charge   | Effective Date    |
|---|---|-----------------|-------------------|
|   | <i>Zoning Analysis (Detailed)</i>             | \$446.00        | 07/01/2003        |
|   |   | <b>\$461.00</b> | <b>07/01/2004</b> |
|   | <i>Zoning Inquiry Letter (Simple)</i>         | \$51.00         | 07/01/2003        |
|   |   | <b>\$53.00</b>  | <b>07/01/2004</b> |
| <b>COMMUNITY DEVELOPMENT - Miscellaneous Fees &amp; Charges</b> |   |                 |                   |
|   | <i>Community Development Code</i>             |                 | 02/07/2002        |
|   | Complete (Title 18)                           | \$50.00         |                   |
|   | CD Rom  | \$10.00         |                   |
|   | <i>Comprehensive Plan - Volumes 1 &amp; 2</i> | \$77.00         | 1997              |
|   | <i>GIS Maps</i>                               | -               | 02/07/2002        |
|   | 8.5" x 11"                                    |                 |                   |
|   | Black and White                               | \$0.00          |                   |
|   | Color   | \$1.50          |                   |
|   | 11" x 17"                                     |                 |                   |
|   | Black and White                               | \$1.50          |                   |
|   | Color   | \$2.50          |                   |
|   | 17" x 22"                                     |                 |                   |
|   | Black and White                               | \$2.50          |                   |
|   | Color   | \$5.00          |                   |
|   | 22" x 32"                                     |                 |                   |
|   | Black and White                               | \$5.00          |                   |
|   | Color   | \$7.50          |                   |
|   | 34" x 44"                                     |                 |                   |
|   | Black and White                               | \$7.50          |                   |
|   | Color   | \$10.00         |                   |

**City of Tigard  
Fees and Charges Schedule**

EXHIBIT A

| Department | Revenue Source                              | Fee or Charge                | Effective Date |
|------------|---|------------------------------|----------------|
|            | <i>Maps</i>                                 |                              | 02/07/2002     |
|            | Address Maps by Section                     | \$2.50/plot                  |                |
|            | Annexation & Road Jurisdiction              | \$10.00/plot                 |                |
|            | As-Built Drawings                           | \$2.50/copy or plot          |                |
|            | Assessor's Tax Map                          | \$2.50/copy or plot          |                |
|            | Bike Path Plan                              | \$6.00/plot                  |                |
|            | Buildable Lands Inventory                   | \$10.00/plot                 |                |
|            | Comprehensive Plan and Zoning Map           | \$10.00/plot                 |                |
|            | Orthophotographs                            | \$5.00/copy                  |                |
|            | Stream Corridor & Wetlands Map              | \$10.00/plot                 |                |
|            | Street Index Map                            | \$10.00/plot                 |                |
|            | Subdivision Map                             | \$10.00/plot                 |                |
|            | Subdivision Plat Map                        | \$2.50/copy                  |                |
|            | Topographic Maps                            | \$5.00/copy                  |                |
|            | Transportation Plan Map                     | \$10.00/plot                 |                |
|            | Vertical Bench Mark Control Map             | \$6.00/copy                  |                |
|            | Zoning Map                                  | \$10.00/plot                 |                |
|            | <i>Neighborhood Meeting Signs (Landuse)</i> | \$2.00                       | 1997           |
|            | <i>Oversize Load Permit</i>                 | \$10.00                      | 05/21/1990     |
|            | <i>Planimetric Maps</i>                     |                              | 03/10/1986     |
|            | Blueline print - quarter section            | \$5.00                       |                |
|            | Mylar - quarter section                     | \$150.00 + reproduction cost |                |
|            | <i>Tigard Transportation System Plan</i>    | \$15.00                      | 2000           |
|            | <i>Washington Square Regional Center</i>    |                              | 1999           |
|            | Task Force Recommendations                  | \$10.00                      |                |
|            | Master Plan Map (Zoning/Plan)               | \$2.50                       |                |

**City of Tigard  
Fees and Charges Schedule**

EXHIBIT A

| Department                  | Revenue Source  | Fee or Charge   | Effective Date    |
|-----------------------------|---|---|-------------------|
| <b>ENGINEERING - Tigard</b> |   |   |                   |
|                             | <i>Addressing Assignment Fee</i>                                      | \$50.00   | 10/29/2003        |
|                             | <i>Engineering Public Improvement Design Standards</i>                | \$5.00  | 07/15/1998        |
|                             | <i>Erosion Control Permit Fee</i><br>(City receives none of this fee) |   | 10/29/2003        |
|                             | Less than \$50,000.00   | \$26.00   |                   |
|                             | \$50,000.00 to \$100,000.00   | \$40.00   |                   |
|                             | More than \$100,000.00  | \$40.00 + \$24.00 for each additional \$100,000.00<br>or fraction thereof |                   |
|                             | <i>Erosion Control Plan Check Fee</i><br>(City receives 50% of fee)   | 65% of inspection fee   | 10/29/2003        |
|                             | <b><i>Fee In Lieu Of Bicycle Striping</i></b>                         |   | <b>07/01/2004</b> |
|                             | 8-inch white stripe   | \$2.50/linear foot of frontage  |                   |
|                             | Bike lane legends   | \$175.00 each   |                   |
|                             | Directional mini-arrows   | \$100 each  |                   |
|                             | Mono-directional reflective markers                                   | \$4.00 each   |                   |
|                             | <i>Fee In Lieu Of Undergrounding</i>                                  | \$35.00/lineal feet of frontage   | 10/29/2003        |
|                             | <i>Local Improvement District Assessments</i>                         | Actual Cost   | 07/24/1996        |
|                             | <i>Public Facility Improvement Permit</i>                             |   | 04/15/2002        |
|                             | Estimated Cost of Public Improvement                                  | Deposit*  |                   |
|                             | \$0 to \$4,000  | Minimum non-refundable fee of \$150.00                                    |                   |
|                             | \$4,001 to \$10,000   | \$1,200.00  |                   |
|                             | \$10,001 to \$20,000  | \$1,200.00 + 10% over \$10,000  |                   |
|                             | \$20,001 to \$50,000  | \$2,200.00 + 8.0% over \$20,000   |                   |
|                             | \$50,001 to \$80,000  | \$4,600.00 + 6.0% over \$50,000   |                   |
|                             | \$80,001 to \$100,000   | \$6,400.00 + 4.0% over \$80,000   |                   |
|                             | \$100,001 to \$300,000  | \$7,200.00 + 2.0% over \$100,000  |                   |
|                             | \$300,001 to \$500,000  | \$11,200.00 + 1.0% over \$300,000   |                   |
|                             | \$500,001 and Up  | \$13,200.00 + .5% over \$500,000  |                   |

**City of Tigard  
Fees and Charges Schedule**

EXHIBIT A

| Department                          | Revenue Source  | Fee or Charge  | Effective Date |
|-------------------------------------|---|--|----------------|
|                                     | *Deposit to be paid as follows:<br>Upon submittal of plans<br>Prior to formal plan review | \$150.00 non-refundable intake fee.<br>Balance of calculated deposit is due.   |                |
|                                     | <i>Reimbursement District Application Fee</i>   | \$300.00   | 01/27/1998     |
|                                     | <i>Reimbursement District Fee</i>   | Not to Exceed 6,000.00 unless<br>reimbursement fee exceeds 15,000.00<br>Any amount over 15,000.00 shall be<br>reimbursed by the owner. 6,000.00 limit<br>valid for only 3 years from Council approval<br>of district cost. | 07/10/2001     |
|                                     | <i>Street Maintenance Fee</i>   |  | 04/01/2004     |
|                                     | Monthly Residential Rate - Single and Mult-Family   | \$2.18 per unit  |                |
|                                     | Monthly Non-Residential Rate  | \$0.78 per parking space or fueling pump station   |                |
|                                     | Written Appeal Filing Fee   | \$300.00   |                |
|                                     | <i>Streetlight Energy &amp; Maintenance Fee</i>   | Based upon PGE Sch #91 Opt, "B"<br>for the first two years costs   | 2000           |
|                                     | <i>Traffic/Pedestrian Signs</i>   | Cost of materials and labor  | 02/07/2002     |
|                                     | <i>Traffic Control Devices</i>  |  |                |
|                                     | Speed Hump Program  | 50% of cost  | 05/01/1996     |
| <b>ENGINEERING - Urban Services</b> |   |  |                |
|                                     | <i>Address Assignment Fee</i>   | \$50.00  | 10/29/2003     |
|                                     | <i>Public Facility Improvement Permit</i>   |  | 04/15/2002     |
|                                     | Estimated Cost of Public Improvement  | Deposit*   |                |
|                                     | \$0 to \$4,000  | Minimum non-refundable fee of \$150.00   |                |
|                                     | \$4,001 to \$10,000   | \$1,200.00   |                |
|                                     | \$10,001 to \$20,000  | \$1,200.00 + 10% over \$10,000   |                |
|                                     | \$20,001 to \$50,000  | \$2,200.00 + 8.0% over \$20,000  |                |
|                                     | \$50,001 to \$80,000  | \$4,600.00 + 6.0% over \$50,000  |                |
|                                     | \$80,001 to \$100,000   | \$6,400.00 + 4.0% over \$80,000  |                |



**City of Tigard  
Fees and Charges Schedule**

EXHIBIT A

| Department | Revenue Source                  | Fee or Charge                         | Effective Date |
|------------|---------------------------------|---------------------------------------|----------------|
|            | \$100,001 to \$300,000          | \$7,200.00 + 2.0% over \$100,000      |                |
|            | \$300,001 to \$500,000          | \$11,200.00 + 1.0% over \$300,000     |                |
|            | \$500,001 and Up                | \$13,200.00 + .5% over \$500,000      |                |
|            | *Deposit to be paid as follows: |                                       |                |
|            | Upon submittal of plans         | \$150.00 non-refundable intake fee.   |                |
|            | Prior to formal plan review     | Balance of calculated deposit is due. |                |

**City of Tigard  
Fees and Charges Schedule**

EXHIBIT A

| Department     | Revenue Source  | Fee or Charge       | Effective Date |
|----------------|---|---------------------|----------------|
| <b>FINANCE</b> | <i>Assessment Assumption</i>  | \$50.00             | 04/22/1985     |
|                | <i>Budget Document</i>  | \$0.00              | 02/07/2002     |
|                | <i>Business Tax</i>   |                     | 05/16/1988     |
|                | Annual Fee  |                     |                |
|                | 0 - 10 employees  | \$55.00             |                |
|                | 11 - 50 employees   | \$110.00            |                |
|                | 51 or more employees  | \$220.00            |                |
|                | Prorated Fee  |                     |                |
|                | for the initial month when issued on or before the 15th of the month                              |                     |                |
|                | 0 - 10 employees  | \$4.58              |                |
|                | 11 - 50 employees   | \$9.17              |                |
|                | 51 or more employees  | \$18.33             |                |
|                | for the initial month when issued after the 15th of the month                                     |                     |                |
|                | 0 - 10 employees  | \$2.29              |                |
|                | 11 - 50 employees   | \$4.59              |                |
|                | 51 or more employees  | \$9.17              |                |
|                | for the each month after the initial month until the next annual billing cycle begins (January 1) |                     |                |
|                | 0 - 10 employees  | \$4.58              |                |
|                | 11 - 50 employees   | \$9.17              |                |
|                | 51 or more employees  | \$18.33             |                |
|                | <i>Comprehensive Annual Financial Report</i>  | \$0.00              | 02/07/2002     |
|                | <i>Franchise Fee</i>  |                     |                |
|                | Cable TV  | 5% of gross revenue | 01/26/1999     |
|                | Electricity   | 3% of gross revenue | 04/24/2001     |
|                | Natural Gas   | 3% of gross revenue | 10/26/1993     |

**City of Tigard  
Fees and Charges Schedule**

EXHIBIT A

| Department | Revenue Source                                      | Fee or Charge  | Effective Date |
|------------|---|--|----------------|
|            | Telecommunication                                   |  | 12/19/2000     |
|            | Telecommunication utilities                         | \$7,500.00 or 5% of gross revenue, whichever is greater                              |                |
|            | Long distance providers and private networks        | \$7,500.00 or 2.90/linear foot of installation in right of way, whichever is greater |                |
|            | Competitive access providers and all franchisees    | \$7,500.00 or 5% of gross revenue, whichever is greater                              |                |
|            | Telecommunication Franchise Application Fee         | \$2,000.00   | 01/23/2001     |
|            | Solid Waste Disposal                                | 3% of gross revenue  | 10/09/1978     |
|            | <i>Lien Search Fee</i>                              | \$35.00  | 02/01/2004     |
|            | <i>Meeting Room Reservation Fees &amp; Deposits</i> |  | 07/01/2003     |
|            | Alarm Fee (Senior Center)                           |  |                |
|            | First time call-out                                 | \$50.00  |                |
|            | Second call-out within a one-year period            | \$75.00  |                |
|            | Third call-out within a one-year period             | \$75.00 and suspension of room use privileges for three months                       |                |
|            | Cleaning Deposit                                    | \$100.00   |                |
|            | <b>Library Community Room</b>                       |  | 07/01/2004     |
|            | <b>Room Rental</b>                                  |  |                |
|            | Group 1   | \$25.00/hr   |                |
|            | Group 2   | \$40.00/hr   |                |
|            | Group 3   | \$50.00/hr   |                |
|            | <b>Pantry Rental</b>                                |  |                |
|            | Group 1   | \$5.00/hr  |                |
|            | Group 2   | \$5.00/hr  |                |
|            | Group 3   | \$5.00/hr  |                |
|            | <b>Equipment Rental</b>                             |  |                |
|            | Sound System with Microphone                        | \$10.00  |                |
|            | PowerPoint Projector and Screen                     | \$10.00  |                |
|            | TV with VCR/DVD                                     | \$10.00  |                |
|            | Stage Lighting                                      | \$10.00  |                |

**City of Tigard  
Fees and Charges Schedule**

EXHIBIT A

| Department | Revenue Source                                | Fee or Charge | Effective Date |
|------------|---|---------------|----------------|
|            | <b>Library Conference Room</b>                |               |                |
|            | Group 1                                       | \$5.00/hr     |                |
|            | Group 2                                       | \$10.00/hr    |                |
|            | Group 3                                       | \$15.00/hr    |                |
|            | <b>Red Rock Creek Conference Room</b>         |               | 07/01/2003     |
|            | Group 1                                       | \$5.00/hr     |                |
|            | Group 2                                       | \$10.00/hr    |                |
|            | Group 3                                       | \$15.00/hr    |                |
|            | <b>Richard M. Brown Auditorium</b>            |               |                |
|            | Group 1                                       | \$12.00/hr    |                |
|            | Group 2                                       | \$17.00/hr    |                |
|            | Group 3                                       | \$22.00/hr    |                |
|            | <b>Senior Center Upstairs Activity Room</b>   |               |                |
|            | Group 1                                       | \$15.00/hr    |                |
|            | Group 2                                       | \$20.00/hr    |                |
|            | Group 3                                       | \$25.00/hr    |                |
|            | <b>Senior Center Downstairs Activity Room</b> |               |                |
|            | Group 1                                       | \$10.00/hr    |                |
|            | Group 2                                       | \$15.00/hr    |                |
|            | Group 3                                       | \$20.00/hr    |                |
|            | <b>Senior Center Classroom or Craft Room</b>  |               |                |
|            | Group 1                                       | \$5.00/hr     |                |
|            | Group 2                                       | \$10.00/hr    |                |
|            | Group 3                                       | \$15.00/hr    |                |
|            | <b>Town Hall</b>                              |               |                |
|            | Group 1                                       | \$10.00/hr    |                |
|            | Group 2                                       | \$15.00/hr    |                |
|            | Group 3                                       | \$20.00/hr    |                |
|            | <b>Water Lobby Conference Room</b>            |               |                |
|            | Group 1                                       | \$5.00/hr     |                |
|            | Group 2                                       | \$10.00/hr    |                |
|            | Group 3                                       | \$15.00/hr    |                |

**City of Tigard  
Fees and Charges Schedule**

EXHIBIT A

| Department | Revenue Source                           | Fee or Charge         | Effective Date |
|------------|--|-----------------------|----------------|
|            | <i>Municipal Court Fees</i>              |                       | 04/10/2003     |
|            | Civil Compromise                         | \$150.00              |                |
|            | Copies                                   | \$0.25/page           |                |
|            | Diversion                                |                       |                |
|            | Criminal                                 | \$150.00              |                |
|            | Juvenile non-traffic                     | \$75.00               |                |
|            | Traffic School                           | \$55.00               |                |
|            | Seat Belt Safety Class                   | \$20.00               |                |
|            | Traffic School Setover                   | \$20.00               |                |
|            | License Reinstatement                    | \$15.00               |                |
|            | Payment Agreement Administrative Fee     | \$15.00               |                |
|            | Overdue Payment Letter                   | \$10.00               |                |
|            | Show Cause Hearings - Court Costs        |                       |                |
|            | Non-compliance                           | \$25.00               |                |
|            | Non-payment - fees paid prior to hearing | No Fee                |                |
|            | Warrant Fee                              | \$50.00               |                |
|            | <i>Records fees</i>                      |                       | 1999           |
|            | Microfiche/film copies                   |                       |                |
|            | 8 1/2 x 11                               | \$0.25/page           |                |
|            | 11 x 14                                  | \$0.50/page           |                |
|            | 11 x 17                                  | \$1.00/page           |                |
|            | Microprints                              | \$0.25/page           | 2000           |
|            | Photographs                              | Actual Cost           | 1999           |
|            | Recording of Documents                   | Actual Cost           | 1999           |
|            | Attorney time                            | Attorney billing rate | 1999           |
|            | <i>Returned Check Fee</i>                | \$20.00               | 10/09/2001     |
|            | <i>Solid Waste Compactor Permit</i>      | \$100.00              | 12/17/1991     |

**City of Tigard  
Fees and Charges Schedule**

EXHIBIT A

| Department     | Revenue Source                   | Fee or Charge                               | Effective Date |
|----------------|----------------------------------|---|----------------|
| <b>LIBRARY</b> | <i>Disk (Blank)</i>              | \$1.00                                      | 02/07/2002     |
|                | <i>Lost Items</i>                | Replacement cost +<br>\$5.00 processing fee | 07/01/2003     |
|                | <i>Overdue Items (Non-video)</i> |   |                |
|                | Daily Charge                     | \$0.15/item                                 | 07/01/2003     |
|                | Maximum Charge                   | \$2.50/item                                 | 1987           |
|                | <i>Overdue Items (Video)</i>     |   | 1987           |
|                | Daily Charge                     | \$1.00/video                                |                |
|                | Maximum Charge                   | \$5.00/item                                 |                |
|                | <i>Public Copier Charges</i>     | \$0.10/page                                 | 2001           |

**City of Tigard  
Fees and Charges Schedule**

EXHIBIT A

| Department    | Revenue Source  | Fee or Charge   | Effective Date                     |
|---------------|---|---|------------------------------------|
| <b>POLICE</b> | <i>Alarm Permits</i>                                      |   | 06/28/1982                         |
|               | Burglary or Robbery                                       | \$15.00   |                                    |
|               | Combination - Burglary and Robbery                        | \$25.00   |                                    |
|               | <i>Failure to Obtain or Renew Alarm Permit Fee</i>        | \$25.00   | 06/28/1982                         |
|               | <i>False Alarm Charge</i>                                 |   | 07/01/2003                         |
|               | 3rd false alarm   | \$50.00   |                                    |
|               | 4th false alarm   | \$75.00   |                                    |
|               | 5th false alarm   | \$100.00  |                                    |
|               | 6 or more false alarms                                    | \$150.00  |                                    |
|               | <i>Liquor License</i>                                     | \$25.00   | 07/10/2001                         |
|               | <i>Police Services Fees</i>                               |   |                                    |
|               | Police Report Copies                                      | \$5.00 for the first 10 pages<br>and \$0.25/page thereafter | 03/12/1984                         |
|               | Police Photograph Copies                                  | 10.00/roll  | 07/01/2003                         |
|               | Finger Prints   | \$5.00/set (both hands)                                     | 03/12/1984                         |
|               | <i>Property Forfeiture for Criminal Activity</i>          | Varies  | 05/25/1999                         |
|               | <i>Second Hand Dealers and Transient Merchant License</i> | \$10.00   | 05/23/1983                         |
|               | <i>Vehicle Release Fee</i>                                | \$15.00<br><b>\$83.00</b>                                   | Prior to 1995<br><b>07/01/2004</b> |

**City of Tigard  
Fees and Charges Schedule**

EXHIBIT A

| Department          | Revenue Source              | Fee or Charge         | Effective Date |
|---------------------|-----------------------------|-----------------------|----------------|
| <b>PUBLIC WORKS</b> |                             |                       |                |
|                     | <i>Encroachment Permit</i>  | None has been set yet | 12/07/1999     |
|                     | <i>Park Reservation Fee</i> |                       |                |
|                     | Application Fee             |                       |                |
|                     | Resident/Non-Profit         | \$20.00               | 01/01/2004     |
|                     |                             | \$22.50               | 01/01/2006     |
|                     | Non-Resident                | \$40.00               | 01/01/2004     |
|                     |                             | \$45.00               | 01/01/2006     |
|                     | Covered Picnic Area Rental  |                       |                |
|                     | Tigard Based Rental Rate    |                       |                |
|                     | Groups up to 50             | \$12.00/hour          | 01/01/2004     |
|                     |                             | \$13.00/hour          | 01/01/2005     |
|                     |                             | \$14.00/hour          | 01/01/2006     |
|                     | 51 to 100                   | \$14.00/hour          | 01/01/2004     |
|                     |                             | \$15.00/hour          | 01/01/2005     |
|                     |                             | \$16.00/hour          | 01/01/2006     |
|                     | 101 to 150                  | \$21.00/hour          | 01/01/2004     |
|                     |                             | \$22.00/hour          | 01/01/2005     |
|                     |                             | \$23.00/hour          | 01/01/2006     |
|                     | 151 to 200                  | \$26.00/hour          | 01/01/2004     |
|                     |                             | \$27.00/hour          | 01/01/2005     |
|                     |                             | \$28.00/hour          | 01/01/2006     |
|                     | 201 and up                  | \$31.00/hour          | 01/01/2004     |
|                     |                             | \$32.00/hour          | 01/01/2005     |
|                     |                             | \$33.00/hour          | 01/01/2006     |



**City of Tigard  
Fees and Charges Schedule**

EXHIBIT A

| Department | Revenue Source               | Fee or Charge | Effective Date |
|------------|------------------------------|---------------|----------------|
|            | Non-Tigard Based Rental Rate |               |                |
|            | Groups up to 50              | \$24.00/hour  | 01/01/2004     |
|            |                              | \$26.00/hour  | 01/01/2005     |
|            |                              | \$28.00/hour  | 01/01/2006     |
|            | 51 to 100                    | \$28.00/hour  | 01/01/2004     |
|            |                              | \$30.00/hour  | 01/01/2005     |
|            |                              | \$32.00/hour  | 01/01/2006     |
|            | 101 to 150                   | \$42.00/hour  | 01/01/2004     |
|            |                              | \$44.00/hour  | 01/01/2005     |
|            |                              | \$46.00/hour  | 01/01/2006     |
|            | 151 to 200                   | \$52.00/hour  | 01/01/2004     |
|            |                              | \$54.00/hour  | 01/01/2005     |
|            |                              | \$56.00/hour  | 01/01/2006     |
|            | 201 and up                   | \$62.00/hour  | 01/01/2004     |
|            |                              | \$64.00/hour  | 01/01/2005     |
|            |                              | \$66.00/hour  | 01/01/2006     |
|            | Soccer/Ballfields            |               |                |
|            | Tigard Based Rental Rate     | \$6.00/hour   | 01/01/2004     |
|            |                              | \$6.50/hour   | 01/01/2005     |
|            |                              | \$6.75/hour   | 01/01/2006     |
|            | Non-Tigard Based Rental Rate | \$12.00/hour  | 01/01/2004     |
|            |                              | \$13.00/hour  | 01/01/2005     |
|            |                              | \$13.50/hour  | 01/01/2006     |

**City of Tigard  
Fees and Charges Schedule**

EXHIBIT A

| Department                  | Revenue Source   | Fee or Charge   | Effective Date                        |
|-----------------------------|--|---|---------------------------------------|
| <b>PUBLIC WORKS - WATER</b> |  |   |                                       |
|                             | <i>Booster Pump Charge</i>   | \$4.12/bimonthly<br>\$4.37/bimonthly                                    | 10/01/2003 - 09/30/2004<br>10/01/2004 |
|                             | <i>Customer Charge</i><br>(Basic fee charged to customers to have the City deliver water.) | \$4.66/bimonthly<br>\$4.94/bimonthly                                    | 10/01/2003 - 09/30/2004<br>10/01/2004 |
|                             | <i>Fire Hydrant Usage - Temporary</i>  |   |                                       |
|                             | 5/8 x 3/4" hydrant meter deposit*  | \$60.00   | 09/01/2002                            |
|                             | 3" hydrant meter deposit*  | \$650.00  | 09/01/2002                            |
|                             | 3/4" double check valve deposit*   | \$75.00   | 09/01/2002                            |
|                             | 2" double check valve deposit*   | \$100.00  | 09/01/2002                            |
|                             | *Deposit is refundable if returned in good condition                                       |   |                                       |
|                             | Hook-up service  | \$50.00   | 02/27/2001                            |
|                             | Continued use  | \$50.00/month   | 02/27/2001                            |
|                             | Consumption  | Current irrigation water usage<br>rate per 100 cubic feet of water used | 09/01/2002                            |
|                             | <i>Fire Rates (Sprinklers)</i>   |   | 02/27/2001                            |
|                             | 6" or smaller  | \$17.00/month   |                                       |
|                             | 8" or larger   | \$22.50/month   |                                       |
|                             | <i>Fire Service Connection</i>   | \$1,400.00 + 12% fee based<br>on construction costs.                    | 02/27/2001                            |
|                             | <i>Meter Disconnection</i>   | Actual labor and material<br>costs + 10%                                | 09/01/2002                            |
|                             | <i>Meter Installation Fees</i>   |   |                                       |
|                             | 5/8" x 3/4" Meter  | \$325.00  | 02/27/2001                            |
|                             | 1" Meter   | \$500.00  | 02/27/2001                            |
|                             | 1 1/2" Meter   | \$850.00  | 02/27/2001                            |
|                             | 2" Meter   | \$1,000.00  | 02/27/2001                            |
|                             | 3" or more Meter   | Actual Cost   | 05/23/2000                            |

**City of Tigard  
Fees and Charges Schedule**

EXHIBIT A

| Department | Revenue Source                                     | Fee or Charge   | Effective Date                        |
|------------|--|---|---------------------------------------|
|            | <i>Meter Out-of-Order Test</i>                     | Meter calibration cost + actual<br>labor and material costs + 10%   | 09/01/2002                            |
|            | <i>Sanitary Sewer Service</i>                      |   | 07/01/2003                            |
|            | <del>(City receives 10.6% of fees collected)</del> |   | 07/01/2004                            |
|            | (City receives 18.57% of fees collected)           |   |                                       |
|            | Base Charge  | 16.63/dwelling-unit/month<br><b>\$17.21/dwelling unit/month</b>   |                                       |
|            | Use Charge   | 1.15/100 cubic feet/month for individual<br><del>customer winter average</del><br><b>\$1.15/100 cubic feet/month for individual<br/>customer winter average</b> |                                       |
|            | <i>Storm and Surface Water</i>                     |   | 06/06/2000                            |
|            | (City receives 75% of fees collected)              |   |                                       |
|            | Service Charge                                     | \$4.00/ESU/month  |                                       |
|            | <i>Water Disconnection Charge for Non-payment</i>  |   | 02/27/2001                            |
|            | During business hours                              | \$50.00   |                                       |
|            | <i>Water Line Construction - New Development</i>   | 12% of Actual Cost  | 02/27/2001                            |
|            | <i>Water Main Extension</i>                        |   | 09/01/2002                            |
|            | Designed and installed by others                   | 12% of Actual Cost  |                                       |
|            | <i>Water Usage Charges</i>                         |   |                                       |
|            | Residential  | \$1.81/100 cubic feet of water<br>\$1.92/100 cubic feet of water  | 10/01/2003 - 09/30/2004<br>10/01/2004 |
|            | Multi-Family                                       | \$1.79/100 cubic feet of water<br>\$1.90/100 cubic feet of water  | 10/01/2003 - 09/30/2004<br>10/01/2004 |
|            | Commercial   | \$2.11/100 cubic feet of water<br>\$2.24/100 cubic feet of water  | 10/01/2003 - 09/30/2004<br>10/01/2004 |
|            | Industrial   | \$1.75/100 cubic feet of water<br>\$1.86/100 cubic feet of water  | 10/01/2003 - 09/30/2004<br>10/01/2004 |
|            | Irrigation   | \$2.25/100 cubic feet of water<br>\$2.39/100 cubic feet of water  | 10/01/2003 - 09/30/2004<br>10/01/2004 |

**City of Tigard  
Fees and Charges Schedule**

EXHIBIT A

| Department                              | Revenue Source  | Fee or Charge | Effective Date |
|---|---|---------------|----------------|
| <b>COMMUNITY DEVELOPMENT - PLANNING</b> |   |               | 01/01/2004     |
|   | <i>Park System Development Charge (SDC)*</i>          |               |                |
|   | Single Family Unit                                    | \$1,852.00    |                |
|   | Attached Single Family Unit<br>(Row house, Townhouse) | \$1,163.00    |                |
|   | Apartment Unit, including condominiums                | \$959.00      |                |
|   | Spaces in a manufactured home park                    | \$1,299.00    |                |
|   | Commercial/industrial (per employee)                  | \$131.00      |                |

\*See Appendix for methodology used to calculate the charges.

*Park SDC Annual Adjustment*

04/10/2001

Parks SDC fees shall be adjusted annually on January 1st of each year beginning in 2002. The new fee will be determined by multiplying the existing fees by the average of two indices, one reflecting changes in development/construction costs and one reflecting changes in land acquisition costs. The average of these two indices is a reasonable approach because the Parks SDC fee is roughly split 50% between land acquisition and land development components.

The index for the Land Acquisition component will be the base cost for residential tract land in Tigard, as determined by the Washington County Appraiser. The average cost for residential tract land was selected because it is readily identified and is the lowest priced of the buildable lands in Tigard. Changes in this base cost can be calculated in terms of a percentage increase, to create the level of change to the original index, and projected to the overall acquisition cost. In accordance with Measure 5, the Washington County Appraiser's office will determine appraised values on July 1 of each year.

The index for the Land Development component of the Parks SDC will be the Construction Cost Index for the City of Seattle as published in the December issue of the Engineering News Record (ENR). The Seattle cost index will be used because the city is the geographically closest to Tigard of twenty metropolitan areas for which the ENR maintains cost data. This index is adjusted monthly, quarterly, and annually. The annual index for each year will be selected beginning with the index for December 2002. The annual

**City of Tigard  
Fees and Charges Schedule**

EXHIBIT A

| Department | Revenue Source | Fee or Charge  | Effective Date |
|------------|----------------|--|----------------|
|            |                | index will be used because it is available in December and most closely coincides with the January 1st implementation of Park SDC fee adjustments. |                |

*Park SDC Annual Adjustment (cont.)*

Calculation Definitions:

SDC (2000) = Current SDC fee

L (2000) = Average cost of residential tract land 2000

L (2001) = Average cost of residential tract land 2001

L (2xxx) = Average cost of residential tract land 2xxx

C (2000) = Construction cost index of 2000

C (2001) = Construction cost index of 2001

C (2xxx) = Construction cost index of 2xxx

LCI = Land Cost Index: change from the current year from previous year

CCI = Construction Cost Index: change from the current year from previous year

ACI = Average cost index change of LCI + CCI

Formula:

$$L (2001) / L (2000) = LCI$$

and

$$C (2001) / C (2000) = CCI$$

therefore

$$LCI + CCI / 2 = ACI$$

then

$$SDC (2001) \times ACI = SDC (2002)$$

Each year subsequent to 2002, the costs shall be revised using the current year and previous year's data. Notwithstanding the foregoing, all calculations shall be carried out to the thousandth place. A final product ending in .49 or less shall be rounded down to the nearest dollar, .50 or more up to the next dollar. Community Development staff will perform the adjustment calculation and prepare the resolution each year.

**City of Tigard  
Fees and Charges Schedule**

EXHIBIT A

| Department         | Revenue Source              | Fee or Charge  | Effective Date |
|--------------------|-----------------------------|--|----------------|
| <b>ENGINEERING</b> | <i>Traffic Impact Fee *</i> |  | 07/01/2003     |
|                    |                             |  | 07/01/2004     |
|                    | Trip Rate                   |  |                |
|                    | Residential Use             | <del>\$253.00/average weekday trip</del><br><b>\$269.00/average weekday trip</b> |                |
|                    | Business & Commercial Use   | <del>\$64.00/average weekday trip</del><br><b>\$68.00/average weekday trip</b>   |                |
|                    | Office Use                  | <del>\$233.00/average weekday trip</del><br><b>\$247.00/average weekday trip</b> |                |
|                    | Industrial Use              | <del>\$244.00/average weekday trip</del><br><b>\$259.00/average weekday trip</b> |                |
|                    | Institutional Use           | <del>\$105.00/average weekday trip</del><br><b>\$111.00/average weekday trip</b> |                |
|                    | Transit Rate                | <del>\$19.00/average daily trip</del><br><b>\$20.00/average daily trip</b>       |                |

\*See Appendix for methodology used to calculate the charges.

The Traffic Impact Fee program is governed by Washington County. All fees and procedures are set by the County.

**City of Tigard  
Fees and Charges Schedule**

EXHIBIT A

| Department                  | Revenue Source                                | Fee or Charge  | Effective Date |
|-----------------------------|---|----------------|----------------|
| <b>PUBLIC WORKS - WATER</b> |   |                | 11/28/2000     |
|                             | <i>Water System Development Charge (SDC)*</i> |                |                |
|                             | 5/8" x 3/4" Meter                             |                |                |
|                             | 410 Service Area                              | \$2,041.00     |                |
|                             | Bull Mountain System                          | \$2,763.00     |                |
|                             | 1" Meter                                      |                |                |
|                             | 410 Service Area                              | \$5,103.00     |                |
|                             | Bull Mountain System                          | \$6,908.00     |                |
|                             | 1 1/2" Meter                                  |                |                |
|                             | 410 Service Area                              | \$7,348.00     |                |
|                             | Bull Mountain System                          | \$9,947.00     |                |
|                             | 2" Meter                                      |                |                |
|                             | 410 Service Area                              | \$16,328.00    |                |
|                             | Bull Mountain System                          | \$22,104.00    |                |
|                             | 3" Meter                                      |                |                |
|                             | 410 Service Area                              | \$30,615.00    |                |
|                             | Bull Mountain System                          | \$41,445.00    |                |
|                             | 4" Meter                                      |                |                |
|                             | 410 Service Area                              | \$51,025.00    |                |
|                             | Bull Mountain System                          | \$69,075.00    |                |
|                             | 6" Meter                                      |                |                |
|                             | 410 Service Area                              | \$102,050.00   |                |
|                             | Bull Mountain System                          | \$138,150.00   |                |
|                             | 8" Meter                                      |                |                |
|                             | 410 Service Area                              | \$163,280.00   |                |
|                             | Bull Mountain System                          | \$221,040.00   |                |
|                             | 10" Meter                                     |                |                |
|                             | 410 Service Area                              | \$293,496.00   |                |
|                             | Bull Mountain System                          | \$397,319.00   |                |
|                             | 12" Meter                                     |                |                |
|                             | 410 Service Area                              | \$775,907.00   |                |
|                             | Bull Mountain System                          | \$1,050,382.00 |                |

\*See Appendix for methodology used to calculate the charges.

# APPENDIX

- Methodology to Calculate Park SDC
- Methodology to Calculate Traffic Impact Fee
- Methodology to Calculate Water SDC



## METHODOLOGY TO CALCULATE PARK SDC<sup>i</sup>

The Park system development charges are assessed to new developments for the acquisition and development of parks, greenways and paved trails. The SDC is a fee to recover the cost of building additional parks for new residents and employees at the same level as currently exists in the City or Urban Services Area. The SDC varies with the average number of people or employees expected from a development.

The City relies on level of service (LOS) standards to determine facility needs. The LOS standards are expressed in terms of the number of park acres per 1,000 residents living and 1,000 employees working in the City and the Urban Services Area. The LOS standards used to calculate facility needs are based on the City and Urban Service Area's existing parks inventory. The LOS standards are then applied to projected population and employment to determine future facility needs for the City and the City and Urban Services Area combined. SDC funded requirements are calculated based on the estimated unit cost applied to the needed facilities. The total financial requirements associated with future park needs are then assigned to employees and residents and apportioned to each 1,000 residents and 1,000 employees to derive the SDCs for the City and the City and Urban Services Area combined.

Economic Resource Associates, Inc. completed an extensive analysis of the City's current park inventory and population. They then used a multitude of factors and costs to determine cost per capita by resident and employee for future park costs. The tables below show their final analysis:

| Unit Costs City of Tigard<br>(Existing Service Level) |                          |          |                 |           |           |                   |          |           |
|---|--------------------------|----------|-----------------|-----------|-----------|-------------------|----------|-----------|
| Park Type   | Standard<br>(Acres/1000) |          | Cost per Capita |           |           | Cost per Employee |          |           |
|   | Capita                   | Employee | Developed       | Land      | Total     | Developed         | Land     | Total     |
| Total Parks   | 4.101                    | 0.305    | \$195,846       | \$281,759 | \$477,605 | \$13,578          | \$20,588 | \$34,166  |
| Greenways   | 3.052                    | 2.002    | \$64            | \$118,426 | \$118,490 | \$42              | \$77,669 | \$77,711  |
| Paved Trails  | 0.032                    | 0.021    | \$4,599         | \$0       | \$4,599   | \$3,016           | \$0      | \$3,016   |
| Total All City Recreation                             |                          |          | \$200,509       | \$400,185 | \$600,694 | \$16,636          | \$98,257 | \$114,893 |
| Cost of Master Planning                               |                          |          |                 |           | \$5,772   |                   |          | \$1,104   |
| Cost Per Capita                                       |                          |          |                 |           | \$606     |                   |          | \$116     |

The per capita amount for cost per capita is then multiplied by the average number of people who will live in the various types of dwellings. This information was obtained from the 1990 U.S Census of Population and Housing. Those numbers are as follows:

| Persons per Residential Unit<br>City of Tigard, 1998 |                |
|--|----------------|
| Residential Unit                                     | Household Size |
| Single Family  | 2.70           |
| Multi-Family   | 1.70           |
| Apartments   | 1.40           |
| Manufactured Homes                                   | 1.90           |

For commercial development, per capita for cost per employee amount is multiplied by expected amount of employees anticipated to work within the space.

For Example:

The calculation for the SDC for a single-family unit in Tigard is:

\$606.00 (cost per capita) x 2.70 (household size) = \$1,636.20 \*

\*This amount has been rounded up to \$1,640.00 in the final resolution that set the SDC fees.

## METHODOLOGY TO CALCULATE TRAFFIC IMPACT FEE

The countywide Traffic Impact Fee (TIF) is assessed to new development for the development's projected impact on the transportation system. Developing properties will be required to pay based on the number of trips they are projected to generate (fee per trip basis). TIF revenue will be used to fund off-site highway and transit capital improvements, which provide additional capacity to the major transportation system. The TIF does not fund existing needs such as minor reconstruction or maintenance projects.

The first step in calculating the TIF for a developing project is to determine the most appropriate Land Use Category. The categories are Residential Use, Business & Commercial Use, Office Use, Industrial Use and Institutional Use. Once the land use category has been determined, the values needed for the calculation are looked up on a table provided by Washington County. The table contains the land use category, basis for trip determination (units), weekday average trip rate and weekend average trip rate.

The TIF is calculated using the following formula:

$$\text{Weekday Average Trips} \times \text{Units} \times \text{Trip Rate} = \text{TIF}$$

Where

Weekday Average Trips is a value representing an average of the number of trips per unit for each land use type. This value is set by the County TIF ordinance for most land uses. This value is listed in the table provided by Washington County.

Units value is determined by the developing project's size. The type of units is set for each land use in the table and is typically expressed as Thousand Gross Square Feet (TGSF), number of units (for apartments, condos, etc), number of employees, etc.

Trip rate value is set by the TIF Ordinance and may be adjusted on a yearly basis. The current rates that were adjusted on July 1, 2004 are:

|                             |  |
|-----------------------------|--|
| Residential Use             | \$269.00 per average weekday trip        |
| Business and Commercial Use | \$68.00 per average weekday trip         |
| Office Use                  | \$247.00 per average weekday trip        |
| Industrial Use              | \$259.00 per average weekday trip        |
| Institutional Use           | \$111.00 per weighted average daily trip |
| Transit Rate                | \$20.00                                  |

For Example:

A 20,400 square foot office building's TIF would be calculated as follows:

$$20,400 \text{ (TGSF)} \times 16.31 \text{ (Weekday Average trips)} \times 247.00 = \$88,183 \text{ Total TIF}$$

Then

To determine the Mass Transit portion of the TIF

$$20,400 \times 16.31 = 333 \text{ (Trip Generation)}$$

Then

Trip Generation x Transit Rate = Transit Amount

$$333 \times 20 = \$6,660$$

Then

Total TIF – Transit Amount = Road Amount

$$\$88,183 - \$6,660 = \$81,523$$

This is how a basic TIF is calculated. TIF calculations can become more complex as other factors are included in the calculation. Those factors could be credits and offsets, weighted averages or uses not listed in the table provided by Washington County Ordinance.

## METHODOLOGY TO CALCULATE WATER SDC<sup>ii</sup>

The Water System Development Charge (SDC) is comprised of a reimbursement fee and improvement fee. The reimbursement fee is intended to recover the costs associated with the growth-related (or available) capacity in the existing system, and the improvement fee is based on the costs of capacity-increasing future improvements needed to meet the demands of growth.

### Reimbursement Fee:

The general methodology used to develop the reimbursement fee includes the following four steps:

1. Determine the value of growth-related capacity<sup>iii</sup>
2. Define system capacity
3. Calculate the unit cost of growth – related capacity
4. Develop reimbursement fee per EDU (Estimated Dwelling Unit)

In 2000, the City of Tigard hired CH2M Hill to complete a System Development Charge Update for the Tigard water system. The firm performed an extensive analysis and calculated the following information:

| <u>Meter Size</u> | <u>Meter Equivalent Factor</u> |
|-------------------|--------------------------------|
| 5/8 – 3/4 inch    | 1                              |
| 1 inch            | 2.5                            |
| 1 ½ inch          | 3.6                            |
| 2 inch            | 8                              |
| 3 inch            | 15                             |
| 4 inch            | 25                             |
| 6 inch            | 50                             |
| 8 inch            | 80                             |
| 10 inch           | 140                            |
| 12 inch           | 380                            |

Net investment per gallons per day (gpd) = \$0.87

Maximum Day Water Demand (gpd) (c) = 645

This data is used to calculate the reimbursement portion of the SDC. The calculation is:

Net investment per gpd (0.87) x Maximum Day Water Demand (645) = Reimbursement SDC per EDU

Current Reimbursement SDC per EDU = \$561.00

Then

Reimbursement SDC per EDU x Meter Equivalent Factor = Reimbursement SDC for each meter size

For Example:

561.00 x 2.5 (meter equivalent for 1 inch meter) = \$1,402.50

#### Improvement Fee:

The general methodology used to develop the improvement fee is similar to that for the reimbursement fee, and includes the following four steps:

1. Determine the costs of growth-related improvements<sup>iv</sup>
2. Calculate the unit cost of additional capacity
3. Calculate debit service credit
4. Develop improvement fee per EDU

CH2M Hill calculated the improvement fees per EDU to be:

Water Supply Improvement Fee = \$880.00

Distribution System Improvement Fee 410 Zone = \$600.00

Distribution System Improvement Fee Bull Mountain = \$1,322.00

These figures are then used to calculate the cost per meter size.

Water Supply Improvement Fee x Meter Equivalent Factor = Water Supply Improvement Fee for each meter size

For Example:

$$880.00 \times 2.5 \text{ (meter equivalent for 1 inch meter)} = \$2,200.00$$

Distribution System Improvement Fee 410 Zone x Meter Equivalent Factor = Water Distribution System Improvement for each 410 Zone meter size

For Example:

$$600.00 \times 2.5 \text{ (meter equivalent for 1 inch meter)} = \$1,500.00$$

Distribution System Improvement Fee Bull Mountain x Meter Equivalent Factor = Water Distribution System Improvement for each Bull Mountain meter size

For Example:

$$1,322.00 \times 2.5 \text{ (meter equivalent for 1 inch meter)} = \$3,305.00$$

Final SDC Charge:

The totals listed above are added together to get the total Water SDC charge per meter size.

Reimbursement SDC for each meter size + Water Supply Improvement Fee for each meter size + Water Distribution System Improvement for each 410 Zone meter size

= Total Water SDC charge per meter size for 410 Zone

For Example:

$$1,402.50 + 2,200.00 + 1,500.00 = \$5,102.50 \text{ rounds to } \$5,103.00$$

Or

Reimbursement SDC for each meter size + Water Supply Improvement Fee for each meter size + Water Distribution System Improvement for each Bull Mountain meter size

= Total Water SDC charge per meter size for Bull Mountain

For Example:

$1,402.50 + 2,200.00 + 3,305.00 = \$6,907.50$  rounds to \$6,908.00

---

<sup>i</sup> For more detailed information on calculating Park SDC, see Resolution No. 01-12 and the accompanying report "Park and Recreation Facilities System Development Charges" by Economic Resource Associates, Inc., March 1, 2001.

<sup>ii</sup> For more detailed information about Water SDC charges, please see Resolution No. 00-66 and its accompanying report, "Tigard Water System, System Development Charge Update" by CH2M Hill, September 1, 2000.

<sup>iii</sup> This value is based on the system's non-contributed depreciated plant investment.

<sup>iv</sup> This cost is based on anticipated future project costs.



## MEMORANDUM CITY OF TIGARD

13125 SW Hall Blvd.  
Tigard, OR 97223  
Phone 503-639-4171  
Fax: 503-624-0752

---

**TO:** Craig Prosser, Finance Director

**FROM:** Kim McMillan  
Private Development Review Engineer

**DATE:** 5/17/04

**SUBJECT:** Request for MLP (Minor Land Partition) Final Plat Review Fee  
Request for adding a Plat name change fee  
Request for Fee-in-Lieu of Bicycle Striping

**MLP Final Plat Review Fee:** In the past, we have not been assessing the final plat review fee for partitions because the County did not charge this fee. However, we have found that the review time necessary for Minor Land Partitions is about the same as that required for Subdivisions. This review includes staff time by the Engineering Tech I, Senior Engineering Technicians, City's Surveyor, the current planner, and the Private Development Review Manager. I therefore propose that the City establish a fee per plat review for MLPs, which will be the same amount as required for Subdivisions.

**Plat name change fee:** A developer of a subdivision that was under review requested they to be allowed to change the plat name. This request was due to the project being purchased by a home builder that wanted to use a different name for marketing purposes. We did not know how much staff time it would take to change all of the City files/records that would be affected. A deposit of \$2,500 was collected and staff was asked to track the time spent on changing both paper and electronic files. Actual staff time expended approached \$250. We refunded \$2,250 to the developer. In discussions with the City Engineer and Engineering Technician we felt that \$250 would cover costs of most Plat name changes, regardless of when in the process this request is made. Therefore, with the proposed fee of \$250 we could have a flat fee for all future requests.

**Fee-in-lieu of Bicycle Striping:** The City has a Bicycle Master Plan for existing and proposed bicycle routes. If a project application comes in I check to see if the frontage is along a designated bicycle route. If the frontage is along a bicycle route and the bicycle striping and pavement markings are not already in place, it is the responsibility of the developer to provide these. In many cases the project would be the first to install the bicycle pavement markings along that section of street and it is not practical to have small sections of streets with bike lane markings. Therefore, we have said in our

Land Use comments that while it is not practical to install the markings with the development it is appropriate to have the applicant pay a fee-in-lieu of striping. The fee will be deposited into the Gas Tax fund and will be used for Capital Improvement Projects that include bicycle striping and pavement markings expenditures. There are four items that are included in the striping fee-in-lieu:

- 1) 8-inch white stripe @ \$2.50/lf of frontage;
- 2) Mono-directional reflective markers @ \$4.00 each spaced at approximately 40 ft on-center;
- 3) Bike lane legends @ \$175 each, usually just located at the beginning of the bike lane and
- 4) Directional mini arrows @ \$100 each, also located at the beginning of the bike lane.

The fee-in-lieu provides a mechanism for the developer to meet his improvement obligation, while allowing the pavement striping and marking to be done with a larger project in the future.

c: Gus Duenas, P.E., City Engineer  
Tom Imdieke, Finance  
Michelle Wareing, Finance

# **MEMORANDUM**

## **CITY OF TIGARD, OREGON**

13125 SW Hall Boulevard  
Tigard, Oregon 97223  
(503) 639-4171  
Fax 684-7297

**TO:** City Council

**FROM:** Dick Bewersdorff

**DATE:** May 24, 2004

**SUBJECT:** Final Plat Fee Revision

---

The City Attorney's office has indicated that a recent court decision requires final plat review for subdivisions to include notice and appeal opportunities. This means that final plat review would require a Type II decision rather than Type I decision now listed in the code. Because of that and fee adjustments are now being considered, it is suggested that the fee for final plat review be increased by \$493 which is the amount of a Type II decision (variance) which provides for about eight hours of staff time.

Final plat review will now require a written decision and notice to all property owners within 500 feet. This increase, over and above the existing final plat fee should better cover future costs. In the future, this added process will have to be monitored to determine if it meets costs. The City Attorneys indicate that cities may seek a state legislative solution but that will not take care of the immediate increase of costs for processing a final plat.

# MEMORANDUM

## TIGARD POLICE DEPARTMENT



---

**DATE:** 04/19/04

**TO:** Finance attn: Craig Prosser

**FROM:** *Bill Dickinson*  
Bill Dickinson

**SUBJECT:** Request for Administrative fee revision/ towed vehicle impounds

Craig,

The administrative fee for processing of vehicle impoundments in accordance with ORS 809.720 needs to be adjusted to \$83 to reflect actual incurred expenditure. The current administrative fee of \$15 is inconsistent with the dedicated time of our personnel involved in handling the holds and releases of vehicles towed for Driving uninsured, Operating vehicles without driving privileges, and Driving while suspended or revoked.

Driving under the Influence of Intoxicants (DUI) is currently being added to our procedures as requiring a vehicle release from the police dept. All Washington County police agencies now require a release for vehicles towed incident to a DUI arrest to ensure that intoxicated persons do not reclaim vehicles. In 2003, the Tigard Police Dept arrested 170 persons for DUI. Without a fee adjustment, this will have further impact on the cost of processing vehicle impounds.

Police Officers spend 1.25 hours and records specialists 1.5 hours handling each ORS 809.720 impoundment. Excluding the issuance of the citation, a police officer issues and explains the tow form procedures, conducts a vehicle inventory, stands by for the tow driver and completes a written report. Upon notice of the impound, A records specialist conducts computer checks for registered owner information, enters the vehicle into LEDS/NCIC, prepares and mails certified advisory letters to the vehicle owners and lien holders. A case file is prepared and photocopies are made of all items and the report. At the time of vehicle release, the records specialist verifies proof of ownership and the driver's status of the individual seeking the release; as well as confirming current insurance for the vehicle. Again, photocopies are made of these documents prior to release authorization. Finally, the records specialist has to write the release authorization, collect the fee, issue a receipt and remove computer entry.

The process I have described to you is optimistic in that there are often telephone calls with the involved parties, notarization of documents, or special arrangements that have to be made with unavailable or out of state owners. Let's not forget the potential for an appeals hearing that requires time for preparation and officer attendance.


The following calculations are supportive of a need to revise the administrative fee for tow impounds.

|  |         |
|--|---------|
| 1.25 hours @ \$30.82 (top patrol officer + benefits) =     | \$38.53 |
| 1.50 hours @ \$25.72 (top Records Specialist + benefits) = | \$38.58 |
| Certified mail postage, stationary, files, copies, etc. =  | \$ 5.00 |
|  | -----   |
| Total  | \$82.11 |

In 2003 the Tigard Police Dept processed 575 impounds and expects that number to increase by approx 170 in 2004 (to incorporate the DUI impoundments), for a total of 745. Our costs are more than 5 times the \$15 fee currently assessed for impounds and will be greater with any wage adjustments in July.

I have attached a copy of the Tigard police policy regarding the towing of vehicles in accordance with ORS 809.720 and a copy of the administrative towing fees of cities throughout Oregon for your review.

With your concurrence, please forward to City Council for review and adoption at the next fee schedule revision date.

|   |   |   |                              |
|---|---|---|------------------------------|
|  | <b>Subject</b><br><br><b>Towing of Vehicles</b> | <b>Effective Date</b><br><b>5/1998</b>                | <b>Number</b><br><b>4.05</b> |
|   |   | <b>Revised Date</b><br><b>12/2002</b>                 | <b>No. Pages</b><br><b>2</b> |
| <b>Accreditation Reference</b>  |   | <b>Chief of Police</b><br><i>Ronald D. Goodpaster</i> |                              |

## I. PURPOSE

The purpose of this policy is to establish a guideline for the towing of; and disposition of vehicles under ORS 809.720.

## II. PROVISIONS UNDER OREGON REVISED STATUTES

- A. ORS 806.010 (Driving Uninsured) provides that a driver of a motor vehicle in this State on any highway or premises open to the public in this State shall:
- Be insured under motor vehicle liability insurance policy that meets the requirement of ORS 806.080 or provide the Department of Treasury other satisfaction of financial responsibility.
- B. ORS 806.012 (Failure to Carry Proof of Compliance of Financial Responsibility Requirements) provides that a person operating a vehicle in this state must have in the vehicle proof of compliance with financial liability requirements.
- C. ORS 809.720 (Impoundment of Vehicles) provides that a police officer who reasonably believes that a person is driving an uninsured vehicle in violation of ORS 806.010 or, is operating a motor vehicle in violation of ORS 807.010 (Operating Vehicle Without Driving Privileges) or, is operating a motor vehicle in violation of ORS 811.175 (Infraction Driving While Suspended) or, is operating a motor vehicle in violation of ORS 811.182 (Criminal Driving While Suspended or Revoked) may, without prior notice, order the vehicle impounded until the person with right to possession of the vehicle complies with the conditions for release and that person pays applicable fees for storage and towing, or the vehicle is ordered released by a hearings officer.

## III. PROCEDURES

The towing of vehicles for violation of the below listed statutes, is entirely at the discretion of the officer detecting the violation, with the *following exception*; If the person is taken into physical custody, then the vehicle will be towed as directed in G.O. #4.04 "Vehicle Impounds" and this directive.

### ORS 806.010 - Driving Uninsured

### ORS 807.010 - Operating Vehicle Without Driving Privileges

### ORS 811.175 - Infraction Driving While Suspended

### ORS 811.182 - Criminal Driving While Suspended or Revoked

Vehicles will not be towed if the sole violation is that of 806.012 - Not Carrying Proof of Compliance with Financial Responsibility Requirements.

Officers towing vehicles under this section are required to issue a citation for the original reason for the traffic stop.

Officers towing vehicles under ORS 809.720 shall provide the person having operated that vehicle with a Vehicle Impoundment instruction form, which outlines when the officer can tow the vehicle, how the person can retrieve the vehicle, and the person's rights to a hearing.

Notice of removal of the vehicle shall be sent certified mail in accordance with ORS 819.180.

The vehicle shall be towed by a towing company contracted by Tigard PD to remove vehicles in violation of ORS. 806.010, ORS 807.010, ORS 811.175, and ORS 811.182.

Release of the vehicle will be as outlined under ORS 809.720 (3). This statute designates that

the vehicle shall be released to a person entitled to lawful possession upon proof of compliance with the financial responsibility requirements for a vehicle, proof of valid driving privileges or proof that a person with valid driving privileges will be operating the vehicle, payment of the administrative fee, and payment of all towing and storage costs. Release of the vehicle can also be ordered by a hearings officer with or without applicable costs born by the person, at the finding of valid or invalid towing by the hearings officer. Further, it allows that a person, who holds a security interest in the vehicle, may obtain release by paying the administrative fee.

Hearings requested by persons having had their vehicles removed under ORS 809.720 shall be in accordance with ORS 819.190.

Upon meeting the above stated requirements, a Vehicle Release Authorization will be completed and will be provided to the person entitled to lawful possession of the vehicle.

Final disposition of the vehicle shall be in accordance with ORS 819.210 and shall be at the discretion of the towing company. Neither the City of Tigard nor Tigard PD shall enter into the disposition of the vehicle.

**ADMINISTRATIVE FEE (TOWING) SURVEY**

Feb-04

| <b>AGENCY</b>     | <b>FEE</b> |  |
|-------------------|------------|--|
| Albany            | 50         |  |
| Amity             | 150        |  |
| Aurora            | 150        |  |
| Baker City        | 50         |  |
| Beaverton         | 40         |  |
| Bend              | 100        |  |
| Benton CO SO      | 0          | (Tow program pending)                              |
| Boardman          | 25         | (Tow company responsible for mail/contact with RO) |
| Canby             | 75         |  |
| Clackamas CO SO   | 20         |  |
| Clatsop CO SO     | 50         |  |
| Coburg            | 100        |  |
| Columbia CO SO    | 0          | (no release required at this time)                 |
| Cornelius         | 50         | (pending move to \$56 to match Washington County)  |
| Corvallis         | 65         |  |
| Cottage Grove     | 100        |  |
| Deschutes CO SO   | 50         | \$50 1st offense/\$100 after                       |
| Douglas County SO | 100        |  |
| Dundee            | 0          | (pending ordinance adoption/est. \$75)             |
| Eugene            | 110        |  |
| Fairview          | 50         | (pending review process/est. \$100)                |
| Florence          | 100        |  |
| Forest Grove      | 52         | *52 bus hours/78 after hours                       |
| Gilliam CO SO     | 0          |  |
| Gervis            | 75         |  |
| Gladstone         | 56         |  |
| Gresham           | 100        |  |
| Hillsboro         | 45         | (pending review process)                           |
| Hood River        | 25         |  |



|                  |     |   |
|------------------|-----|---|
| Hood River SO    | 40  |   |
| Hubbard          | 150 |   |
| Independence     | 45  |   |
| Josephine CO SO  | 100 |   |
| Keizer           | 100 |   |
| Klamath Falls    | 25  | (pending review)  |
| LaGrande         | 50  | (tow co handles notification process)                           |
| Lakeview         | 35  |   |
| Lake Oswego      | 40  |   |
| Lane County SO   | 100 | (pending review graduated scale for multiple offenses)          |
| Lebanon          | 100 |   |
| Lincoln CO SO    | 75  |   |
| Marion CO SO     | 75  |   |
| McMinnville      | 50  |   |
| Medford          | 100 |   |
| Milwaukie        | 50  |   |
| Molalla          | 30  |   |
| Monmouth         | 25  |   |
| Mt Angel         | 150 |   |
| Multnomah CO SO  | 35  | *mail first class   |
| Myrtle Point     | 100 |   |
| Newberg          | 75  |   |
| North Bend       | 75  |   |
| North Plains     | 100 |   |
| Ontario          | 75  |   |
| Oregon City      | 60  |   |
| Pendleton        | 50  |   |
| Portland         | 30  | (plus secondary admin fee dependant upon offense \$225 - \$350) |
| Port of Portland | 20  |   |
| Prineville       | 50  |   |
| Rainier          | 50  |   |
| Reedsport        | 100 |   |
| Roseburg         | 100 |   |

|                  |     |                                     |
|------------------|-----|-------------------------------------|
| Salem            | 100 |                                     |
| Scappose         | 50  | (pending review process/est. \$100) |
| Seaside          | 50  |                                     |
| Sherwood         | 100 |                                     |
| Silverton        | 50  |                                     |
| Springfield      | 110 |                                     |
| Stayton          | 125 |                                     |
| St Helens        | 50  |                                     |
| Sublimity        | 125 |                                     |
| Sutherlin        | 100 |                                     |
| Sweet Home       | 75  |                                     |
| Talent           | 100 |                                     |
| The Dalles       | 100 |                                     |
| Tigard           | 15  |                                     |
| Tillamook CO SO  | 75  |                                     |
| Toledo           | 100 |                                     |
| Troutdale        | 50  |                                     |
| Tualatin         | 50  | (pending review process/est. \$75+) |
| Turner           | 75  |                                     |
| Union CO SO      | 50  |                                     |
| Washington CO SO | 56  |                                     |
| Woodburn         | 150 |                                     |
| Yamhill CO SO    | 75  |                                     |

**\$69.99**



**Avg of available data**

**Washington County Agencies**

|                  |                |                                   |
|------------------|----------------|-----------------------------------|
| Washington CO SO | 56             |                                   |
| Hillsboro        | 45             | pending review                    |
| North Plains     | 100            |                                   |
| Sherwood         | 100            |                                   |
| Forest Grove     | 52             | 78 after hours                    |
| Banks            | 0              | No response                       |
| Tigard           | 15             |                                   |
| Beaverton        | 40             |                                   |
| Gaston           | 0              | No response *                     |
| Tualatin         | 50             | pending review process/est. \$75+ |
| King City        | 0              | No response                       |
| Corneilius       | 56             | pending move to match WCSO        |
|                  | <b>\$57.11</b> | <b>Avg available data</b>         |

AGENDA ITEM # 13  
FOR AGENDA OF June 8, 2004

CITY OF TIGARD, OREGON  
COUNCIL AGENDA ITEM SUMMARY

ISSUE/AGENDA TITLE Action on Water Contract  
PREPARED BY: Dennis Koellermeier DEPT HEAD OK  CITY MGR OK 

ISSUE BEFORE THE COUNCIL

Council needs to take action related to water contracts.

STAFF RECOMMENDATION

Implement Council's position on contract.

INFORMATION SUMMARY

The current water sales contract with the City of Portland is due to expire June 30, 2007. The contract calls for notice of the intent of either party to terminate 3 years prior to that date. Should the City elect to give notice, this notice is due June 30, 2004.

OTHER ALTERNATIVES CONSIDERED

Terminate contract; request an extension to the contract; allow existing contract to renew automatically.

VISION TASK FORCE GOAL AND ACTION COMMITTEE STRATEGY

Obtain a long term source of water

ATTACHMENT LIST

None

FISCAL NOTES

Tigard currently purchases approximately \$2.2 million of water annually.